

Documents that must be supplied by the student to complete a Pre-Health Professions file:

1. A photograph
2. A current resume or curriculum vita including:
 - a. Contact information (address, telephone, e-mail)
 - b. Academic achievements:
 - i. Research experiences
 - ii. Publications
 - iii. Presentations
 - iv. Unusual educational experiences
 - c. Academic awards and scholarships
 - d. Membership in academic honorary societies
 - e. Other academic recognitions
 - f. Leadership experiences
 - g. A detailed description of exposure in medical or dental settings
 - i. Length of exposure
 - ii. Relevant training
 - iii. Especially interesting or significant experiences
 - h. Relevant work experiences
 - i. Description of volunteer activities
 - j. Any other information that strengthens your application
3. Academic transcripts
4. A statement describing your career aspirations
5. scores on MCAT, GRE, VCAT, PCAT or OAT as soon as available
6. Completed recommendation forms from three to five individuals who can comment on your academic performance, work efforts and ethic, volunteer contributions, medical exposure and so forth. Please choose faculty members who are not on the Pre-Health Advisory Committee to write academic letters. Any other individuals who know your motivation for your chosen profession, work habits, and/or personal characteristics are good choices for letters of recommendation. Sign the appropriate waiver statement at the top of each form before distribution.
7. A signed form waiving or not waving your right to view your letter of recommendation from the Pre-Health Committee.

All of these documents must be on file in Dr. Cline's office before the student will meet with the committee and before a committee letter of recommendation will be written.

Plan to complete your file no later than early April before the next application cycles begins in June.

IT IS THE STUDENT'S RESPONSIBILITY TO PERIODICALLY CHECK ON THE COMPLETION OF HIS OR HER FILE AND TO REMIND INDIVIDUALS WHO ARE SUPPLYING MATERIALS TO SEND ALL DOCUMENTS AND RECORDS TO THE COMMITTEE.