

CHBS Leadership Team Meeting  
Wednesday, September 3, 2014  
Russell 117

Attendees: Paige Tan, Hilary Lips, Joe Jones, Tod Burke, Steve Owen, Sharon Roger Hepburn, Rosemary Guruswamy, Lynn Zoch, I-Ping Fu, Kate Hawkins, Carter Turner. Stacey Griffin served as recorder for the group.

Meeting called to order at 2:31pm

Correction to the email from 8/20/14 related to the due date for naming ambassadors amended from 8/29/14 to 9/19/14.

- Updates/Reminders from Dr. Burke:
  - Names for the College Ambassadors due to Tod by 9/19/14.
  - Extra employment forms to the Deans Office by 9/22/14.
  - Envelope for the IG elections is in the Deans Office on the front desk; all votes must be in by Friday 9/5/14.
  - Special election to be held in late Fall for Faculty Appeals Committee when R. Hiltonsmith retires in January 2015.
  - Thank you to all for the Appeals Committee names.
  - Expect a reminder email next week about the student leadership board; still need names and contact information to Jeanie.
  - Dr. Roger Hepburn will send out an email to confirm the Chairs Meetings for: October 8<sup>th</sup> and November 12<sup>th</sup>. One is to be focused on conflict resolution and the other is believed to be a workshop to train Chairs on Digital Measures, the new electronic FARs.
- AALT updates:
  - Overview:
    - We should use the budget saving planning process as an opportunity to think long term about how RU and the College sees themselves. Need to consider what do we want undergraduate and graduate programing/instruction to look like? How can we respond to alumni who are indicating they are in need of continued education? How do we reach the adult learner?
    - Everyone needs to be considering how to continue to move forward at a time when state support is declining. The support of faculty is crucial to get through the coming years.
  - Budget:
    - Academic Affairs has been requested to create a budget savings plan that will include the return of \$2.6M for FY15 and an additional \$1.3M in FY16.
    - Can confirm there has been no discussion of RU raising tuition mid-year.
    - Can confirm there has been no discussion of mid-year release of contracts.
    - Can confirm there has been no discussion of declaring financial exigency.
    - Can confirm there has been no discussion of furloughs.
    - Discussion ensued about the Academic Affairs budget savings plan.

Meeting adjourned at 4:45pm