FALL 2014 SHRED-A-THON – FREE SHREDDING EVENT

In support of Service and Sustainability Week 2014, RU Recycling will host its FREE campus-wide shredding event on **Thursday, September 11, from 1 p.m. - 5 p.m.**, or until the shredder truck is packed (so get there early!). The event is open to all departments, students, faculty & staff (with RU ID) who would like to safely and securely shred and recycle their unwanted documents.

RU departments are responsible for following the proper destruction procedures by visiting the Records Retention webpage.

The shredding truck will be on campus at the following places and times:

1. Lot E near Armstrong Building – **1:00 p.m. - 1:45 p.m.**
2. Lot A near Martin / Preston Hall – **2:00 p.m. - 2:45 p.m.**
3. Junction of Lot EE near Cook and Peters Hall – **3:00 p.m. - 3:45 p.m.**
4. Lot DD near Heth Clock Tower – 4:00 p.m. - 4:45 p.m.

Staples, envelope windows and small paper clips are fine to be included with the material but no binders will be accepted. Please be sure all paper is out of any binders before bringing your material.

If you have any questions please contact Pavan Muddanna at pmuddanna@radford.edu or (540) 831-7207. For more information about recycling and sustainability efforts on campus, visit RU Sustainability on Facebook and Twitter.