SEARCH COMMITTEE MEMBERS PRESENT:
Michael Wray, Chairman
Mary Campbell, Vice Chair
Molly Arrington
Nancy Artis
Matthew Crisp
Irvin Clark
Jerry Kopf
George Low
Agida Manizade
Randolph “Randy” Marcus
Jesus Martinez
John Montgomery
Santhosh Parameswaran
Alethea “AJ” Robinson
Anthony “Tony” Ramsey
Georgia Anne Snyder-Falkinham

SEARCH COMMITTEE MEMBERS ABSENT:
Susan Whealler Johnston

OTHERS PRESENT:
Carrie Nee, Assistant Attorney General, Commonwealth of Virginia, Education Section
Jan Greenwood, Greenwood/Asher & Associates
Julie Holley, Greenwood/Asher & Associates
Kathy Thompson, Administrative Assistant to the search committee

The Presidential Search Committee appointed by the Board of Visitors of Radford University met on Wednesday, July 22, 2015, in the Albemarle Room of The Boar’s Head Inn in Charlottesville, Virginia. The meeting was called to order at 11:32 a.m. by Mr. Michael Wray, Chairman.
Mr. Wray welcomed the members of the committee, thanked them for their willingness to serve on the committee and asked the committee to go around the table and introduce themselves. Following the introductions, Mr. Wray explained the charge to the Committee from the Board of Visitors and stressed the need for confidentiality. He provided an overview of the preparation to this point for the search. He also discussed possible locations and dates for future meetings.

The search consultants, from the national executive search firm Greenwood/Asher gave a discussion regarding the search committee’s role in the process and also stressed the importance of joint responsibility for candidate confidentiality, interviewing and communication. They spent time describing the search process; the proposed timeline; outlining the committee’s involvement in certain key tasks; and background checks of applicants. They also indicated that they would be spending time with various constituents to gather information for what attributes they would like to see in a candidate. The search consultants discussed the secure website that was being developed and the process for committee members to access the secure site. The search consultants discussed the position description for the president and what the committee members were looking for in a candidate. Questions and discussion ensued.

Carrie Nee, Assistant Attorney General, from the Education Section of the Attorney General’s Office of the Commonwealth of Virginia provided a PowerPoint presentation of the Freedom of Information Act (FOIA) as it relates to searches. She stressed confidentiality and consistency during the search process. Ms. Nee gave a briefing on the confidentially of the search, provided examples of open and closed meetings, what constitutes a meeting and the search process. Questions and discussion ensued.

The meeting adjourned at 3:30pm

Respectfully submitted,

Kathy Thompson
Secretary to the Presidential Search Committee