

College of Humanities and Behavior Sciences  
Leadership Team Meeting  
Wednesday, April 1<sup>st</sup>, 2020

Attendees: Matt Smith, Sharon Roger Hepburn, Robert Williams, Nicole Hendrix, Dan Woods, Jeff Aspelmeier, Kim Gainer, Sarah Hastings, Beth Lyman, Gloria Tuckwiller, Lisa Baker Webster, Paul Thomas, Ellen Taylor, Matthew Turner and Kerie Benson. Stacey Griffin served as recorder for the group.

Call to order: 2pm

Reports:

- Dean Smith
  - AALT update:
    - Provost recognizes this is a unique advising situation. Different virtual advising option discussed.
    - Credit/No credit option letter almost ready to send. Will be sent to all students, faculty and staff.
    - Suspension policy being reviewed at higher level – more information to come.
    - UNIV 499 to be created by Dr. Mekolichick to assist students who' Clinical and/or Teacher Placement due to COVID-19.
    - Promotion of summer courses discussed.
    - Student engagement forum to happen virtually – reup needed for all participants.
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- Dr. Gainer
  - Foundation scholarship second deadline today reminder.
  - Department seats for senate list has been sent out. Waiting for Dept seats before At-Large senator consideration.
- Ms. Griffin
  - Reminders:
    - Deans office to lock FLAC on Wednesday April, 15<sup>th</sup>. (Faculty have until Friday, May 1<sup>st</sup> to acknowledge.)
    - Call for any RUC courses anticipated for Intersession. Need course and instructor information ASAP.
- Ms. Benson
  - Letter to Deans Scholars – December 2020 tentative celebration date.
- Ms. Tuckwiller
  - Checking on course processor PSYC 121 and SOCY 110
  - Any students need pre-registration due to Gloria by Sunday 4/5/20.
  - New process for petitions email to come.

- Virtual highlander days – video can be made – connect with Bowers/COMS.
- Ms. Taylor
  - Remember “Keep Learning” website.
  - Career center virtual service offerings available on Student Keep Learning site.

Old Business:

- Tenure track tea rescheduled for next Tuesday, April 7<sup>th</sup> 2020.
- Visioning visits to be revisited Fall 2020.
- Valedictory reflections to come.

New Business:

- Recruitment strategies:
  - Any communication is better than nothing.
  - Department out-reach important.

Adjourned at 3:20pm