

GRADUATE AFFAIRS COUNCIL

Friday, February 3, 2017

1:00 p.m. – Heth 043

Attendees: Dennis Grady (*presiding*), Laura Jacobsen (*ex officio*), Liz Altieri, Roann Barris, Matthew Brunner, Joan Dickinson, Deneen Evans, Lauren Flora, Alan Forrest, Sertrice Grice, Nicole Hendrix, Pam Jackson, Kay Johnson, Tony Ramsey, Alex Siyufy, Cheri Triplett, Stacey Turmel, Patricia Winter, Paul Witkowski

Guests: Amanda Kellogg, Kitty McCarthy, Ellen Taylor

Staff: Patricia Phillips (*recorder*), Rebecca Conner, Teri Hills, Robert Jennings, Michele Ralston

1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at approximately 1:04 p.m. by Dr. Dennis Grady.

2. MINUTES

A motion was made and seconded to approve the minutes from the January 20, 2016 meeting. The minutes were approved by consensus.

3. ANNOUNCEMENTS

- Dean Grady announced that there is a strong applicant pool for the position in Graduate Admissions and interview will begin today and continue on Monday.

4. New Business

- Dr. Grady introduced Kitty McCarthy, Vice President for Enrollment Management to GAC members. Ms. McCarthy lead a discussion on an Accelerated Bachelor's/Master's Programs. (See attached). Dr. Jacobsen presented a handout for members to see the changes that would like to be made. A motion was made to suspend the rules and vote on the proposal at this meeting. The motion passed by consensus. The discussion continued regarding what affects this would have on the two programs (MBA & DAIM) and students requesting this proposal. This option would possibly be available to other programs in the future. An amendment within the first paragraph, under Eligibility, the word "conditionally" was added. A motion was made to approve the proposal, with the friendly amendment. Motion passed.

5. SUBCOMMITTEE REPORTS

- **Graduate Faculty** – A report of 15 graduate faculty application were processed since the last GAC meeting on January 20, 2016. The report was accepted as presented. (See attached).

- **Academic Course and Program Review** – Dr. Jacobsen presented minutes from the sub-committee ACPR meeting held on January 27, 2017. The report was accepted as presented. (See attached).
- **Policies and Procedures Committee** – No report at this time.

6. FOR THE GOOD OF THE ORDER

- Prospect rolled out this week.
- Sertrice Grice announced that the Graduate Student Council is planning an event on campus for graduate students to meet professionals from campus. This would be an informal meeting for networking with other programs on campus.
- Dr. Deneen Evans announce that the Diversity and Equity Internal Governance will sponsor a recruitment weekend on March 31 – April 1 for potential students. Students will tour campus and meet faculty within various programs.
- Ellen Taylor announced that there will be several workshops coming up for spring semester and that information will be in the enews letters being sent out.
- Dr. Laura Jacobsen talked about graduate video productions that will be taking place. Form A was sent to programs and needs to be completed and returned to University Relations. Forms B & C will come out closer to when production is scheduled.
- Dr. Jacobsen announced there is an outside vendor being looked at to help with continuing education.

7. ADJOURN

Dr. Grady adjourned the meeting at 1:57 p.m.

February 3, 2017
Graduate Faculty Application Status
 (Approved Since Last Graduate Affairs Council Meeting)

Full Graduate Faculty Status - 5 year term

Name	Dept	Limitation(s)
Erin Cruise	NURS	
Egan Kyle Green	CRJU	
Lori Ellis	CRJU	
Nora Reilly	PSYC	
Jolanta Wawrzycka	ENGL	
Frances Steigerwald	COED	
Victoria Bierman	NURS	
Joe Scartelli	MUSC	
Etty Vandsburger	SOWK	

Associate Graduate Faculty Status - 3 year term

Name	Dept	Limitation(s)
Judith Seigler Connell	STEL	EDSP 663
Kwan Yi	MUSC	MUSC 558, 672
Gloria Manns	SOWK	SOWK 641, 642, 791, 792
Erin Martin	SOWK	SOWK 631, 632, 641, 642, 791, 792
Lewis Burger	SOWK	SOWK 641, 642, 682, 783, 784, 791, 792
Marlayna Maynard	MUSC	MUSC 671, 672

MINUTES
ACADEMIC COURSE AND PROGRAM REVIEW COMMITTEE
Friday, January 27, 2017
1:00 p.m. - Heth 018

Present: Laura Jacobsen (presiding), Kristin Machac, Angela Mickle, Stacey Turmel

Staff: Patricia Phillips (recorder)

I. **DSN**

A. **Prerequisite Change**

1. DSN 04-17-121916 Prerequisite change for DSN 605
Approved
2. DSN 05-17-121916 Prerequisite change for DSN 645
Approved
3. DSN 06-17-121916 Prerequisite change for DSN 705
Approved
4. DSN 07-17-121917 Prerequisite change for DSN 790
Approved

II. **ENGL**

A. **New Course Proposal**

1. ENGL 01-17-120516 ENGL 605 "Teaching Professional Writing" **Approved**

III. **FINC**

A. **Course Reinstatement - (These proposals were approved, contingent upon Masters in Finance program approval)**

1. FINC 01-17-121316 FINC 605
2. FINC 02-17-121316 FINC 632
3. FINC 03-17-121316 FINC 681

IV. **SART (Studio Art)**

A. **Catalog Revisions**

1. SART 02-17-120216 Change to catalog – change in wording for the admissions requirements. **Approved with edits (keep the 2.75 GPA and Two letters of reference).**

B. New Course Proposal

1. SART 03-17-012017 ART 690 "Annual Graduate Review I"
WITHDRAWN
2. SART 04-17-012017 ART 691 "Annual Graduate Review II"
WITHDRAWN

Accelerated Bachelor's/Master's Programs

Students accepted for approved Accelerated Bachelor's/Master's Programs may take up to 12 graduate credits as an undergraduate. These credits may count toward both the bachelor's and master's degrees.

The objective of the Accelerated Bachelor's/Master's Degree Programs is to provide a means by which exceptional undergraduate students at Radford University may efficiently complete the requirements for both the baccalaureate and master's degrees.

Eligibility:

New students: Select incoming freshmen and transfer students may be conditionally admitted to Accelerated Bachelor's/Master's Degree Programs. Students are selected based upon academic interest and academic criteria (including GPA and test scores). At the time of admission, requirements, such as GPA, that must be met for the student to be fully admitted to the accelerated program are outlined for the student.

Continuing students: To be eligible for participation in an accelerated degree program, students must have completed at least 60 undergraduate credits, including a minimum of 24 credits at Radford University, and have a cumulative GPA of at least 3.00. Individual departments may impose stricter admission requirements. Admission and completion requirements for specific accelerated degree programs are described in the catalog.

Application requirements for an Accelerated Bachelor's/Master's Degree Program: Students interested in an accelerated program should set up a meeting with the graduate program coordinator to review the requirements. Applicants to an accelerated program must submit the following (some items may be waived for students admitted to an accelerated program as incoming freshmen or transfer students):

- Application form for Accelerated Bachelor's/Master's Programs;
- Official transcripts of any courses taken at a college or university other than Radford University;
- Application for Graduate Admission;
- \$50.00 non-refundable application fee;
- Appropriate test scores, if required by the graduate degree program to which the prospective student is applying. If scores are required, they must be submitted no later than the second week of the term in which conferral of the bachelor's degree is anticipated;
- Any other materials required by the graduate program to which the applicant is seeking admission.

Upon review of the materials, a letter of acceptance (or denial) to the master's program, contingent on meeting the accelerated requirements and completing the bachelor's degree, will be sent to the student.

Participation and Graduation: All students in an accelerated program must complete the bachelor's degree prior to entering the master's program. Students in an accelerated program may not elect to bypass the baccalaureate degree. Students must receive a grade of "B" or better in the double-counted graduate level courses. Courses with a grade of "B-" or below cannot be double-counted between the two degrees. No more than 12 hours of graduate work may be counted toward the requirements of both degrees. Students must complete the master's degree within six (6) years of the start of their first graduate course. If the master's program is not completed within these time limits, none of the graduate courses taken as an undergraduate will be counted toward the master's degree. Permission to pursue an accelerated degree

program does not guarantee admission to the Graduate College, Admission is contingent on meeting current eligibility requirements of the graduate program.

Withdrawal/Ineligibility: A student may at any time withdraw from an approved accelerated program by informing the graduate program coordinator in writing. A copy of the withdrawal letter must be sent to the Graduate College. If a student completes the baccalaureate degree requirements with an accumulated GPA of less than 3.0, then he/she is no longer eligible to pursue the accelerated program. Some programs may have additional or more stringent requirements. Individual programs may have higher requirements and a failure to meet these requirements will make a student ineligible to participate in the accelerated program. A student who does not follow the approved accelerated degree requirements may become ineligible to participate in the accelerated program.