

RADFORD UNIVERSITY

College of Humanities and Behavioral Sciences

September 30, 2020

2:00 p.m. via Zoom

Attendees: Matt Smith, Robert Williams, Kim Gainer, Sarah Hastings, Steve Owen, Sharon Roger Hepburn, Jeff Aspelmeier, Beth Lyman, Paul Thomas, Matthew Turner, Dan Woods, Ellen Taylor, Gloria Tuckwiller, Lisa Baker Webster, Eric Williams and Kerie Benson. Stacey Griffin served as recorder for the group.

Absent: Carter Turner.

Call to Order at 2pm

Approval of the Minutes from September 9 & September 23 approved as written.

Reports

- Dean - Dr. Matthew J. Smith
 - Faculty survey results currently in review by Provost.
 - Request input on when to reschedule Our Turn – January.
 - Due to few numbers of students in quarantine Faculty are welcome to invite students back to the classrooms.
 - Spring 2021 telework agreement request is live; deadline for submission October 11th 2020.
 - No Study Abroad programs during summer 2021.
- Associate Dean - Dr. Kim Gainer
 - Reminder to encourage instructors to use Academic Integrity process in any cases where a letter grade penalty is being considered.
- Executive Secretary - Ms. Stacey Griffin
 - FYI – Out of the Office 10/5-10/9/2020

- If known email name faculty members intending to teach intersession 2021.
- Assistant to the Dean - Ms. Kerie Benson
 - Department videos for Homecoming due tomorrow October 1st.
- Director of Advising - Ms. Gloria Tuckwiller
 - Grad App email will be sent tomorrow (10/1/20).
 - Will resend spreadsheet with student pin numbers.
 - Spring schedule to go live 10/19/2020.
- Career Coach - Ms. Ellen Taylor
 - 175 students attended first virtual job fair.
 - 10/5/20 - Graduate and Professional virtual fair to take place.
 - Email listing of upcoming virtual fairs to come.

Old Business

- Reminder requesting summer 2021 schedule grids.
- Student Success Spreadsheet data possible next steps tossed around.

New Business

- Student travel fundraising initiative tentatively aiming for December.
 - Department social media manager information to Kerie Benson.
 - Requesting positive student experiences of traveling with faculty to Dean Smith.

For the Good of the Order

- Question any information on FPDL deadline for AY21-22. To follow up.

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2nd Year Faculty Reappointment Letters due to Dean on Sept. 30

World War II Series on Wednesdays @ 4 p.m.

CHBS Leadership Team Meeting, Wednesday, October 7 @ 2:00 p.m.

