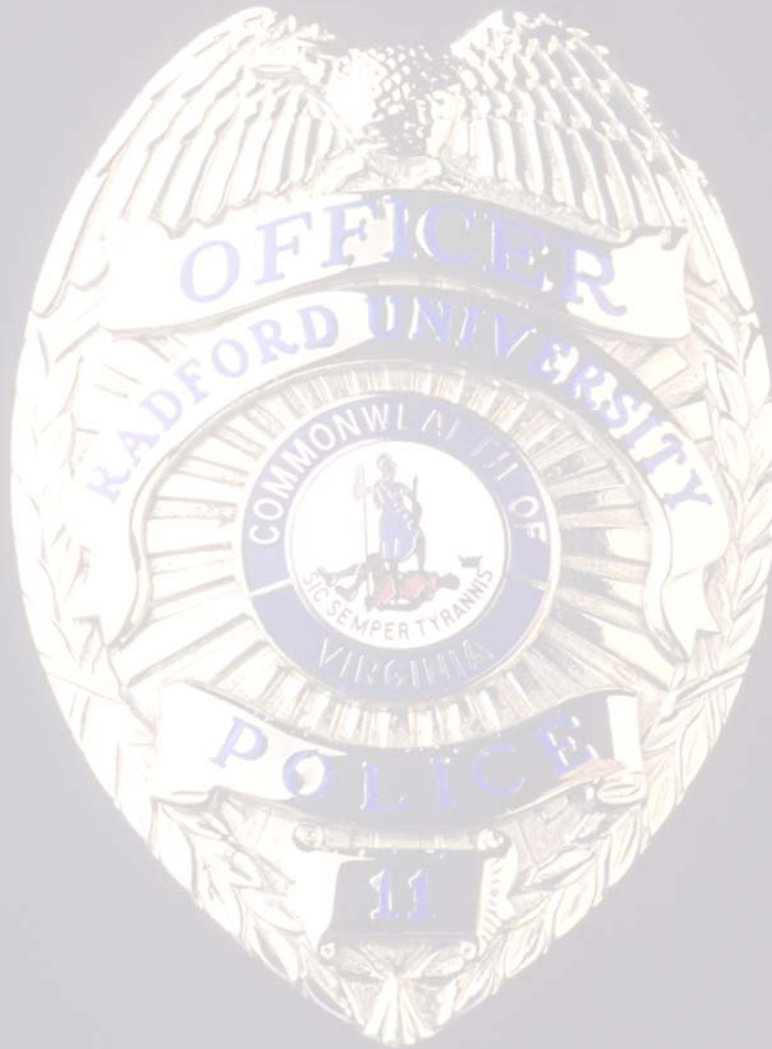


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Radford University Police Department

Radford University
Radford, Virginia



2011-2012
Annual Safety & Security Report
And
Annual Fire Safety Report



2011-2012

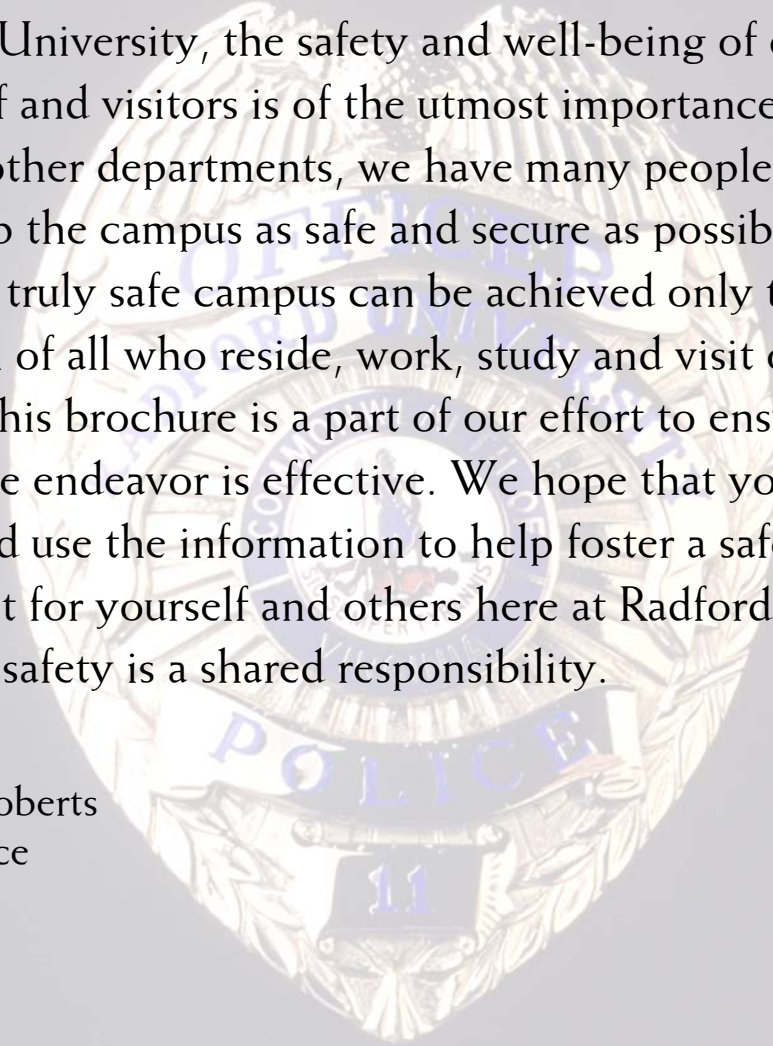
Annual Safety & Security Report

Welcome

At Radford University, the safety and well-being of our students, faculty, staff and visitors is of the utmost importance. With the support of other departments, we have many people working hard to keep the campus as safe and secure as possible.

However, a truly safe campus can be achieved only through the cooperation of all who reside, work, study and visit our campus each day. This brochure is a part of our effort to ensure that this collaborative endeavor is effective. We hope that you will read it carefully and use the information to help foster a safe environment for yourself and others here at Radford University. Remember, safety is a shared responsibility.

Colleen T. Roberts
Chief of Police





The University Police

The Radford University Police Department (RUPD) provides 24-hours-a-day patrol protection to the campus, parking lots, residence halls and other properties owned or controlled by the university or its foundation. RU Police Officers are vested with full law enforcement powers and responsibilities, identical to the local police or sheriff's department in your home community. The officers are trained at the Department of Criminal Justice Training Academies and receive additional in-service and specialized training in first aid, firearms, defensive tactics, legal updates, human relations, sensitivity issues, and criminal investigations. University Police share concurrent jurisdiction with the Radford City Police Department for streets adjacent to the university. University Police offer assistance in all areas of the city when needed by the city police. University police officers are responsible for a full range of public safety services, including all crime reports, investigations, medical emergencies, fire emergencies, traffic accidents, enforcement of laws regulating criminal activity and all other incidents requiring police assistance. As a courtesy and to promote cooperation in combating crime, University Police share information on arrests and serious crimes with all surrounding police departments. The serial numbers of high-value property stolen from campus are reported nationwide through the National Crime Information Center (NCIC).

This report is intended to provide information about safety and about security programs and services at Radford University. Accompanying this information are crime statistics on incidents that have occurred within the campus jurisdiction, as well as those received from city police for the public areas immediately adjacent to the campus. In addition to these numbers, we include crime statistics for properties owned or controlled by Radford University, but not immediately adjacent to campus, such as SELU.

We hope you will find this report valuable. Please review this information carefully and, in particular, the crime prevention tips included. Personal safety is a responsibility of everyone and we need your assistance in helping to make our campus a safe environment. The Radford University Police Department prepares and distributes this report. We work with other Radford University departments, such as the Office of the Dean of Students and the Substance Abuse and Violence Education Support Services office, as well as the Radford City Department of Police, to compile the information.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act was signed into law in November 1990 (known at the time as the Student Right to Know and Campus Security Act). It requires institutions participating in student financial aid programs under Title IV of the Higher Education Act of 1965 to disclose information about campus safety policies and procedures and to provide statistics concerning certain crimes that occurred on or near campus. In compliance with the act, the Radford University Police Department publishes and distributes this report and we encourage members of the Radford University community to use this report as a guide for safe practices on and off campus. It is available on the web at <http://police.asp.radford.edu/forms/Safety&SecurityAnnualReport.pdf>

For a paper copy, contact the Radford University Police Department at PO Box 6883, Radford VA, 24142 or at (540) 831-5500.



Professional Standards

The Police Department's relationship with the community and ensuring that we provide excellent service is vital to achieving our overall mission of a safe and secure campus. All members of the Radford community can expect to be treated in a courteous and professional manner by members of our department. The Radford University Police Department will not tolerate an employee who acts unprofessionally or who does not provide an appropriate level of service. We also wish to recognize instances where our employees have been especially helpful or have exceeded your expectations in the service they have provided. The quality of our service is dependent in part on feedback from the community we serve. The Police Department has an extensive professional standards process in place to respond to citizen complaints and concerns. The department also has various ways in which we are able to recognize outstanding performance by our employees. Please help us improve our department by bringing your compliments and concerns to the attention of any of the following individuals in a timely manner:

- In person at the Allen Building located at the corner of University Drive and East Main
- Request the on-duty supervisor by calling (540) 831-5500
- Use the Report of Complaint Against Police Personnel located at <http://police.asp.radford.edu/forms/forms.aspx>
- Address written correspondence to: Chief of Police, Radford University Police Department, Box 6883, Radford, VA 24142

State Accreditation

The Radford University Police Department became the Commonwealth's first college or university police agency to earn State Accreditation, administered by the Virginia Law Enforcement Professional Standards Commission (VLEPSC). For more than a year, the University Police conducted self-assessments of over 180 professional standards covering administration, operations, training and personnel in the preparation of a three day on-site assessment by the VLEPSC assessment team. The VLEPSC is intended to provide law enforcement agencies in Virginia an avenue for demonstrating that they meet commonly accepted standards for the efficient and effective operation of that agency. Every four years the Radford University Police Department undergoes a vigorous inspection for re-accreditation.



Overview of the Radford University Police Department

The Radford University Police Department provides law enforcement and security services to all components of Radford University. The department has 30 full time positions including 23 state certified Police Officers, 6 Emergency Communications Officers, and 2 civilian support staff. We also have two part time employees including one Emergency Communications Officer and one Security Lock-up Officer.

The Radford University Police Department is a full service police department and many services are provided to the students, faculty, staff and visitors 24 hours a day, 365 days of the year. The department is divided into various units, each with a specific function. Personnel have been trained in numerous specialties including Hostage Negotiations, bomb threats, Critical Incident Response, First Aid / CPR, Hazardous Materials response, Mental Health Crisis Intervention, Crime Prevention and Special Investigations. There exists a vast knowledge base to rely upon, as the majority of Radford University Police Department personnel have either college degrees, experience at other law enforcement agencies or prior military service. For more information about the organization of the department, call 540-831-5500.

The Radford University Police Department provides several service-oriented functions to the university community consisting of more than 11,500 students, faculty, staff and visitors on campus on any given day. These services include responding to medical and fire emergencies and providing an on-campus safety escort service, vehicle lockout and jumpstart assistance, personal safety education classes, child identification services and Rape & Aggression Defense Training. The Radford University Police Department acts as a contact point for after-hours emergency maintenance requests and vehicle parking assistance. It is also a point of contact for lost and found items, bicycle registration and general university information. The department offers special educational opportunities such as interviews for required classes, internships and the Ride-Along Program. Officers provide support to the Radford City Department of Police by sharing jurisdiction and patrol responsibilities of the streets and sidewalks adjacent to campus properties and are responsible for all of the residential, administrative, and academic support buildings on university property.

Two state certified Crime Prevention Specialists provide training to students, faculty, staff and guests on personal safety, drug and alcohol safety, work place violence, home and building security and new student orientation programs. This office is responsible for the Victim/Witness Advocacy Services and liaisons with university services, surrounding community services offices and representatives of the criminal justice system. Frequently throughout the year, the Crime Prevention office conducts security surveys of campus buildings and facilities, prepares reports of any deficiencies for the responsible departments and the Universities Facilities Management Department. The Crime Prevention office also maintains a daily police log of crimes reported to the police department. The **daily crime and fire log** is available online at <http://police.asp.radford.edu/daily.aspx> and a printed daily log is also maintained at the police department and is available for public review.

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Campus Prevention and Education Efforts

Radford University provides educational workshops addressing sexual assault, alcohol safety, personal safety, and promoting prevention efforts to students, campus officials, and staff through the Substance Abuse and Violence Education Support Services office, University Police Department, Residential Life, Student Health Services and Women's Resource Center. Programs are conducted on a "by request" basis, as part of the University 100 Orientation program, for the Adopt A Hall program and as part of New Student Orientation each summer. Three RAD (Rape Aggression Defense) training classes and over 30 safety and alcohol awareness classes were conducted in 2010 by the Radford University Police Department. These classes inform the campus community about safety procedures and encourage the campus community to be responsible for their own security and the security of others. These programs are designed to inform students and employees about crime prevention.

The University Police Department hosts **RAD (Rape Aggression Defense)** training for students, faculty, staff and the local community. These women only classes are presented free of charge by nationally certified instructors from RUPD, Residential Life and New Student Programs. The classes teach the participant personal safety practices through dynamic and classroom instruction. Successful completion entitles the student to lifetime updates and practices nationwide. Courses are scheduled each semester. For more information, contact RUPD at 540-831-5500 or email Officer Robert Johnson at rsjohnso@radford.edu.

Radford University Police utilize a campus **Bicycle Patrol** as part of their community policing and prevention efforts. The officers have been trained and are certified as Police Bicyclists through the Virginia Department of Criminal Justice Services and IPMBA. The Bicycle Patrol is a major part of the department's community policing philosophy and has been very popular with the campus community. The Bicycle Patrol officers assist other officers in patrolling the interior of the campus, including sidewalks, residential areas and parking lots. Officers on Bicycle Patrol perform all essential patrol duties and are able, in many cases, to be the first responders in emergency situations.

The City of Radford provides the Radford Transit system for transportation on and around campus. During hours when the Transit System is not in operation, the University Police will provide a **safety escort** on campus for individuals who are concerned for their safety. Call 540-831-5500 or use the campus emergency phones to request an escort.

The Student's Responsibility

The cooperation and involvement of students themselves in a campus safety program is absolutely necessary. Students must assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common sense precautions. Although the campus is well-lit, any student – male or female – may feel more comfortable using the University Police Escort Service when returning to a residence hall late at night. Valuable items such as stereos, cameras, and televisions should be marked with engraving instruments provided by the University Police at no charge. Bicycles should be registered with the University Police and be secured with a sturdy lock. Students with vehicles must park in the assigned area and keep them locked at all times. Valuables should be locked in the trunk. Students should report any suspicious-looking individuals whom they



feel do not belong in their residence halls or any unusual incidents in and around residence halls to Residential Life staff or University Police.

Incident Reporting and Response

Crimes, potential criminal actions and other emergencies on campus should be reported directly to the University Police by any student, faculty, staff member or visitor by telephone (540-831-5500) or in person. The police department is located in the Allen Building at the corner of East Main Street and University Drive. Reports of criminal activity can also be made anonymously by using the Silent Witness Form available online at <http://www.radford.edu/content/police/home/forms/witness.html>. In addition, crimes can be reported from any of the campus emergency phones (blue light phones). Reporting to the Radford University Police insures that the department receives the necessary information for Timely Warning Notices and annual statistical disclosure. Off campus crimes should be reported to the Radford Department of Police at 911 (locally in Radford) or at 540-731-3624.

The Radford University Police Department's procedures require an immediate response to emergency calls. We work closely with the full range of university and city emergency resources to assure a complete and timely response to all emergency calls. Special services include experienced Investigators as well as the generous availability of local, state, and federal law enforcement agencies in providing support and assistance. Each reported crime is documented by the Communications Officer in the call dispatch software and an officer is assigned to the call. Officers complete an incident report within the department's IBR software detailing all known information for reportable offenses. Investigations reviews reports and assign follow-up duties as needed.

The **Crisis Intervention Team** component of the department is comprised of highly skilled and highly trained police officers who respond to individuals in mental health and crisis. These officers receive 40 hours of specialized training in psychiatric diagnosis, suicide intervention, substance abuse issues, de-escalation techniques, the role of the family in the care of a person with mental illness, legal training in mental health and substance abuse issues, and local resources for those in a mental health crisis. In addition to classroom instruction, officers in-training also participate in nine hours of role playing exercises based on real-life scenarios and spend an entire day visiting mental health and substance abuse inpatient and outpatient treatment facilities where they have the opportunity to engage in one-on-one dialogue with mental health consumers. The training is designed to educate and prepare police officers who come into contact with people with mental illnesses to recognize the signs and symptoms of these illnesses and to respond effectively and appropriately to individuals in crisis. Because police officers are often the first responders in these incidents, it is essential that they know how mental illnesses can alter people's behaviors and perceptions. The trained CIT Officer is skilled at de-escalating crises involving people with mental illness, while bringing an element of understanding and compassion to these difficult situations.

RU EMS is a student run, first response rescue squad which provides EMS care to the students, faculty/staff, and visitors of Radford University and its surrounding community. In addition to first response emergency medical care, RU EMS provides the campus with community training such as CPR and First Aid along with awareness programs. For special events like athletic events, RU EMS provides on-demand standby crews. RU EMS also conducts emergency elevator rescue operations in campus facilities.

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Voluntary & Confidential Reporting

Occasionally, victims of crime wish to report a crime but do not want to give their name and/or do not want to pursue action through the criminal justice or university judicial systems.

As allowed by the Clery Act, pastoral and professional counselors who receive confidential reports are not required to report these crimes to the University Police for inclusion into the annual disclosure of crime statistics or for the purpose of a timely warning. These positions are defined as follows:

- Pastoral Counselor - a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor
- Professional Counselor - a person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification

Certain other university members identified as campus security authorities may accept confidential reports from a victim. The Clery Act, however, requires campus security authorities to report the crime to the University Police. This reporting allows the university to maintain accurate records on the number of incidents, determine if there is a pattern of crime with regard to a particular location, method or assailant, and alert the campus community of an ongoing threat if needed. Victim names need not be included in these reports to campus police.

If you are the victim of a crime and do not want to pursue action within the university system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Chief or a designee of RUPD can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the university can keep an accurate record of the number of incidents involving students, employees and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

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Reportable Incidents and Their Definitions

Definitions given are the National Incident Base Reporting Board Standards.

1. Homicide: The willful (non-negligent) killing of one human being by another.
2. Manslaughter-by Negligence: The killing of another person through gross negligence.
3. Forcible Sex Offenses: The carnal knowledge of a person, forcibly and/or against that person's will, or not forcibly or against that person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
4. Non-Forcible Sex Offense: Sex offenses-non-forcible (Unlawful, non-forcible sexual intercourse)
Incest and Statutory rape
5. Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or putting the victim in fear.
6. Aggravated Assault: An unlawful act by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)
7. Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking, and all attempts to commit any of the aforementioned.
8. Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, or aircraft, personal property of another, etc.
9. Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joyriding.)
10. Hate Crimes-Race
11. Hate Crimes-Gender
12. Hate Crimes-Religion
13. Hate Crimes-Sex Orientation
14. Hate Crimes-Ethnicity
15. Hate Crimes-Disability
16. Liquor Violations/Arrests
17. Drug Abuse Violations/Arrests
18. Weapon Law Violations/Arrests: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

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Location Definitions from the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

On-Campus:

(1) Any building or property which is owned or controlled by an institution within the same reasonably contiguous geographic area and is used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and

(2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution, but controlled by another person, is frequently used by students and supports institutional purposes (examples include food or retail vendor).

Residential Facilities:

(1) Residential Halls and apartment residences at the University.

Non-Campus Building Or Property:

(1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or

(2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. Radford University has no off-campus housing or student organization facilities.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

Reported crime statistics do not include crimes that occur in privately owned homes or businesses on or adjacent to Radford University property.

Crime Statistics

The following chart reflects the number of crimes reported to the Radford University Police Department. The reportable year runs from January 1 – December 31.

Campus Crime Report from 2008-2010

Crime	Year	Total Campus Crime	Residential Facilities	Non Campus Property or Buildings	Public Property
Murder	2008	0	0	0	0
	2008 Hate Crime	0	0	0	0
	2009	0	0	0	0
	2009 Hate Crime	0	0	0	0
	2010	0	0	0	0
	2010 Hate Crime	0	0	0	0

Crime	Year	Campus	Residential	Non Campus	Public Property
Manslaughter	2008	0	0	0	0
	2008 Hate Crime	0	0	0	0
	2009	0	0	0	0
	2009 Hate Crime	0	0	0	0
	2010	0	0	0	0
	2010 Hate Crime	0	0	0	0
Forcible Sex Offenses	2008	6	6	0	0
	2008 Hate Crime	0	0	0	0
	2009	3	2	0	0
	2009 Hate Crime	0	0	0	0
	2010	5	5	0	0
	2010 Hate Crime	0	0	0	0

Crime	Year	Campus	Residential	Non Campus	Public Property
Non-Forcible Sex Offenses	2008	0	0	0	0
	2008 Hate Crime	0	0	0	0
	2009	0	0	0	0
	2009 Hate Crime	0	0	0	0
	2010	0	0	0	0
	2010 Hate Crime	0	0	0	0
Robbery	2008	0	0	0	0
	2008 Hate Crime	0	0	0	0
	2009	0	0	0	0
	2009 Hate Crime	0	0	0	0
	2010	1	0	0	1
	2010 Hate Crime	0	0	0	0

Crime	Year	Campus	Residential	Non Campus	Public Property
Aggravated Assault	2008	2	1	0	0
	2008 Hate Crime	0	0	0	0
	2009	3	1	0	0
	2009 Hate Crime	0	0	0	0
	2010	0	0	0	0
	2010 Hate Crime	0	0	0	0
Burglary	2008	11	6	2	0
	2008 Hate Crime	0	0	0	0
	2009	4	4	1	0
	2009 Hate Crime	0	0	0	0
	2010	10	10	0	0
	2010 Hate Crime	0	0	0	0

Crime	Year	Campus	Residential	Non Campus	Public Property
Arson	2008	6	4	1	0
	2008 Hate Crime	0	0	0	0
	2009	0	0	0	0
	2009 Hate Crime	0	0	0	0
	2010	1	1	0	0
	2010 Hate Crime	0	0	0	0
Larceny	2008	77	N/A	N/A	N/A
	2008 Hate Crime	0			
	2009	95			
	2009 Hate Crime	0			
	2010	75			
	2010 Hate Crime	0			

Crime	Year	Campus	Residential	Non Campus	Public Property
Motor Vehicle Theft	2008	1	N/A	0	0
	2008 Hate Crime	0		0	0
	2009	0		0	0
	2009 Hate Crime	0		0	0
	2010	0		0	0
	2010 Hate Crime	0		0	0
Destruction/Damage/Vandalism of Property Hate Crimes	2008	0	0	0	0
	2009	4	3	0	0
	2010	2	2	0	0
Simple Assault Hate Crimes	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
Intimidation Hate Crimes	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0

Selected Offenses On Campus	2008	2009	2010
Liquor Law Arrest *	108	75	94
Liquor Law violations referred for Campus Judicial Action by university officials #	138	64	85
Drug law Arrests	31	17	22
Drug Law violations referred for Campus Judicial Action by university officials #	7	6	27
Illegal Weapons possession Arrests	0	0	0
Illegal Weapons possession violations referred for Campus Judicial Action by other university officials #	2	0	0

Includes referrals by Dean of Students, Residential life, and other faculty/staff.
 * This does not include arrests for DUI or Public Intoxication.

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Crime Reduction Tips

Personal Safety

- Walk or jog with a friend, not alone.
- Avoid isolated areas.
- Use campus escort services.
- Know your limits on dates and communicate them to your partner.
- Know your limits with alcohol and do not accept drinks from others.
- Tell a friend where you are going and when you will return.
- Carry a whistle or noise maker. Do not be afraid to scream if you need help.
- Use a help phone or raise the hood and stay in your car if it breaks down. If people stop to assist, ask them to call the police.
- Be aware of your surroundings.

Protection from Date Rape Drugs

- Never leave your drink unattended. Because they are colorless and odorless, date rape drugs can be slipped into any type of beverage.
- Do not accept drinks from anyone but a bartender or licensed server.
- Try to attend bars or parties with a group of friends, arranging beforehand to watch each other's drinks.
- If you think your drink has been tampered with, seek medical attention immediately and request the hospital conduct toxicology testing.

Residential Safety

- Lock your room or apartment whenever you leave and when you are sleeping.
- Do not prop card reader doors.
- Call 540-831-5500 if you see someone in the building who does not belong.
- Do not allow strangers to follow you into the building.

Workplace Safety

- Keep personal items (purses, book bags) locked up.
- Secure the work area when no one is in it.
- Report suspicious people to the police.

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Protecting Your Property

- Record the serial numbers of your valuables.
- Engrave valuables with a unique identifying number.
- Register your bike with the Police Department.
- Keep your vehicle locked when it is parked and when you drive.
- Consider installing anti-theft or alarm devices on your vehicle.
- Do not leave textbooks, purses, or book bags unattended.
- Do not leave laptop computers unattended.

Reporting Lost or Stolen Access Cards

- Lost or stolen RU Express/RUID Cards should be reported to the RU ID Office at 540-831-5054.
- Report lost or stolen cards after business hours to RUPD at 540-831-5500.

Safety Off-Campus

Relationship with local law enforcement

The Radford University Police Department handles criminal matters at all university-owned facilities located within a reasonable distance from the main campus and has arrest authority on campus, on campus owned or controlled property and adjacent streets and sidewalks. The Radford City Department of Police (540-731-3624) is primarily responsible for responding to off campus criminal activity and calls for service. Privately owned properties used by recognized student organizations are within the jurisdiction of the Radford City Department of Police and that agency is the primary responding law enforcement agency to those locations.

If another law enforcement agency responds or is contacted about criminal activity occurring off-campus involving Radford students, they may notify the Radford University Police Department and the Dean of Students Office. However, other agencies' policies do not require such notification. Students in these cases may be subject to arrest by the local agencies and subject to university disciplinary action through the Dean of Students Office.

The Radford University Police Department monitors off-campus criminal activity that may affect the University community so that it may provide timely warnings and advisories. Although the department does not routinely record statistics on crimes that occur outside its legal jurisdiction, it does collect and publish statistics for select crimes occurring on public property immediately adjacent to the University. In general, prospective students, employees, and visitors to Radford University should know that as with any campus, there is crime both on- and off-campus and that it is important to take reasonable precautions at all times. The Radford University Police Department currently has formal mutual aid agreements in place with the Radford Department of Police, Pulaski County Sheriff's Office, and the Montgomery County Sheriff's Office. The Radford University Police Department can assist any member of the Radford community in determining an appropriate point of

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contact for police matters falling outside of the department's jurisdiction. Contact our department at 540-831-5500 for assistance.

For additional local, off-campus information, you may contact the local police department or sheriff's department where you reside.

Facility Access

There are 15 residence halls on campus. All entrances to residences are controlled by electronic access and monitored by building staff. University Police and the Residential Life staff are jointly responsible for the development of procedures and programs to promote the greatest possible safety and security of the residence halls. Educational programs emphasizing security and what residents can do to protect themselves are provided by Residential Life, University Police and other on- and off-campus services. University Police and Residential Life staff make every effort to ensure that all residence halls are free from uninvited visitors or guests, but it is necessary that residents themselves take an active role in reporting strangers to hall staff and closing outside doors that are propped open. All visitors and guests to the residential halls must be accompanied by a resident at all times. Residents are held accountable for their guests' actions.

Access to academic and administrative buildings after hours is controlled by keys or card access. Lost or stolen keys should be reported to the RU Police Department immediately. A report will then be documented and forwarded to Radford University Facilities Management. Keys issued and access cards are nontransferable. Buildings are secured by building staff or the Radford University Police Department after normal business and/or building hours.

Building staff and RUPD officers report lighting and other safety concerns to Facilities Management for repair and encourage all faculty, staff, students and visitors to report concerns to RUPD or to Facilities Management at 540-831-7800.

Emergency Telephones

There are many emergency telephones with blue lights located throughout campus that are directly linked to the Police department. These locations include the parking lots, athletic facilities, each residential quad and academic areas.

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Drug and Alcohol Abuse Policies

Alcoholic Beverages

Radford University seeks to encourage and sustain an academic environment that both respects individual freedom and promotes the health, safety and welfare of all members of its community. In keeping with these objectives, the university has established policy and guidelines governing the possession, sale and consumption of alcoholic beverages on the university campus that conform to the laws of Virginia. Underage possession and /or consumption of alcoholic beverages and public intoxication are not permitted. Intentionally or knowingly selling, or intentionally or knowingly "furnishing" alcoholic beverages to persons under the age of 21, or to persons obviously inebriated, is not permitted. Legal consumption and possession of alcoholic beverages is limited to designated locations only and no alcohol is permitted in residential facilities. The complete policy and guidelines concerning alcoholic beverages is published annually in the university Standards of Student Conduct available online at <http://www.radford.edu/content/dam/radford/content-files/standards0910.pdf>

Illegal Drugs

The university does not condone the possession, use or distribution of marijuana, hallucinogens, narcotics or any other illegal drugs by anyone in any campus facility. Any individual known to be possessing, using, or distributing such drug is subject to campus disciplinary action and criminal arrest, imprisonment and/or fine according to state law.

Drug and Alcohol Abuse Education Programs

Consistent with its educational mission, the university also assists its members in finding alternatives to alcoholic beverages by promoting social interaction and stress reduction, and it provides services and resources for community members who experience alcohol-related difficulties. Keeping informed is an important step in developing a healthy lifestyle and in knowing how to cope with problems as they arise. Radford University provides useful and informative prevention education programs throughout the year in both residential and academic settings. The police department conducts these programs nearly 30 times a year.

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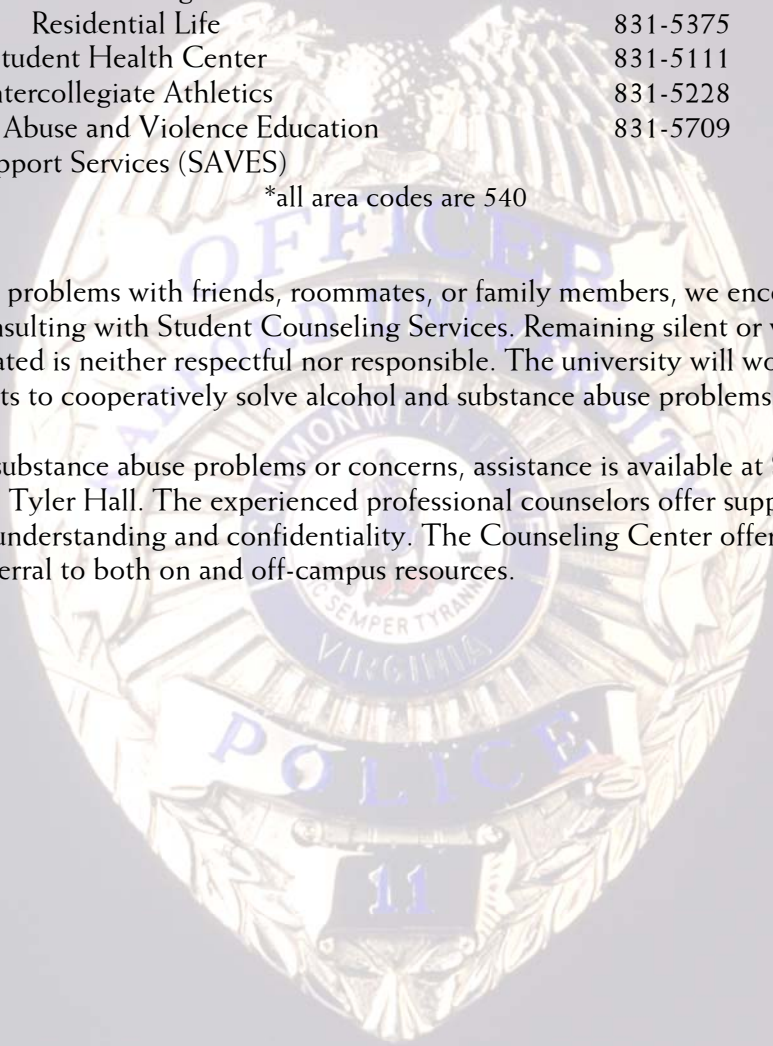
A variety of departments sponsor workshops and lectures on alcohol- and drug-related issues to support and encourage healthy, productive lifestyles. These programs are made available through:

University Police	831-5500
Student Counseling Services	831-5226
Residential Life	831-5375
Student Health Center	831-5111
Intercollegiate Athletics	831-5228
Substance Abuse and Violence Education	831-5709
Support Services (SAVES)	

*all area codes are 540

If you are aware of problems with friends, roommates, or family members, we encourage you to act responsibly by consulting with Student Counseling Services. Remaining silent or waiting until a situation has escalated is neither respectful nor responsible. The university will work with you and your fellow students to cooperatively solve alcohol and substance abuse problems as they occur.

For students with substance abuse problems or concerns, assistance is available at Student Counseling Services located in Tyler Hall. The experienced professional counselors offer support for students in an atmosphere of understanding and confidentiality. The Counseling Center offers individual assessment and referral to both on and off-campus resources.



RU

Sexual Assault

If Sexual Assault Happens To You

If you are sexually assaulted, first and foremost, go to a safe place. As soon as convenient, you should report incidents of sexual assault, including date/acquaintance rape to local police where the incident occurred. If you are unable or reluctant to make contact with the police, report the assault to a friend, university faculty or staff member who can aid in contacting the proper authorities. Student Counseling Services, the Student Health Center, the Women's Resource Center, the Coordinator of Alcohol & Other Drug Services, the Dean of Students Office and Residential Life can also help in contacting the proper authorities.

Retain evidence, do not change clothes, bathe, douche or if possible, alter anything in the location where the assault occurred. Even if you do not plan to prosecute at first, it is best to preserve the evidence in case you decide to prosecute later or to help someone else prosecute.

Get medical attention immediately. You should be evaluated for injuries and sexually transmitted diseases. You do not have to report the assault; however, the medical staff can collect physical evidence should you choose to press criminal charges.

Counseling Options

Students coping with a sexual assault have counseling resources available to them at no cost. Student Counseling Services offers both short term and long term individual and group counseling. The Women's Resource Center in Radford offers a 24-hour crisis hot line, individual and group counseling and legal advocacy.

Many other options exist which have some cost associated with them, such as private therapists. Counseling is often crucial to the recovery process and the victim is encouraged to seek the assistance of qualified professionals, even if the assault occurred in the past. The choice to seek counseling should be the victim's and he or she should do so when ready.

Legal and Student Conduct Options

Crime victims have three options from which to choose: Filing criminal charges, filing campus conduct charges, and filing a civil suit for monetary damages. Victims are not limited to just one of these options but can choose any combination or file all three.

RU

Criminal Charges:

Filing criminal charges means actually contacting the police. If the crime happened on campus or on any property owned or controlled by the University, it falls under the jurisdiction of the Radford University Police Department. If the crime occurred off campus but still in the City of Radford, it falls under the jurisdiction of the Radford City Police Department. If the crime occurred in another locality, the local police should be notified. The Radford University Police will assist victims in notifying the law enforcement agency that has the responsibility for investigating the crime. Reports can be made to other law enforcement agencies; however these agencies may refer the report to the Radford University Police Department if the crime was on university property.

Criminal charges are prosecuted by the Commonwealth of Virginia. A Commonwealth Attorney will argue the case at no cost to the victim. The victim serves as the primary witness to the crime and his or her testimony is crucial to the case. Typically, the identity of the victim is protected by the press, although the identity of the alleged perpetrator is not. There are statutes of limitation for filing criminal charges, but, depending on the severity of the crime, they are typically several years in duration. It is best to go to the police as soon as possible, in order to preserve as much evidence as possible. The police will arrange for evidence collection.

Radford University Sexual Misconduct Policy

The Radford University Standards of Student conduct define sexual misconduct as sexual conduct without consent or sexual conduct that occurs after consent has been withdrawn, which causes physical or emotional discomfort to the victim. To constitute sexual misconduct, the sexual conduct must meet one of the following criteria:

- The sexual conduct is not consensual;
- The sexual conduct includes force, threat(s) or intimidation;
- The sexual conduct occurs when the victim is mentally or physically helpless, such as when under the influence of alcohol or other drugs or when the victim is a minor.

Campus Conduct Charges:

Campus conduct charges can only be filed if the accused perpetrator is a Radford University student (individual for whom the University maintains records and who is enrolled or registered with an academic program of the University). The campus conduct system examines violations of university policy and codes of conduct. Campus conduct hearings do not replace or substitute for criminal prosecutions and students who choose a campus conduct hearing are encouraged to seek redress through the criminal justice system and civil court as well.

Charges should be filed with the office of the Dean of Students as promptly as possible after the accused is identified. As a rule, the charges should be filed within 10 class days after the accused is identified, unless reasonable and extenuating circumstances exist which justify delay in filing or delivering charges. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both the accuser and accused shall be informed of the outcome of any campus disciplinary proceeding.

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Pending a formal disciplinary hearing, the campus may take a variety of administrative measures against a charged student, including restriction of privileges and services, interim suspension, and exclusion from certain areas, such as classrooms and residence facilities. To prevent further conflict between the parties, the campus may utilize administrative reassignment procedures to move individuals to another residence or complex, limit access to a specific hall or complex during the course of a campus or criminal investigation, or make academic and living accommodations as appropriate for either party as requested by the victim if such changes are reasonably available.

Off-campus violations can also subject a student to the jurisdiction of the University Conduct System when the university determines the violation is threatening or disruptive to the safety of members of our university community or to the educational process of the university. Off-campus incidents are typically referred to the local police department, but the university reserves the right to investigate and take action when an off-campus offense involves a Radford University student and violates the Standards of Student Conduct.

Civil Suit:

Victims of some crimes have the right to sue the perpetrator or other involved parties for monetary damages. This type of prosecution, which may be pursued alone or in conjunction with criminal and/or campus judicial charges, does require an attorney. As with campus judicial action, the burden of proof is a preponderance of the evidence and victims considering this type prosecution are advised to consult a private attorney for information.

Sex Offender Registry Information

The Virginia Sex Offender Registry information is available to the public and can be found on the Virginia State Police website at: <http://sex-offender.vsp.virginia.gov/sor/index.html>.

The US Department of Justice's National Sex Offender public search website is available at: <http://www.nsopw.gov/Core/Conditions.aspx>.

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Timely Warnings

Timely Warning Notices are issued whenever a crime or series of crimes, on campus or in the surrounding communities, is considered to pose a serious and on-going threat to the university community. Timely Warnings are typically issued for the following crime classifications: arson, criminal homicide, and robbery. Incidents of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and information known by the Radford University Police. Warnings may also be posted for other crime classifications, as deemed necessary. The Radford University Police Department reviews information that is reported to the campus police by members of the community, by campus security authorities and by the local police, to determine if a reported crime poses a serious on-going threat to members of the university community. The Radford University Police Chief or designee reviews all reports to determine if there is an on-going threat to the community and if the distribution of a Timely Warning Notice is warranted.

Timely Warnings are generally written by the Chief of Police or a designee, and they are approved and distributed to the community by the office of University Relations, or by the Radford University Police Department. Updates to the campus community about any particular case resulting in a Timely Warning Notice may be distributed via mass email.

Timely Warning Notices may be made by mass e-mail, text messaging system, the Radford University home page on the web (www.radford.edu), VOIP campus phone and speaker system, along with Radford University and local news service, as determined by each circumstance.

Immediate Notifications

All members of the Radford University campus community are required to notify the Radford University Police Department of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or on-going threat to the health and safety of students and/or employees on campus. The Radford University Police Department has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, the Radford University Police Department has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

RU ALERT is a means to notify the campus community of an imminent or ongoing threat to safety, security or health (all hazards) of students or employees on campus. Upon confirmation by University Police of an emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus, an alert notification that may include the use of the outdoor warning system will be disseminated without any delay with the goal of notifying as many people as possible, as rapidly as possible, taking into account the safety of the campus community. Examples of these include, but are not limited to, active shooter, tornado, and dangerous chemical release. The university will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless notification will, in the

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professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The Radford University Police Department will use available resources to confirm there is a significant emergency or dangerous situation. Resources may include all or some of the following: campus and local police officers, the National Weather Service, local news media, Student Health Services, the Virginia Department of Health, Facilities Management, the Radford University Safety Office, and the Radford University Office of Emergency Preparedness.

In the event of a serious incident that poses an immediate threat to members of the campus community, Radford University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event on an immediate threat to the Radford University community. These notifications can be made to the entire campus community when there is at least the potential that a very large segment of the community will be affected by a situation or when a situation threatens the operation of the campus as a whole. There will be continuing assessment of the situation and appropriate segments of the community may be notified if a situation warrants.

These methods include:

- Mass Email
- Text Message Alert
- Outdoor warning siren/PA system
- Web- www.radford.edu
- Local Media
- VOIP Phone and Speaker system
- Campus Cable Override
- Face to face notification

Initial Immediate Notifications may be sent to the campus community by the Radford University Police Department, the Office of Emergency Preparedness or by University Relations. Any of these offices may write and/or send the notification once a significant emergency or dangerous situation is confirmed. The Radford University Police will determine how much information is appropriate to disseminate at different points in time.

The university will post updates during a critical incident utilizing the same systems used for the initial alert.

The Radford community should be prepared to take self-protection measures appropriate to the emergency, such as, but not limited to, shelter in place or evacuation, depending upon the circumstances or incident.

The Radford University Emergency Operations Plan provides the university with an effective means to respond to a disaster requiring a partial or total evacuation of the campus. The plan provides for the warning of students and staff, delineates responsibilities of on-campus and off-campus personnel and local government agencies, provides for evacuation centers, and establishes operating procedures



for an effective evacuation of the campus. Below are outlined procedures for evacuation and shelter in place:

BUILDING EVACUATION PROCEDURES

1. Exit the building as calmly and quickly as possible using the nearest safe exit. **DO NOT USE ELEVATORS.**
2. Alert **ALL** persons in your area. Turn off all ignition sources.
3. Close windows and doors, leave the door unlocked, wear a coat and shoes, and take a towel to place over your face in case of smoke.
4. Proceed to the assigned meeting area outside your building and await further instructions. Stay well away from the building and windows.
5. If the campus is evacuated, proceed to the campus assembly area for transportation to the evacuation center when the signal is given. Do not return to an evacuated building until permission is granted from the campus police.
6. If a single building is evacuated, students will be moved to available housing on campus or to a lounge in a safe building.
7. RAs/RDs will assist in the evacuation of the resident halls, ensure that all residents have evacuated, close all doors, and keep all persons at a safe distance from the building.
8. Housekeeping and Maintenance staff will assist in the evacuation of non-residential buildings by directing occupants to the nearest safe exit and ensure that all occupants have evacuated.
9. The Radford City Fire Department will assume control of the building for all hazards except a terrorist attack. The FBI will be the lead agency for a terrorist event. Full cooperation must be given to the Fire Department and the FBI by students and staff.
10. Evacuation plans are posted on all floors of Campus Buildings. The plans show the locations of fire extinguishers, fire alarm pull stations, and fire exit doors. The plans are conspicuously located and updated by the Safety Office.
11. Evacuation plans for non-residential buildings are posted in all classrooms and hallways. The plans show the locations of fire extinguishers, fire alarm pull stations, and fire exit doors. The plans are conspicuously located and updated by the Safety Office. At the beginning of each semester it is the responsibility of the faculty to go over the floor plans with each class, and direct occupants to the nearest safe exit in case of an actual alarm.
12. If you are told to shelter-in-place, quickly lock exterior doors and close windows, air vents, and fireplace dampers. Turn off all fans, heating and air conditioning systems, and clothes dryers. Some systems automatically provide for exchange of inside air with outside air. These systems, in particular,

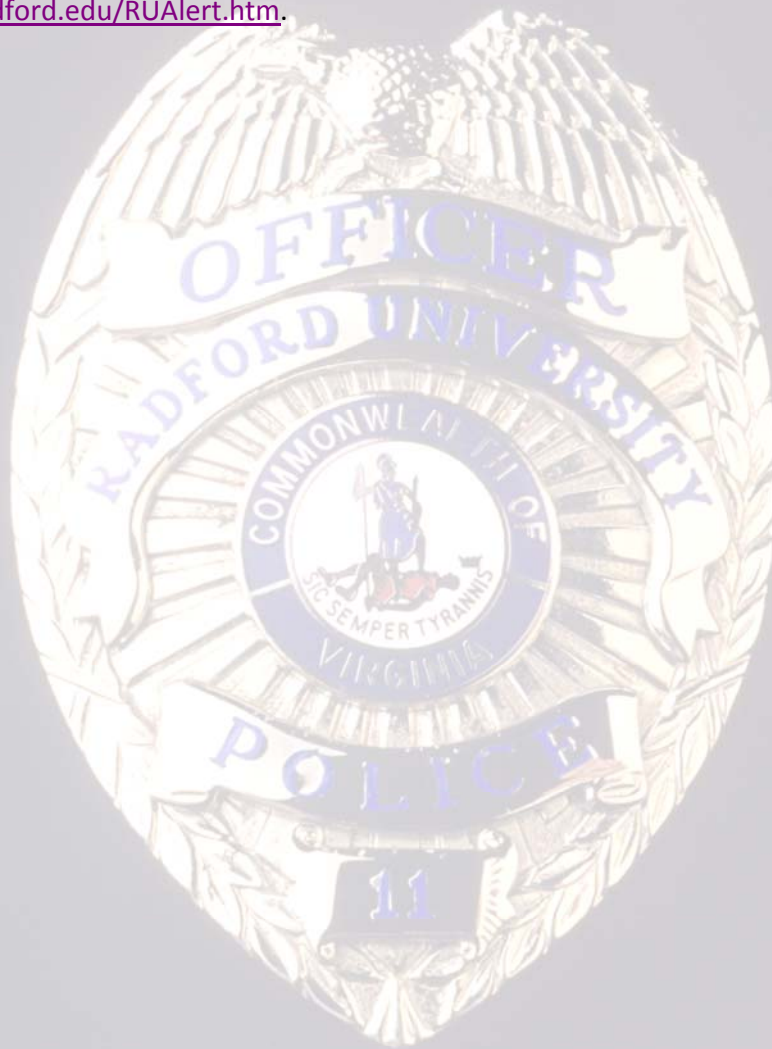
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need to be turned off, sealed, or disabled. If there is danger of explosion, close the window shades, blinds, or curtains.

Notification systems are described on the RU Alert website at

<http://oep.asp.radford.edu/AlertTech.htm> and alert sign-up information is available at

<http://oep.asp.radford.edu/RUAlert.htm>.





Missing Student Notification Policy

The purpose of this policy is to establish procedures for the university's response to reports of missing students, as required by the Higher Education Opportunity Act of 2008.

This policy applies to students who reside in campus housing, including university operated apartment units.

For purposes of this policy, a student may be considered to be a *"missing person"* if the person's absence is contrary to his/her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, is in a life-threatening situation, or has been with persons who may endanger the student's welfare.

I. Procedures for designation of emergency contact information

- a. Students age 18 and above and emancipated minors

Students will be given the opportunity during each semester registration process to designate an individual or individuals to be contacted by the college no more than 24 hours after the time that the student is determined to be missing in accordance with the procedures set forth below. A designation will remain in effect until changed or revoked by the student.

- b. Students under the age of 18

In the event a student who is not emancipated is determined to be missing pursuant to the procedures set forth below, the college is required to notify a custodial parent or guardian no more than 24 hours after the student is determined to be missing in accordance with the procedures set forth below.

II. Official notification procedures for missing persons

- a. Any individual on campus who has information that a residential student may be a missing person must notify the Radford University Police Department as soon as possible.

Note: In order to avoid jurisdictional conflicts when an off-campus and/or commuter student is believed to be missing, the reporting person should immediately notify local law enforcement authorities. The Radford University Police Department will assist external authorities with these investigations as requested.

- b. The Radford University Police Department will gather all essential information about the residential student from the reporting person and from the student's acquaintances (description, clothes last worn, where student might be, who student might be with, vehicle description, information about the physical and mental well being of the student, an up-to-

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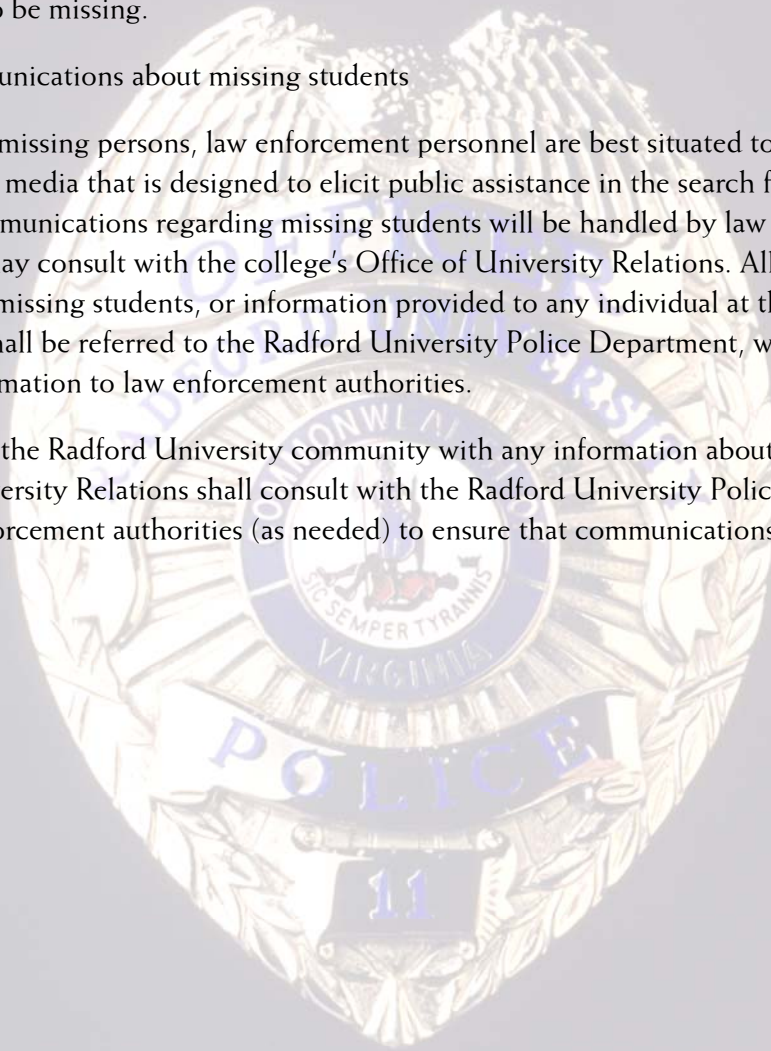
date photograph, class schedule, etc.). Appropriate campus staff will be notified to aid in the search for the student.

- c. No later than 24 hours after determining that a residential student is missing, the Office Dean of Students (or appropriate designee) will notify the emergency contact (for students 18 and over) or the parent/guardian (for students under the age of 18) that the student is believed to be missing.

III. Campus communications about missing students

In cases involving missing persons, law enforcement personnel are best situated to provide information to the media that is designed to elicit public assistance in the search for a missing person. Therefore, all communications regarding missing students will be handled by law enforcement authorities, who may consult with the college's Office of University Relations. All inquiries to the college regarding missing students, or information provided to any individual at the college about a missing student, shall be referred to the Radford University Police Department, who shall refer such inquiries and information to law enforcement authorities.

Prior to providing the Radford University community with any information about a missing student, the Office of University Relations shall consult with the Radford University Police Department and with local law enforcement authorities (as needed) to ensure that communications do not hinder the investigation.



Quick Reference Telephone Directory

Radford University Police Department

All Calls:	On Campus Phones	5500
	Local Phones	831-5500
	Non-local Phones	1-540-831-5500

Radford City Department of Police, Fire, Rescue

Emergencies:	On Campus Phones	9-911
	Non-Campus Phones	911
	Non-local Phones	911
Police Non-Emergency	On Campus Phones	9-731-3624
	Local Phones	731-3624
	Non-local Phones	1-540-731-3624

Medical, EMS, Fire Non-Emergency

Student Health Services	831-5111
Carilion NRV Medical Center ER	731-2666
RU Emergency Medical Services	831-6900
Radford City Fire Department	731-3617
Radford City EMS	633-9400

Counseling and Support

Student Counseling Services	831-5226
Substance Abuse and Violence	
Education Support Services (SAVES)	831-5709
Dean of Students	831-5321
Residential Life	831-5375
Women's Resource Center	639-1123
Legal Aid Society of the NRV	382-6157

***all area codes are 540**

2011-2012 Annual Fire Safety Report on Student Housing

On August 14, 2008, the Higher Education Opportunity Act was signed into law. In order to comply with this Act, the university has prepared the 2008 Annual Fire Safety Report on Student Housing, which includes required information about student housing fire safety systems, fire drills, fire safety policies and education and training programs.

A written log of all fires occurring during the current calendar year will be maintained at the Radford University Police Department, and may be viewed by any member of the public or the university community at large during normal business hours. The fire log records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. The log must include the nature, date, time, and general location of each fire. The university will make an entry or an addition to an entry, to the log within 2 business days of the receipt of the information. The information from the prior year's fire log will be incorporated into each revised Fire Safety Report.

Definitions Used in this Report

The following definitions, as provided by federal law, are provided to aid you in understanding how the data in this report has been accumulated and developed:

Cause of fire: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Drill: A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, employees, visitors, firefighters, or any other individuals.

Fire-related death: Any instance in which a person—

- Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire;
- or
- Dies within one year of injuries sustained as a result of the fire.

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Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of a fire.

Damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity in US Dollars. This estimate will include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it will not include indirect loss, such as business interruption.

Fire Statistics Housing Facilities

2008

<u>Name of Facility</u>	<u>Street Address</u>	<u>Fires</u>	<u>Injuries</u>	<u>Deaths</u>	<u>Damage</u>	<u>Drills</u>
Bolling Hall	502 Adams St Access	0	0	0	0	1
Draper Hall	601 Tyler Avenue	0	0	0	0	4
Floyd Hall	306 Jefferson St Access	0	0	0	0	1
Ingles Hall	501 Tyler Avenue	0	0	0	0	1
Jefferson Hall	205 Tyler Avenue Access	0	0	0	0	1
Madison Hall	207 Tyler Avenue Access	0	0	0	0	1
Moffett Hall	504 Adams Street Access	1	0	0	0	2
Muse Hall	985 East Main Street	0	0	0	0	2
Norwood Hall	315 Tyler Avenue	1	0	0	0	1
Perry Hall	302 Jefferson Street Access	0	0	0	0	1
Pocahontas Hall	901 Fairfax Street Access	0	0	0	0	1
Stuart Hall	308 Jefferson Street Access	0	0	0	0	2
Trinkle Hall	304 Jefferson Street Access	1	0	0	0	1
Tyler Hall	301 Tyler Avenue	0	0	0	0	2
Washington Hall	415 Tyler Avenue	0	0	0	0	1

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2009

<u>Name of Facility</u>	<u>Street Address</u>	<u>Fires</u>	<u>Injuries</u>	<u>Deaths</u>	<u>Damage</u>	<u>Drills</u>
Bolling Hall	502 Adams St Access	0	0	0	0	3
Draper Hall	601 Tyler Avenue	0	0	0	0	3
Floyd Hall	306 Jefferson St Access	0	0	0	0	3
Ingles Hall	501 Tyler Avenue	0	0	0	0	3
Jefferson Hall	205 Tyler Avenue Access	0	0	0	0	0*
Madison Hall	207 Tyler Avenue Access	0	0	0	0	0*
Moffett Hall	504 Adams Street Access	0	0	0	0	6
Muse Hall	985 East Main Street	0	0	0	0	3
Norwood Hall	315 Tyler Avenue	0	0	0	0	3
Perry Hall	302 Jefferson Street Access	0	0	0	0	4
Pocahontas Hall	901 Fairfax Street Access	0	0	0	0	3
Stuart Hall	308 Jefferson Street Access	0	0	0	0	7
Trinkle Hall	304 Jefferson Street Access	0	0	0	0	3
Tyler Hall	301 Tyler Avenue	0	0	0	0	7
Washington Hall	415 Tyler Avenue	0	0	0	0	6

*Building was under renovation and closed.

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2010

<u>Name of Facility</u>	<u>Street Address</u>	<u>Fires</u>	<u>Injuries</u>	<u>Deaths</u>	<u>Damage</u>	<u>Drills</u>
Bolling Hall	502 Adams St Access	0	0	0	0	6
Draper Hall	601 Tyler Avenue	0	0	0	0	4
Floyd Hall	306 Jefferson St Access	0	0	0	0	4
Ingles Hall	501 Tyler Avenue	0	0	0	0	3
Jefferson Hall	205 Tyler Avenue Access	0	0	0	0	0*
Madison Hall	207 Tyler Avenue Access	0	0	0	0	0*
Moffett Hall	504 Adams Street Access	0	0	0	0	8
Muse Hall	985 East Main Street	0	0	0	0	2
Norwood Hall	315 Tyler Avenue	0	0	0	0	4
Perry Hall	302 Jefferson Street Access	0	0	0	0	5
Pocahontas Hall	901 Fairfax Street Access	0	0	0	0	3
Stuart Hall	308 Jefferson Street Access	0	0	0	0	6
Trinkle Hall	304 Jefferson Street Access	0	0	0	0	4
Tyler Hall	301 Tyler Avenue	0	0	0	0	8
Washington Hall	415 Tyler Avenue	0	0	0	0	4

*Building was under renovation and closed.

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On Campus Fire Safety Systems

All alarms are centrally monitored by the Radford University Police Department on campus.

Muse Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building audio/visual fire alarm.

Trinkle Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building audio/visual fire alarm.

Stuart Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building audio/visual fire alarm.

Perry Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building audio/visual fire alarm.

Floyd Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building audio/visual fire alarm.

Madison Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building audio/visual fire alarm

Jefferson Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building audio/visual fire alarm

Norwood Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building fire alarm.

Tyler Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building fire alarm.

Moffett Hall

Hardwired smoke and heat detectors in hallways, battery powered smoke detectors in dorm rooms, and building audio/visual fire alarm. Building is closed and will be upgraded as part of renovation.

Bolling Hall

Hardwired smoke and heat detectors throughout and building audio/visual fire alarm.

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Pocahontas Hall

Hardwired smoke and heat detectors throughout and building audio/visual fire alarm.

Ingles Hall

Sprinkled, hardwired smoke and heat detectors throughout, and building audio/visual fire alarm.

Draper Hall

Hardwired smoke and heat detectors throughout and building audio/visual fire alarm.

Residential Facility Appliance, Smoking and Open Flame Policies

Appliances: Only approved appliances may be used in the residence halls. Be sure to turn off and unplug all appliances immediately after use. Remain in your room when an electrical appliance is in use.

Each student in a room may bring a small fridge that uses 2 or less amps are permitted in residence hall room if approved by Residential Life.

In designated locations (Bolling, Draper, Floyd, Ingles, Norwood, Peery, Pocahontas, Stuart, Trinkle, and Tyler), roommates may choose to either rent a micro fridge *OR* have one microwave that is 700 watts or less and one fridge that is 2 amps or less per room.

Because of fire safety regulations, toasters and toaster ovens are not permitted in any of the residence halls.

Any item that has a hot surface (candle warmers, hot plates, Foreman grills, etc.), toasters, toaster ovens, or anything utilizing an open flame are strictly forbidden.

Candles/Open Flames: Candles, with or without wicks, and other open flame objects are not permitted.

Multiple Plug Adapters/Extension Cords: Extension cords are prohibited. ONLY Underwriter's Laboratory (UL) approved power strip (or box) with a built-in circuit breaker and/or reset button is permitted. These strips must not have a cord longer than fifteen feet and should not exceed 15 amps.

Decorations: To comply with international fire code no more than 10% of room walls and doors can be covered with flammable items. Also, nothing can be attached to or hanging from the ceiling. Purchasing shelves to display items is a good way to personalize your room. Consult your RD for further details on decorations.

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Furniture Placement: The narrow corridor that leads to the doorway should not be obstructed in any way to impede the exit from your room.

Evacuation Policy

Any time a fire alarm sounds, you should always assume that a fire exists! University policy mandates that you **must evacuate the building and remain evacuated** until notified by university officials that it is safe to reenter.

As you leave your room:

- *Close all windows and doors.*
- *Lock door--wear a coat/shoes.*
- *Take a towel to place over your face in case of smoke.*
- *Alert your roommate and suitemates if they have not exited the building.*
- *Exit the building as calmly and quickly as possible using the nearest safe exit.*
- *Do not use the elevator!*
- *Proceed to designated area and remain until "All Clear" signal is given.*

If an exit is blocked, proceed to the nearest safe exit. If ALL exits are blocked go back to your room, close the door, and call 540-831-5500 (Radford University Police Department) to report your location. If room exit is blocked:

- *Stay calm.*
- *Seal cracks around door.*
- *Open window slightly, if there is no smoke outside.*
- *Tie a wet cloth over nose and mouth*
- *Stay low where air is fresher.*
- *Signal rescuers by waving a sheet or clothing out of window.*
- *Do not jump if you are higher than 2 stories.*
- *If your clothing should catch on fire, do not run! Stop, Drop & Roll to smother flames.*

Student Fire Safety Education Program

Radford University's fire safety education program is multi-faceted. Initial training on the fire safety program is provided to student residential life staff the week prior to classes by the Radford Fire Department. Staff then conducts fire safety training and periodic inspections on all other residential students.

New employees receive training on fire safety procedures on their first day on the job.

If fire is discovered students and staff are instructed to:

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1. Pull the fire alarm if available and call the Fire Department at 9-911.
2. Report the fire to the Campus Police at 831-5500.
3. Evacuate the building as calmly and quickly as possible going to the nearest safe exit. Alert all persons in your area.
4. Housekeeping and Maintenance staff will assist in the evacuation of the building by directing occupants to the nearest usable exit. They will be trained in the proper use of fire extinguishers, the location of fire alarm pull stations, and will know the location of all approved exits.
5. If the fire is small, Housekeeping and Maintenance staff will attempt to put the fire out using the proper fire extinguisher, but only after the building has been evacuated and the Fire Department notified.
6. If the fire involves a laboratory or hazardous waste storage area the Campus Police will call the Campus Safety Manager.

The entire university fire safety plan can be found at <http://www.radford.edu/fpc/Safety/fireplan.htm>

