

TRAINING AND DEVELOPMENT

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Employee Tuition Waiver Program **10:1**

With the supervisor's approval, tuition and fees for one course up to four credit hours each semester and summer session at Radford University will be waived for eligible RU employees. For the tuition waiver request form and policy/procedures, go to:

<http://www.radford.edu/~pers-web/tuition.htm>

Educational Aid Policy **10:2**

Faculty and staff may be eligible for reimbursement for job-related courses taken at other educational institutions under qualifying conditions. For more information, go to:

<http://www.radford.edu/~pers-web/pim-html-4.1.htm>

On-Campus Training **10:3**

Training that is conducted or coordinated by Human Resources **10:3.1**

<http://www.radford.edu/~pers-web/Training/training.htm>

Employee wellness programs and health screenings through CommonHealth **10:3.2**

<http://www.radford.edu/~pers-web/CommonHealth/CH.temp.htm>

Technology training for faculty and staff **10:3.3**

<http://www.radford.edu/~pers-web/Training/training.htm>

Off-Campus Training **10:4**

Training in Roanoke presented by national training vendors **10:4.1**

The Department of Human Resources keeps a file of the current training announcements for technical and clerical, supervisory, and non-supervisory seminars offered in Roanoke by national training vendors. Current vendors are:

www.computmaster.net

www.etrain.com

www.natsem.com

www.ptseminars.com

www.skillpath.com

Training – usually in Richmond – by Personnel Development Services **10:4.2**

For training offered by Personnel Development Services within the Department of Human Resource Management in Richmond, go to:

<http://www.dhrm.state.va.us/train.htm>

Training by Department of Employment Dispute Resolution

10:4.3

For training offered by the Department of Employment Dispute Resolution in Richmond, go to:

<http://www.edr.state.va.us/training.htm>

Resource Library Listing

10:5

Nearly 200 videos, audios, and books are available for loan from the Resource Library located in the Department of Human Resources. For a listing of the titles, go to:

<http://www.radford.edu/~pers-web/Training/training.htm>