

RADFORD UNIVERSITY

College of Humanities and Behavioral Sciences

January 22, 2020

CHBS 3030

Attendees: Matt Smith, Paul Thomas, Robert Williams, Sharon Roger Hepburn, Sarah Hastings, Dan Woods, Isaac Van Patten, Tanya Corbin, Beth Lyman, Kim Gainer, Jeff Aspelmeier, Lisa Baker Webster, Matthew Turner, Gloria Tuckwiller and Kerie Benson. Stacey Griffin served as recorder for the group.

Call to Order at

Special Guest: Amel Cuskovic, AVP for Human Resources
Niels Christensen, Director Honors

Minutes from 11/20/19 add “year faculty” to reappointment reminder. Minutes approved as amended.

Reports:

Interim Dean - Dr. Matthew J. Smith

- Successful meeting with RUC faculty.
- Reminder to provide number of additional student capacity
- Reminder to provide plans for upper writing courses – in house or depending on English to provide.

Associate Dean - Dr. Kim Gainer

- Student foundation scholarship upcoming.

Executive Secretary - Ms. Stacey Griffin

- FLAC records locked and acknowledged. Reminder if there are instructor changes that impact adjuncts or overloaded courses ensure Dean’s office is aware as soon as practical.

Assistant to the Dean - Ms. Kerie Benson

- Reminder scheduling locked first two and last two weeks of each semester.

- Reminder Deans Office can help promote events.
- 2019 Fall Deans List student names are scrolling on digital signage.

Director of Advising - Ms. Gloria Tuckwiller

- Deans scholar report – min GPA 3.5 to be processed next week.
- December 2020 graduation apps – to the advising center.

Old Business

Title IX Training continues.

Dean's Scholars Criteria—to include a clause on character all but one.

Early Retirement Option – officially no statement.

New Business

Research Award Language for call to the college.

Telework opportunities discussed.

REAL Assessment changes discussed.

For the Good of the Order

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CHBS Leadership Team Meeting, Wednesday, February 5 @ 2:00 p.m. (w/Andrea Sharpe)

Dean's Search Candidate Visits, Week of February 9

CHBS Leadership Team Meeting, Wednesday, February 19 @ 2:00 p.m. (w/Craig Cornell)