Accepting Aid Using MyRU portal

Following is a picture guide of the steps required to complete the review and acceptance of your award package. To ensure that your award offer is not cancelled it is very important that you review and respond to each award that you are offered once you receive your award notification. All award information can be found simply by logging into your MyRU portal account.

When you login you will be taken to the Home screen, take some time to explore what is happening on campus that may be of interest to you. Or you can move to straight into accepting your award package. Select the Finances button (credit card machine)

Once in the Finance Area, scroll to second section Financial Aid Tool, and click Financial Aid Awards.
Select the Aid year that you wish to review. (ex: For students beginning in Fall 2014, you will select Award Year 2014-2015).

Select the aid year and click submit

Review the information provided on the General Information Tab

The award memorandum provides information on all the Financial Aid award programs and student eligibility requirements.
Answer the required questions on the Resources/Additional Information tab before you will be able to view and accept your offered award package.

Review your financial aid package and make a decision on each award that has been offered to you. Review and make a decision on each different award. Make sure to click the submit button once you have made a decision on each award.