

CHBS Leadership Team Meeting
Wednesday, October 17, 2018
CHBS 3030

Attendees: Matt Smith, Matthew Turner, Jeff Aspelmeier, Bill Kennan, Kim Gainer, Steve Owen, Tanya Corbin, Sharon Roger Hepburn, Rosemary Guruswamy, Robert Williams, Beth Lyman, Gloria Tuckwiller and Kerie Benson. Stacey Griffin served as recorder for the group.

Absent: Paul Thomas and Major Wendi McBride-Rentschler.

Called to Order: 2:00pm

Guest Speaker: Interim AVP for Human Resources – John Sanders

Minutes from 9/19/18 accepted as amended.

Reports:

- Interim Dean Smith
 - Reminder of the Building Pet Policy.
 - FPDL call has gone out.
 - Part-time Job Fair to take place on November 7th.
 - Appointment for the new Civic Engagement Team; nominations suggested.
 - Quadrennial evaluation of Chairs has been removed.
 - Reminder Duo coming must be signed up by October 23.
 - Request for 7 week class suggestions for the Spring 2019.
 - No news on faculty positions.
- Associate Dean Gainer
 - Ambassadors turned out for the Open House.
 - Requests for event announcements through list serve need lead time.
- Ms. Griffin, Executive Secretary
 - Will be meeting with Admins Friday Oct 26th
 - Budget spending plans.
 - Changes anticipated to coding for SIAASGN related to FLAC.
 - RG32s that impact FLAC need to be marked.
- Ms. Benson, Assistant to the Dean
 - Homecoming begins Friday 10/19/18.
 - Not able to take reservations during exam week or during the first two weeks of classes.
- Ms. Tuckwiller, Director Advising
 - Registration for Spring begins Oct 29th. Student pins are available in SSB.
 - Two name callers needed for December commencement.
 - Faculty advisor training ideas.
 - Suspension Policy has changed and is official.
 - Nov 8th table at the fair for the Oct 30th.
 - Open house to take place November 10th 1-3pm.
 - Starfish midterm survey – encourage faculty to participate.

Adjourned at 4pm