## Leadership Team Meeting Wednesday, November 16, 2016 CHBS 3030

Attendees: Kate Hawkins, Kim Gainer, Jeff Aspelmeier, Deborah Kitts, Paige Tan, Paul Witkowsky, Matt Smith, Sharon Roger Hepburn, Steve Owen, Paul Thomas, Beth Lyman and Carter Turner. Stacey Griffin served as recorder for the group.

Absent: Kerie Benson.

## Reminders:

- Paper usage for the Computer Labs needs were discussed. Dean Hawkins is going to follow up with Ed Oakes.
- All agreed a conversation with Facilities about housekeeping increase is needed.

FY17 Budget Reduction plan discussed.