Study Abroad Check-List

Initial Planning
1. Identify objectives for studying abroad - What do I want to get out of my time abroad?
2. Identify how Study Abroad fits into your 4 year academic plan
3. Research programs, locations, Institutions
4. Identify what country or countries appeal to you
5. Have a preliminary conversation with your parents about your interests
6. Contact Eric Viani, your Study Abroad advisor at eviani@Radford.edu to set up a consultation appointment in Cook Room 104

Meeting with Study Abroad Advisor
1. Discuss academic, career, and personal reasons for wanting to study abroad
2. Receive input and assistance choosing programs, locations, institutions
3. Discuss costs of programs and sources of funding with Study Abroad Advisor
4. Review and compare the different study abroad options with your advisor
   a. Faculty-Led
   b. Exchange
   c. Affiliate
   d. Internship

Application, Procedures, and Documents
1. When you have decided on a specific program apply on the RU I.E.C. website
   https://www.radford.edu/content/international/home/study-abroad/application.html
2. Apply to specific program via their website (ask S.A. Advisor for assistance)
   Applications typically require:
   A. Transcripts
   B. Essay
   C. References
   D. Passport Photos
3. Select host institution courses to complete Course Approval Form (turned into Study Abroad Advisor when completed
4. Consult with Study Abroad Advisor if you plan on using Financial Aid, he will submit a Cost Sheet to the Financial Aid Office
5. Purchase flight tickets and visa if necessary
6. Attend Mandatory Pre-Departure Orientation before departing (check IEC website or ask S.A. Advisor for details)
Application Deadlines

- ISEP Exchange Priority Deadline for Spring Semester: September 1\(^{st}\)
- Affiliates for Spring Semester: October 10\(^{th}\)
- Faculty-Led Program: October 31\(^{st}\)
- ISEP Exchange for Fall Semester: February 15\(^{th}\)
- Summer Affiliate Programs: April 1\(^{st}\)
- Affiliates Fall Semester: May 1\(^{st}\)
- RU Fall Semester Exchanges: May 1\(^{st}\)
- RU Spring Semester Exchanges: October 15\(^{th}\)

Document Check-List

- Transcripts
- Essay
- Recommendation letter
- Completed Course Approval Form
- Financial Aid Cost Sheet
- Passport
- Visa
- Signed Study Abroad Student-Agreement Form
- Study Abroad Pre-Departure Brochure