

GRADUATE AFFAIRS COUNCIL

Friday, February 2, 2018

1:00 p.m. – Heth 014

Attendees: Laura Jacobsen (*presiding & ex officio*), John Brummette, Liz Altieri, Brad Bizzell, Roann Barris, Matthew Brunner, Scott Dunn, Wendy Eckenrod-Green, Lori Elis, Deneen Evans, Lauren Flora, Kay Johnson, Jennifer Jones-Powell, Amanda Kellogg, Kristin Machac, Eric Mesmer, Douglas Mitchell, Iris Mullins, Ruth Riding-Malon, Gary Schirr, Alex Siyufy, Robert Trent

Staff: Patricia Phillips (*recorder*), Rebecca Conner, Teri Hills, Alyssa Purdy, Michele Ralston

1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at approximately 1:04 p.m. by Dean Jacobsen.

2. APPROVAL OF MINUTES

A motion was made and seconded to approve the minutes from the December 1, 2017 meeting. The minutes were approved by consensus.

3. ANNOUNCEMENTS

- Dean Jacobsen announced that enrollments have increased 15.9% over the past two years.
- Dean Jacobsen stated that there will be no application fee waivers this year.
- Dean Jacobsen asked all programs to spend their recruitment budgets by February 9, 2018.
- Dr. Brummette announced that the articulation agreements will be finalized within the next week for English, Strategic Communication, MBA, and DAIM. Once program coordinators receive that final draft, the agreements will need to be approved by the Deans and department chairs. Representatives from Emory and Henry will be brought to campus around the end of February or beginning of March to tour the facilities.
- Dr. Brummette announced that the Research Compliance Office is currently processing protocols and operating as usual. He also invited any PIs that need to discuss their protocols to visit the RCO.
- Teri Hills announced that there will be one commencement ceremony for the spring semester. All students are encouraged to attend the ceremony on Saturday. Updates will be forthcoming.

4. OLD BUSINESS

- Dean Jacobsen announced that there was a February 1, 2018 deadline for students to apply for a Graduate Student Professional Development Award. Patricia Phillips gave an update on where the funding stood as of 5:00 p.m. on the deadline date. After much discussion, it was decided that Dean Jacobsen would allocate the remaining funds to the students who have already applied for funding, and the amounts provided to each student will differ based on whether they are attending regional, national and international conferences. It was decided that a committee will be created for the next fiscal year to help determine the allocation process. That committee will be made up of the following members: Deneen Evans, Amanda Kellogg, Eric Mesmer, and Alex Siyufy.
- Motions were made to accept the proposals from the Policies and Procedures Committee regarding:
 - Proposed language for the time limit policy for completing a graduate program
 - Proposed language for regulating the percentage of 500-level courses a student can take in a program
 - Proposed language for graduate requirements for 500-level courses
 - Proposed language for student probation and dismissal policyThe proposals resulted in some discussion and were voted upon and approved by consensus with minor edits.

5. SUBCOMMITTEE REPORTS

- **Graduate Faculty** –19 graduate faculty applications were processed since the last GAC meeting on December 1, 2017. This report was accepted as presented. (See attached).
- **Academic Course and Program Review** – No report.
- **Policies and Procedures Committee** – Four proposals were voted upon under “Old Business”.

6. ADJOURN

- Dean Jacobsen adjourned the meeting at 2:09 p.m.

Graduate Faculty Application Status
(Approved Since Last Graduate Affairs Council Meeting)

Full Graduate Faculty Status - 5 year term

Name	Dept	Limitation(s)
Abhay Kaushik	ACTG, FINC, BLAW	
Ian Clelland	MGNT	
Helen Roybark	COBE	
Matthias Naleppa	SOWK	
Michele Ren	ENGL	
Ali-Sha Alleman	SOWK	Directed Study
Sharon Jones	COED	

Associate Graduate Faculty Status - 3 year term

Name	Dept	Limitation(s)
Elizabeth Arthur	SOWK	SOWK 784
Patricia Clark	OCTH	OCTH 616, 654, 656
Karen Arndt	COSD	COSD 606, 640
Rebecca Epperly	COSD	COSD 640
Emily Bowling	EDRD	EDRD 641, 688, 695
Mary Evans	EDSP	EDSP 663, 664, 672
Elizabeth Deskins	SOWK	SOWK 641, 642, 791, 792
Cynthia Williams	EDEL	EDEL 612, 614, 616, 618, 620, 621, 624, 630, 635, 690
Joe Staniunas	COMS	COMS 544
Sharon Hartline	PHRE	ETHC 640
Vesna Costello	OCTH	OCTH 614, 620, 628, 630, 644, 646, 650, 661, 662, 670
Philip Schulte	PSYC	PSYC 641