

RADFORD UNIVERSITY

College of Humanities and Behavioral Sciences

September 8, 2021

2:00 p.m. in HH 3030 and via Zoom

Attendees: Matt Smith, Kim Gainer, Sharon Roger Hepburn, Beth Lyman, Dan Woods, Jenny Walton, Megan Manigault, Robert Williams, Jeff Aspelmeier, Chapman Rackaway, Paul Thomas, Sarah Bradbury, Ellen Taylor and Kerie Benson. Stacey Griffin served as recorder for the group.

Call to Order: 2pm

Special Guest: Dr. Sandra Baker, Director of Institutional Effectiveness and Quality Improvement
Ms. Megan Fox, Associate Director

Minutes from 9/1/2021 updated to correct spelling of Manigault. Approved as amended.

Reports

Dean - Dr. Matthew J. Smith

- CHBS conversations program 1st Friday – positive experience.
- College Student Inventory data presented at AALT by DOS discussed.
- Faculty moral survey data release anticipated next week.
- BOV on campus Thursday 9/9/21 & Friday 9/10/21.
- Dean Devaney (CVPA) announced retirement end of Fall 2021.
- Dean Rogers announced retirement at end of Spring 2022.

Associate Dean - Dr. Kim Gainer

- Reminder to submit Ambassador, Search Committee Chair etc.
- STARs applications closing this Friday.

Executive Secretary - Ms. Stacey Griffin

- Additional Travel funds (\$500/) transfer have been submitted.
- Reminder all documents for signature to be submitted electronically.
- PR40 procedures discussed.

Assistant to the Dean - Ms. Kerie Benson

- Intern able to attend “events” & will be available to make digital signage.

Lead Academic Advisor – CHBS - Ms. Sarah Bradbury

- Working on Program course guide.
- Academic petition close date discussed.

Career Coach - Ms. Ellen Taylor

- Look out for updated fairs and open house events.

Old Business

1. Internship Luncheon success shared.
2. CHBS-specific admissions event dates discussed.

New Business

1. Internal College Research Grants/Awards possible funding discussed.

For the Good of the Order

Adjourned at 3:26pm

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Reception for New Faculty, Thursday, September 9 @ 6 p.m.

CHBS Conversations, Friday, September 10 @ 4 p.m.

Faculty Annual Evaluations (FAEs) due to the Dean’s Office, Monday, September 13

LTM, Wednesday, September 15 @ 2 p.m.