

GRADUATE STUDENT RESEARCH AND CREATIVE ACTIVITY GRANTS

DESCRIPTION OF SUPPORT

The College of Graduate and Professional Studies has initiated a program to help subsidize (by reimbursement) graduate student research and creative activity with small grants of up to \$50. Students who are planning to engage in significant research or creative projects during the current academic year may submit applications.

ELIGIBILITY

Only enrolled graduate students conducting thesis research, presenting recitals or exhibitions, or engaging in a similar research or creative activity are eligible to apply.

AMOUNT OF SUPPORT AVAILABLE

The maximum level of support is \$50. Receipts must be provided to verify expenses. This support is only available as a reimbursement of pre-approved expenses after the expenditure is made.

HOW THE SUPPORT MAY BE USED

Funds are available only to support the actual research or creative activity. Examples of acceptable costs supported by this program include, but are not limited to, printing or distributing survey instruments, travel to research sites, costs associated with a recital or exhibition, laboratory supplies, reproduction of maps or pictures, etc. Examples of things that are not supported by this program include the cost of thesis paper or printing of the thesis, word-processing of the thesis, etc.

APPLICATION DATES

Applications will be accepted throughout the academic year and must be delivered to the Dean of the College of Graduate and Professional Studies, Lucas Hall. All proposals must be submitted on a request form (see next page). All proposals must first be approved by the appropriate faculty advisor or faculty sponsor.

WHAT TO INCLUDE IN THE APPLICATION

1. The completed Graduate Student Research and Creative Activity form
2. (Limit 3 pages) A description of the project, an estimated timeline for completion of the project, a proposed budget detailing how much is requested and how it will be spent. If this is a request associated with thesis research, a thesis proposal must be on file in the Graduate College.

NOTIFICATION

The Dean of the College of Graduate and Professional Studies will notify recipients approximately one week after receipt of request.

POST AWARD EXPECTATIONS

Students receiving research support through this program will be expected to participate in the Undergraduate-Graduate Forum held during April of each academic year.

ADDITIONAL QUESTIONS

If you have additional questions, you may contact
Graduate College Dean
Lucas Hall
831-7163
ssteele2@radford.edu

RADFORD UNIVERSITY
GRADUATE STUDENT RESEARCH AND CREATIVE ACTIVITY

Name: _____ Major: _____ Student I.D. # _____

Local Address: _____

Phone: _____ Date of Request: _____ E-Mail: _____

ESTIMATED EXPENSES

(Receipts must be submitted for all expenses reimbursed.)

Other sources of funds: _____ Amount: _____

Student Name (print): _____ Signature: _____

Faculty Advisor (print): _____ Signature: _____

Amount Approved: _____ Disapproved: _____

Dean, College of Graduate and Professional Studies

Date
