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| **To:** | President Kyle |
| **From:** | Dr. Erin Webster-Garrett |
| **CC:** | Ms. Ashlee Claud, Detective Sergeant Sam Shumate, Dr. Laura Jacobsen Dr. Sam Minner, President Rod Smolla |
| **Date:** | 13 July 2012 |
| **Re:** | Internal Governance Reform Initiative |

Memo

On July 11, 2012, the Presidents of the AP and Staff Senates and Dr. Erin Webster Garrett met in order to discuss goals and objectives for a meeting with President Kyle regarding internal governance. We came up with four goals for our meeting:

1. Establishing/defining a shared objective for the IG Reform Process
2. Measuring the investment of the different parties in the Process and making the case for the BOV's involvement in ongoing IG discussions
3. Establishing a protocol for communicating with the Board re: IG Reform  
   Possibility of establishing a BOV IG Subcommittee
4. Identifying potential dates for a meeting with President Smolla and the BOV:

From Cindy Alexander:

*I checked flight schedules and spoke with President Smolla.  It appears he will be able to arrive by late morning/lunch on one day and then depart mid-afternoon the following day.  President Smolla felt this would allow him the necessary time for the meeting(s).  I’ve listed some possible meeting dates for you below in order of preference.  You are welcome to use any of the dates (some would just be a little easier to rearrange than others):*

* *Thursday, October 25 – Friday, October 26*
* *Thursday, November 15 – Friday, November 16*
* *Wednesday, September 26 – Thursday, September 27*
* *Monday, October 15 – Tuesday, October 16*
* *Monday, November 12 – Tuesday, November 13*