

# Executive Committee

September 9, 2022

**RADFORD UNIVERSITY**

---

Board of Visitors

# RADFORD UNIVERSITY

Board of Visitors

**EXECUTIVE COMMITTEE MEETING**  
**9:00 A.M. \*\***  
**SEPTEMBER 9, 2022**  
**DEAN'S CONFERENCE ROOM**  
**KYLE HALL, THIRD FLOOR, RADFORD, VA**

**DRAFT**  
**AGENDA**

- **CALL TO ORDER** Dr. Debra K. McMahon, *Chair*
- **APPROVAL OF AGENDA** Dr. Debra K. McMahon, *Chair*
- **APPROVAL OF MINUTES** Dr. Debra K. McMahon, *Chair*
  - April 29, 2022, July 26, 2022
- **PRESIDENT'S REMARKS** Dr. Bret Danilowicz, *President*
- **COMMITTEE UPDATES** Dr. Debra K. McMahon, *Chair*  
Dr. Bret Danilowicz, *President*
- **ADJOURNMENT** Dr. Debra K. McMahon, *Chair*

**\*\*All start times for committees are approximate only. Meetings may begin either before or after the listed approximate start time as committee members are ready to proceed.**

**EXECUTIVE COMMITTEE:**

Dr. Debra K. McMahon, Rector  
Dr. Jay A. Brown, Vice Rector  
Mr. Robert A. Archer, (Ex officio)  
Dr. Rachel Fowlkes, (AERC)  
Mr. Mark S. Lawrence, (SSC)  
Mr. David A. Smith, (GAAC)  
Mr. Marquett Smith, (BAAC)  
Ms. Lisa Throckmorton, (AUREM)

# Minutes

**RADFORD UNIVERSITY**

---

Board of Visitors

# RADFORD UNIVERSITY

Board of Visitors

## EXECUTIVE COMMITTEE

8 A.M.

APRIL 29, 2022

DEAN'S CONFERENCE ROOM  
KYLE HALL, THIRD FLOOR, RADFORD, VA

### **DRAFT** **MINUTES**

#### **COMMITTEE MEMBERS PRESENT**

Mr. Robert A. Archer, Rector  
Dr. Jay A. Brown, Vice Rector  
Ms. Krisha Chachra  
Mr. Mark S. Lawrence, Ex officio  
Dr. Debra K. McMahan  
Mr. David A. Smith  
Ms. Lisa Throckmorton

#### **COMMITTEE MEMBERS ABSENT**

Dr. Thomas Brewster

#### **OTHERS PRESENT**

Dr. Carolyn R. Lepre, Interim President  
Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President  
Dr. Bret S. Danilowicz, President-elect  
Dr. Angela Joyner, Interim Chief of Staff  
Mr. Mike Melis, Senior Assistant Attorney General, Office of the Attorney General

#### **CALL TO ORDER**

Mr. Robert A. Archer, Rector, called the Executive Committee meeting to order at 8:00 a.m. in the Dean's Conference Room in Kyle Hall. Rector Archer welcomed everyone to the meeting and expressed his appreciation to the Committee members for their continued work and welcomed President-elect Bret Danilowicz to the meeting.

#### **APPROVAL OF AGENDA**

Rector Archer asked for a motion to approve the April 29, 2022 meeting agenda, as published. Ms. Lisa Throckmorton so moved, Dr. Jay A. Brown seconded, and the motion carried unanimously.

#### **APPROVAL OF MINUTES**

Rector Archer asked for a motion to approve the February 11, 2022 minutes of the Executive Committee meeting. Dr. Debra McMahan so moved, Mr. David A. Smith seconded, and the motion carried unanimously.

### **PRESIDENT'S COMMENTS**

Interim President Carolyn R. Lepre, Ph.D. shared her appreciation for the opportunity to serve as interim president during the past year. Dr. Lepre provided an update of recent activities, including an update to the strategic plan. Dr. Lepre shared a strategic plan progress snapshot and stated that the full update would be on the website in May. Rector Archer thanked Dr. Lepre for her leadership during the past year.

### **COMMITTEE UPDATES**

Committee updates were deferred to the full Board meeting.

### **OTHER BUSINESS**

Rector Archer shared that House Bill 2120 passed in 2021 and included a directive that SCHEV would develop and recommend a minimal uniform standard for providing real-time electronic access to meetings of the governing Boards of institutions of higher education. Rector Archer provided a statement of support and compliance and asked for a motion to approve. Ms. Throckmorton so moved, Ms. Krisha Chachra seconded, and the motion carried unanimously. A copy of the resolution is attached hereto as ***Attachment A*** and is made a part hereof.

Rector Archer thanked members for their participation and support in the nomination process for Rector and Vice Rector for 2022-2023 and reminded members that these elections, along with the Student Representative, will be held during the upcoming Board of Visitors meeting.

Rector Archer discussed meeting dates for 2023 which included a shift in the first two meetings in the year. The Committee members agreed with the suggested dates, which are March 23-24, June 8-9, July 23-25- Retreat, Sept. 7-8, and Nov. 30 – Dec. 1, and they will be presented to the full Board.

### **ADJOURNMENT**

With no further business to come before the Executive Committee, Rector Archer adjourned the meeting at 8:31 a.m.

Respectfully submitted,

Ms. Karen Castelee  
Secretary to the Board of Visitors and Special Assistant to the President

Radford University Board of Visitors  
Real-Time Electronic Access to Board of Visitors Meetings

In accordance with Virginia Code § 23.1-1303 and the State Council of Higher Education for Virginia's Report on a Minimal Uniform Standard to Improve Transparency of College and University Governing Boards, Radford University will provide the public with real-time electronic access to regularly-scheduled meetings of its full Board of Visitors that take place in the usual location for such meetings.

A link to the meetings can be found on the [Board of Visitors website](#).

# **RADFORD** UNIVERSITY

Board of Visitors

**EXECUTIVE COMMITTEE MEETING  
JULY 26, 2022  
THE HISTORIC CAVALIER  
4200 ATLANTIC AVENUE, VIRGINIA BEACH, VIRGINIA**

**DRAFT**  
**MINUTES**

**COMMITTEE MEMBERS PRESENT**

Dr. Debra K. McMahon, Rector  
Dr. Jay A. Brown, Vice Rector  
Mr. Robert A. Archer, Ex officio  
Dr. Rachel Fowlkes  
Mr. Mark S. Lawrence  
Mr. David A. Smith  
Mr. Marquett Smith  
Ms. Lisa Throckmorton

**OTHERS PRESENT**

Dr. Bret Danilowicz, President  
Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President  
Mr. Mike Melis, Senior Assistant Attorney General, Office of the Attorney General

**CALL TO ORDER**

Dr. Debra K. McMahon, Rector, called the Executive Committee meeting to order at 1:05 p.m. the Crown Salon of The Cavalier in Virginia Beach, Virginia.

**RETREAT FOLLOW-UP AND DISCUSSION**

Rector McMahon, President Danilowicz and committee chairs discussed how to take information discussed at the Retreat and apply it to the committee structure and functions to best serve the university. Rector McMahon and President Danilowicz asked committee chairs to reflect on the retreat and share additional thoughts that may help make the committee meetings more productive and effective.

**ADJOURNMENT**

With no further business to come before the Executive Committee, Rector McMahon adjourned the meeting at 1:45 p.m.

Respectfully submitted,

Ms. Karen Castele  
Secretary to the Board of Visitors and Special Assistant to the President

End of Board of Visitors Materials

