



Executive Committee
8:00 a.m.
September 12, 2025
Dean's Conference Room
Kyle Hall, Third Floor, Radford, VA

Committee Members Present

Mrs. Jennifer Wishon Gilbert, Vice Rector (EMBEC)
Dr. Betty Jo Foster (AESSC)
Ms. Jeanne Armentrout (BAAC)
Ms. Betsy Beamer (EEC)
Mr. David A. Smith (SAAC)

Others Present

Dr. Bret Danilowicz, President
Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President
Ms. Susan Richardson, University Counsel
Dr. Bethany Usher, Provost and Senior Vice President for Academic Affairs
Ms. Mary Anne Holbrook, Board of Visitors Member
Ms. Joanne Craig, Board of Visitors Members
Mr. Dale Ardizzone, Board of Visitors Member
Mr. Anthony Moore, Board of Visitors Member
Mr. Jonathan Sweet, Board of Visitors Member

Call to Order

Ms. Jennifer Wishon Gilbert, Vice Rector, called the meeting to order at 7:59 a.m. in the Deans Conference Room in Kyle Hall.

Approval of Agenda

Vice Rector Wishon Gilbert asked for a motion to approve the September 12, 2025 meeting agenda, as published. Ms. Betsy Beamer so moved, Dr. Betty Jo Foster seconded, and the motion carried unanimously.

Approval of Minutes

Vice Rector Wishon Gilbert asked for a motion to approve the June 6, 2025 minutes of the Executive Committee meeting. Ms. Jeanne Armentrout so moved, Mr. David Smith seconded, and the motion carried unanimously.

Committee Discussion

Vice Rector Wishon Gilbert thanked the committee chairs for their continued work in making the meetings more productive and efficient. The committee chairs shared highlights from their respective meetings.

Review of Governance Documents

Vice Rector Wishon Gilbert opened discussion by indicating a need to review by-laws. Discussion regarding soliciting feedback from Board members regarding by-laws and plan for next steps occurred.

Closed Session

Vice Rector Wishon Gilbert requested a motion to move into closed session. Ms. Beamer made the motion that the Executive Committee of the Radford University Board of Visitors convene a closed session pursuant to Section 2.2-3711 Item 1 and 8 under the Virginia Freedom of Information Act for the discussion of personnel matters, more specifically related to the president's employment agreement and performance plan, and for consultation with legal counsel. This motion was seconded, and the motion carrier unanimously. The executive committee went into closed session at 8:25 a.m.

Reconvened Session

Vice Rector Wishon Gilbert called the meeting back to order at 8:50 a.m. On the motion made by Ms. Beamer and seconded, the following resolution of certification was approved by a roll-call vote.

Resolution of Certification

BE IT RESOLVED, that the Executive Committee of the Radford University Board of Visitors certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only sub public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board.

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| Roll Call | Vote |
| Mrs. Jennifer Wishon Gilbert, Vice Rector | Yes |
| Dr. Betty Jo Foster | Yes |
| Ms. Jeanne Armentrout | Yes |
| Ms. Betsy Beamer | Yes |
| Mr. David A. Smith | Yes |

The resolution of certification was unanimously adopted.

Other Business

Adjournment

With no further business to come before the committee, the meeting was adjourned at 8:52 a.m.

Respectfully submitted,

Ryan Bowyer, Ed.D.
Chief of Staff