Chapter 10

gifts and donations

10.0 Procurements Tied to Gifts and Donations

10.1 Gifts and Donations to the University:

No purchasing commitment is allowed to be made if the purchase is tied to a gift or donation being made to the University. For example, a donor may specify that a gift to the University is dependent upon the University’s future purchase or lease of goods or services from the donor. Likewise, a donor may specify that a particular brand of an item be purchased or that the item be purchased from a particular source. In all of these examples, the donor should be informed that a purchase under these conditions is prohibited.

When a business or individual is interested in making a donation to the University that is tied to a pending or imminent purchase, the Department of Procurement and Contracts must be contacted during the initial discussions. Contact the Director at 6118.

Donors wishing to make gifts unrelated to procurement activities should be referred to the Office of University Advancement at 5407.

10.2 Prohibition of University Employees to Receive Gifts. To find out more about the prohibitions, employees are requested to review the following section of the Conflict of Interest Act: Prohibited conduct as stated in the Code of Virginia Conflict of Interests Act.

References:

Appendix F: State and Local Government Conflict of Interests Act
http://leg1.state.va.us/cgi-bin/legp504.exe?000+cod+TOC0202000031000000000000