

SINGLE ROOM PROCESS FOR 2009-2010

For Returning Students Only

The Office of Residential Life is pleased to offer a limited number (16) of Single Rooms for the 2009-2010 academic year. For an additional fee of \$850.00 per semester, residents in these rooms would be guaranteed not to have a roommate during the 2009-2010 academic year. Students selected for the double-capacity-as-single rooms will have the opportunity to preference their placement in the halls; however a specific space cannot be guaranteed. Single Rooms are available only in the rooms listed below.*

Rooms Designated as Single Rooms for 2009-2010

(Please note: Most of these rooms are suited to another room, which will have two occupants)

206	Bolling Hall	120	Peery Hall
113	Floyd Hall	206	Pocahontas Hall
115	Floyd Hall	120	Stuart Hall
120	Floyd Hall	120	Trinkle Hall
805	Muse Hall	206	Tyler Hall
905	Muse Hall	259	Tyler Hall
1105	Muse Hall	309	Tyler Hall
1205	Muse Hall	362	Tyler Hall

Student Eligibility for Single Rooms:

1. Must have sophomore, junior, senior or graduate student status by the end of the Spring 2009 semester.
2. Must have paid a \$200 room deposit or received a waiver from the Financial Aid Office to be considered. Priority will be given to those who paid the deposit by February 27, 2009.
3. Must have completed a 2009-2010 Residential Student Agreement and Room Reservation Card to be considered. Priority will be given to those who submitted materials by February 27, 2009.
4. Must have completed an application for a double-capacity-room-as-a-single room and submitted a paper copy of it to the Office of Residential Life **by noon on March 2, 2009**. Applications are available on-line at www.radford.edu/res-life and following the links for returning students. Submitting an application does not obligate you to take the single room if selected. If you are selected for and accept a single room, you will sign a Single Room Agreement form to confirm your placement and to affirm that you understand your financial obligations for this room.

NOTE: Students interested in a single room are encouraged to verify in advance that they will be able to finance the additional \$850.00* single room fee per semester. Presidential and Dean scholarships will not cover the single room fees. The single room fee does not include the \$160.00 fee per semester for air conditioned rooms in appropriate buildings.

Process for Single Room Selection:

Selection criteria will include current room assignment, compatibility with the Themed Community (if applicable), class standing, and time in which the room reservation materials were received. Therefore, students who bought out their room as a single for the Fall 2008 and Spring 2009 semesters, and who have returned all room reservation materials by the February 27, 2009 deadline, will have the highest priority. Whenever possible, we will then place students who have applied for a specific themed community with the “Themed Housing Interest Form” into those buildings.

Graduate students and current seniors will have the highest priority, followed by current juniors and sophomores. Students who are currently considered freshmen and will have earned a sophomore status by the end of the spring semester will then be considered.

A random lottery will be used to select residents if there are more applicants in the same class standing than there are available spaces. Gender may influence the number of rooms available to an occupant.

Single Room Sign-Up

Students who are selected for a single room will be notified by e-mail on March 13, 2009. A Single room Agreement Form and the specific room placement will be offered at that time. These students will need to confirm their acceptance of a double-capacity-as-a-single occupancy by Friday, March 20, 2009 or the space will be reassigned to another student.

Please note that obtaining a single room during the 2009-10 academic year does not guarantee a single room for the following academic year. Only the rooms listed previously on this form will be available as single rooms.

Waiting List

Students may indicate on their Single Room Application if they are interested in waiting list options. This means that they would like to be placed on a waiting list in case additional spaces should become available at a later date. These spaces may potentially become available in the summer or the beginning of the fall semester.

Students who are not selected for a single room are encouraged to participate in the General Room Selection process to reserve a space on campus. If additional rooms become available, you will be contacted to determine your interest in a single room and your placement could be changed at that time. Unfortunately, we may have only a short time period for which we can offer the single rooms to individuals. Being placed on a waiting list does not obligate you to take a single room should one become available.

***Please note that the Board of Visitors meets in May to determine fees for the upcoming academic year. The Single Room Fee was \$850.00 for the 2008-09 academic year, but may be changed at the discretion of the Board of Visitors.**