



Executive Committee  
8:00 a.m.  
September 12, 2025  
Dean's Conference Room  
Kyle Hall, Third Floor, Radford, VA

### **Committee Members Present**

Mrs. Jennifer Wishon Gilbert, Vice Rector (EMBEC)  
Dr. Betty Jo Foster (AESSC)  
Ms. Jeanne Armentrout (BAAC)  
Ms. Betsy Beamer (EEC)  
Mr. David A. Smith (SAAC)

### **Others Present**

Dr. Bret Danilowicz, President  
Ms. Karen Casteel, Secretary to the Board of Visitors and Special Assistant to the President  
Ms. Susan Richardson, University Counsel  
Dr. Bethany Usher, Provost and Senior Vice President for Academic Affairs  
Ms. Mary Anne Holbrook, Board of Visitors Member  
Ms. Joanne Craig, Board of Visitors Members  
Mr. Dale Ardizzone, Board of Visitors Member  
Mr. Anthony Moore, Board of Visitors Member  
Mr. Jonathan Sweet, Board of Visitors Member

### **Call to Order**

Ms. Jennifer Wishon Gilbert, Vice Rector, called the meeting to order at 7:59 a.m. in the Deans Conference Room in Kyle Hall.

### **Approval of Agenda**

Vice Rector Wishon Gilbert asked for a motion to approve the September 12, 2025 meeting agenda, as published. Ms. Betsy Beamer so moved, Dr. Betty Jo Foster seconded, and the motion carried unanimously.

## **Approval of Minutes**

Vice Rector Wishon Gilbert asked for a motion to approve the June 6, 2025 minutes of the Executive Committee meeting. Ms. Jeanne Armentrout so moved, Mr. David Smith seconded, and the motion carried unanimously.

## **Committee Discussion**

Vice Rector Wishon Gilbert thanked the committee chairs for their continued work in making the meetings more productive and efficient. The committee chairs shared highlights from their respective meetings.

## **Review of Governance Documents**

Vice Rector Wishon Gilbert opened discussion by indicating a need to review by-laws. Discussion regarding soliciting feedback from Board members regarding by-laws and plan for next steps occurred.

## **Closed Session**

Vice Rector Wishon Gilbert requested a motion to move into closed session. Ms. Beamer made the motion that the Executive Committee of the Radford University Board of Visitors convene a closed session pursuant to Section 2.2-3711 Item 1 and 8 under the Virginia Freedom of Information Act for the discussion of personnel matters, more specifically related to the president's employment agreement and performance plan, and for consultation with legal counsel. This motion was seconded, and the motion carried unanimously. The executive committee went into closed session at 8:25 a.m.

## **Reconvened Session**

Vice Rector Wishon Gilbert called the meeting back to order at 8:50 a.m. On the motion made by Ms. Beamer and seconded, the following resolution of certification was approved by a roll-call vote.

### **Resolution of Certification**

BE IT RESOLVED, that the Executive Committee of the Radford University Board of Visitors certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only sub public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board.

Roll Call	Vote
Mrs. Jennifer Wishon Gilbert, Vice Rector	Yes
Dr. Betty Jo Foster	Yes
Ms. Jeanne Armentrout	Yes
Ms. Betsy Beamer	Yes
Mr. David A. Smith	Yes

The resolution of certification was unanimously adopted.

**Other Business**

**Adjournment**

With no further business to come before the committee, the meeting was adjourned at 8:52 a.m.

Respectfully submitted,

Ryan Bowyer, Ed.D.  
Chief of Staff