

RADFORD UNIVERSITY

College of Humanities and Behavioral Sciences

March 4, 2020
2:00 p.m. in CHBS 3030

Attendees: Matt Smith, Kim Gainer, Isaac Van Patten, Sharon Roger Hepburn, Robert Williams, Gloria Tuckwiller, Lisa Baker Webster, Paul Thomas, Dan Words, Matthew Turner, Jeff Aspelmeier, Sarah Hastings, Ellen Taylor and Kerie Benson. Stacey Griffin served as recorder for the group.

Absent: Beth Lyman, Nicole Hendrix

Call to Order at 2pm

Approval of the Minutes from:

February 5 approved as amended - Stirring to Steering.
February 19 approved as written.

I. Reports

Interim Dean

Dr. Matthew J. Smith

- Requesting meetings with Chairs regarding departments and programs.
- John Shehan on campus in April 7th – currently working on itinerary for the day.
- Requesting department names for the engaging differences names by Friday.
- Request for volunteers for Campaign Champions for the Capitol Campaign.
- Research rookies search also taking place.
- First Year Success Team moving this summer 2020 to Young Hall. Remaining Advising staff to move Summer 2021 to create centralized advising.

Associate Dean

Dr. Kim Gainer

- Foundation scholarship deadline is Monday March 23rd – names to Dr. Gainer.
- Review CHBS outreach and community partnerships. May be spotlighted at Fall 2020 event TBD.
- Review of REAL curriculum course designation proposal.
- Reminder after Spring Break – selection 2021 ambassadors. Vacant IG seats.

Executive Secretary

Ms. Stacey Griffin

- Reminder Admin Assistant training to take place on Wednesday, March 11, 2020.

Assistant to the Dean

Ms. Kerie Benson

- Deans Scholar names are due by tomorrow afternoon 3/5/20.

Director of Advising

Ms. Gloria Tuckwiller

- Still accepting Dec 2020 grad apps.
- Advising survey's available later this week.
- March 21st Highlander day – send names.

II. Old Business

Intersession Budget Update—Ms. Griffin

- Continue course review

Signage—Dr. Thomas

- To work with Sharon re updating department hallway signage.

III. New Business

Council of Chairs Update—Dr. Roger Hepburn

- Full council meeting open for agenda items.

Adjourned at 3:40pm

Nota Bene

WWII Series, Wednesdays @ 4:00 p.m.

CHBS Leadership Team Meeting, Wednesday, March 18 @ 2:00 p.m.

Valedictory Series, Thursday, March 19 @ 4:00 p.m.