

**Nine Credit Hour Exception
for Graduate Assistantship Position**

Name: _____

RU ID #: _____ Email address: _____

Date of Scheduled Graduation: _____

Remaining Semester Hours Required: _____

I certify the above student is expected to graduate this semester for which this exception is requested and does not require more than six (6) credit hours to graduate. I am requesting an exception to the “nine credit hour rule” to allow the student to continue working as a Graduate Assistant.

Graduate Program Coordinator

Date

Dean, College of Graduate and Professional Studies

Date

Policy: To qualify for a graduate assistantship a student must be registered at Radford University and complete at least nine credits of course work per semester (fall and spring). For summer assistantships the student must have a minimum course load of six hours. An exception to the nine credit hours may be granted for students that need fewer hours in order to graduate in the current semester; however the student must be registered for no less than six credit hours for any assistantship with no exceptions.

The signature of the graduate program coordinator certifies that the listed student is expected to graduate in the semester for which the exception is requested.

Please return the form to the **College of Graduate and Professional Studies, Box 6928** as soon as possible.