9:00 1. Review Agenda—any additions?
2. Upcoming meetings:
   • Friday, 2-3-17, 12:00-2:00 Hurlburt 249/250

9:05 1. Complete consolidation of outline document and written notes:
   • Added information emailed from Jennifer
2. Draft narrative for “Overarching Themes that Transcend Subgroups” and at least one other section.
   • Completed 2 of the three pages from the outline of overarching themes
   • Agreed to “homework:”
     • Laurie: Finish draft of overarching themes
     • Danny: Draft our process and philanthropic giving
     • Leslie: Draft strategic enrollment growth

3. Began appendix list of examples for sections as model

11:00 Adjourn