

RADFORD UNIVERSITY  
BOARD OF VISITORS  
FRIDAY, MAY 7, 2010

APPROVED

MINUTES

Members present:

Mr. Thomas E. Fraim, Jr., Rector  
Ms. Nancy E. Artis, Vice-Rector  
Ms. Nancy H. Agee (left meeting at 11:55 a.m.)  
Mr. Todd E. Barrish  
The Honorable J. Brandon Bell  
Mr. Matthew B. Crisp  
The Honorable C. Nelson Harris  
Mrs. Mary Ann Hovis  
Mr. Darius A. Johnson  
Mr. Stephen A. Musselwhite  
Mr. Mark R. Pace (arrived at 9:04 a.m.)  
Mr. Walter F. Rugaber  
Dr. Cora S. Salzberg  
Mr. Ronald R. Wesley  
Ms. Linda K. Whitley-Taylor  
Mr. Matthew Clem (non-voting advisory student representative)  
Dr. Stephen S. Owen (non-voting advisory faculty representative)

Others present:

President Penelope W. Kyle  
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration  
Mr. Kenneth J. Bonk, Associate Vice President for Student Affairs and Director of Student Activities  
Dr. Trae T. Cotton, Associate Vice President for Student Affairs and Dean of Students  
Mr. Jeffrey S. Douglas, Chief Communications Officer and Executive Director of University Relations  
Mr. Frank S. Ferguson, Director for Governmental Relations and Regulatory Affairs  
Ms. Catherine C. Greenberg, Vice President for University Advancement  
Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology  
Ms. Jo Ann Kiernan, Special Assistant to the President  
Ms. Margaret D. McManus, University Auditor  
Dr. Steven W. Nape, Vice Provost for Enrollment Planning and Management  
Ms. Lisa H. Ridpath, Budget Director  
Ms. Greer D. Saunders, Assistant Attorney General  
Dr. Joseph P. Scartelli, Interim Provost and Vice President for Academic Affairs  
Dr. Rick L. Slavings, Vice Provost for Academic Administration and Instructional Effectiveness  
Faculty, staff, students and guests

CALL TO ORDER

Mr. Thomas E. Fraim, Jr., Rector of the Board, called the meeting to order at 9 a.m., Friday, May 7, 2010, in the Martin Hall Board Room.

### INTRODUCTION OF GUESTS

Rector Fraim asked President Kyle to introduce special guests. President Kyle asked Mr. Jeffrey S. Douglas, Chief Communications Officer and Executive Director of University Relations to introduce special guests. Mr. Douglas introduced Ms. Tonia Moxley, the higher education reporter for the Roanoke Times.

### APPROVAL OF MEETING AGENDA

Mr. Stephen A. Musselwhite made the motion to approve the May 7, 2010 meeting agenda as published prior to the meeting. Mr. Ronald R. Wesley seconded the motion, and the motion carried unanimously.

### APPROVAL OF MINUTES

Rector Fraim asked for a motion to approve the minutes of the February 10, 2010, meeting of the Board of Visitors, as distributed. Ms. Nancy H. Agee made the motion; Mr. C. Nelson Harris seconded the motion, and the motion carried unanimously.

### REPORT TO THE BOARD OF VISITORS FROM THE STUDENT REPRESENTATIVE

Mr. Matthew Clem, Non-voting Representative to the Board of Visitors and President of the Student Government Association (SGA) reported to the Board on the various activities and special accomplishments of the SGA and Radford University students. A copy of the report is attached hereto as Attachment A and made a part hereof.

### REPORT TO THE BOARD OF VISITORS FROM THE FACULTY REPRESENTATIVE

Dr. Stephen S. Owen, Non-voting Representative to the Board of Visitors and President of the Faculty Senate reported on issues of concern and interest to faculty. A copy of the report is attached hereto as Attachment B and made a part hereof.

### REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE OF THE BOARD

Mr. Walter F. Rugaber, Chair of the Academic Affairs Committee, reported that the committee met on May 6, 2010. He shared that the committee moved that the following recommendations be adopted:

Approval of the Resolution to Award Faculty Tenure. Mr. Wesley seconded the motion and the resolution was approved unanimously. Dr. Joseph P. Scartelli read the names of the faculty members receiving tenure. A copy of the Resolution is attached hereto as Attachment C and made a part hereof.

Approval of the Resolution to Separate the Biology and Chemistry Departments in the College of Science and Technology. Ms. Nancy E. Artis seconded the motion and the resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment D and made a part hereof.

Approval of the Resolution to Eliminate the Medical Technology Degree restructuring it as a concentration within Biology. Mr. Harris seconded the motion and the resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment E and made a part hereof.

#### REPORT FROM THE BUSINESS AFFAIRS COMMITTEE OF THE BOARD

Mr. Stephen A. Musselwhite, Chair of the Business Affairs Committee, reported that the committee met on May 6, 2010. Mr. Musselwhite then called upon Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance & Administration to present three proposed tuition and fees options requested by the Business Affairs Committee for consideration by the Board. The three options reflected the original recommendations plus tuition increases for in-state undergraduates at 12%, 13%, and 14%. The Board specified that if either the 13% or 14% option was approved, the additional revenue generated would be used to support critical faculty positions and earmark 10% for in-state, undergraduate, need-based financial aid. The following comments were made during Board discussion:

Mr. Harris discussed support for the 14% increase identifying the need for reasonable faculty staffing levels. He added that he was the only board member currently paying tuition and fees to the university since he has two students enrolled. Mrs. Hovis voiced concern over the increase but was very aware of the stress on faculty which impacted students and for that reason supported the 14% increase. Mr. Musselwhite supported the 14% increase but would like a summer meeting devoted to further discussions on the issue. Mr. Johnson commented that continued support for student financial assistance was very important. Mr. Rugaber expressed support of the 14% increase but agreed it was an ongoing concern requiring constant scrutiny. Mr. Bell explained that he understood the comments made but had deep concerns about the increase for parents saving for college education. He said he could support the 12% increase but not the 14% increase as it might price some out of attendance at RU. Ms. Artis related concern at the increase but noted the need for staffing increases. Ms. Agee stated that all the comments had validity but even with the increases RU was still one of the most affordable schools in the state. Mr. Pace commented that it was clear after hearing Dr. Owen's remarks that option one was really not an option but a necessity and it was important to focus on what the Board was actually looking at – an increase of \$88 dollars between options 1 and 3. He stressed that he did not take the increase lightly but had to focus on the entire situation.

Following these discussions, Mr. Harris proposed that the following recommendation made by the committee to the Board of Visitors be adopted:

Approval of the Resolution setting the RU 2010-2011 Tuition and Fees. Ms. Agee seconded the motion and the Resolution was adopted 14 to 1. (Mr. J. Brandon Bell voted no.) A copy of the Resolution and supporting documentation is attached hereto as Attachment F and made a part hereof.

Mr. Musselwhite proposed that the following recommendation made by the committee to the Board of Visitors be adopted:

Approval of the Resolution revising the University Discretionary Fund Guidelines. Ms. Artis seconded the motion and the Resolution was approved unanimously. A copy of the Resolution and supporting documentation is attached hereto as Attachment G and made a part hereof.

## REPORT FROM THE GOVERNANCE AND ADMINISTRATION COMMITTEE OF THE BOARD

Ms. Nancy H. Agee, Chair of the Governance and Administration Committee, reported that the committee met on May 6, 2010. She shared that Mr. Danny Kemp, Chief Information Officer & Vice President for Information Technology, provided updates on the Banner Information System, the new telephone system and the RU website redesign. Ms. Agee related that the Board would probably have a demonstration of the Radford University redesigned website at the next meeting.

Ms. Agee reported that the committee had an encouraging report from Ms. Cathy Greenberg, Vice President for University Advancement, on the status of fund raising and other initiatives in that department. A fund raising goal of \$2.5 million had been set for the year and to date \$2.1 million had been raised and the goal should be met by year's end. Ms. Agee explained that significant benchmarking data work had been done with the Woolbright Group. Out of these efforts, University Advancement had restructured and reorganized to put people and infrastructure processes in place to exceed the FY2010 goals and to raise the bar for FY2011 with additional class reunions and fund raising events.

Ms. Agee then proposed that the following resolution made by the committee to the Board of Visitors be adopted as needed by the IRS prior to June 30:

Approval of the Resolution for the Annual Deferred Compensation Contribution for 2010 for President Penelope Ward Kyle. Mr. Musselwhite seconded the motion and the Resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment H and made a part hereof.

## REPORT FROM THE RU FOUNDATION LIAISON

Mr. Matthew B. Crisp, Board Liaison to the RU Foundation Board, reported the Foundation had met twice since the last Board of Visitors meeting. Two significant matters reported at the meetings; the continuing implementation of the Banner Information System and the update from the Spider Management Group on the Foundation's investment portfolio.

Mr. Crisp shared that the Banner systems implementation at the Foundation, with the help of a consultant, had continued to improve the Foundation's ability to clearly track how gifts were allocated using the automated accounting functions and also provided for the transfer of data between Radford University and the Foundation to best utilize the endowed funds.

He also reported that the RU Foundation Board had received the 2009 calendar year reports from the Spider Management Group. Mr. Crisp explained that investments in the last six months of 2009 had achieved a rate of return of around eight percent, which exceeded the targeted goal of five percent gains annually, a very nice rebound on the market given the current economic climate.

## PRESIDENT'S REPORT

President Kyle reported accomplishments and activities enjoyed by members of Radford University since the February 10, 2010 meeting.

OTHER BUSINESS

Rector Thomas E. Fraim, Jr., proposed the following resolution made by the Board of Visitors be adopted:

Approval of the Resolution in recognition of Mrs. Mary Ann Jennings Hovis. Mr. Musselwhite seconded the motion and the Resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment I and made a part hereof. Rector Fraim brought Mrs. Hovis forward for recognition and read the resolution in its entirety.

CLOSED SESSION

Mr. Mark R. Pace moved that the Board convene in a closed meeting, pursuant to § 2.2-3711 A (1) & (2) of the Freedom of Information Act, for the purpose of discussing the (1) assignment, appointment, promotion, performance, and salaries of specific public officers, appointees, or employees of any public body, and the evaluation of performance of departments of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals; and (2) the discussion or consideration of any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any Virginia public institution of higher education or any state school system. Mr. Harris seconded the motion. The motion passed unanimously.

RECONVENED SESSION

Following the Closed Session, the public was invited to return to the meeting. Rector Fraim called the meeting to order and asked Mr. Pace to make the motion to return to open session.

Certification of Executive Meeting

WHEREAS, the Radford University's Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

**VOTE:**

yes – Ms. Nancy E. Artis  
yes – Mr. Todd E. Barrish  
yes – Mr. J. Brandon Bell  
yes – Mr. Matthew B. Crisp  
yes – Mr. Thomas E. Fraim, Jr.  
yes – Mr. C. Nelson Harris  
yes – Mrs. Mary Ann Hovis

yes – Mr. Darius A. Johnson  
yes - Mr. Stephen A. Musselwhite  
yes – Mr. Mark R. Pace  
yes – Mr. Walter F. Rugaber  
yes – Dr. Cora S. Salzberg  
yes – Mr. Ronald R. Wesley  
yes – Ms. Linda K. Whitley-Taylor

(Ms. Agee left the meeting immediately following the Closed Session.)

ELECTION OF NON-VOTING ADVISORY MEMBERS TO THE RADFORD UNIVERSITY  
BOARD OF VISITORS FOR 2010-2011

Mr. Musselwhite nominated Dr. Kay K. Jordan, newly elected President of the Faculty Senate, as the Non-voting Advisory Faculty Representative to the Radford University Board of Visitors for the 2010-2011 term following discussions in the Closed Session. Mr. Pace seconded and the nomination was approved unanimously.

Mr. Matthew B. Crisp nominated Ms. Randi Lyn Randall, newly elected President of the Student Government Association, as Non-voting Advisory Student Representative to the Radford University Board of Visitors, following discussions in the Closed Session. Mrs. Mary Ann Hovis seconded. Ms. Randall was approved unanimously as Student Representative to the Board for the 2010-2011 term.

At this time, Rector Fraim recognized Mrs. Hovis. Mrs. Hovis proposed the following resolution made by the Board of Visitors and President Penelope Ward Kyle be adopted:

Approval of the Resolution of the Radford University Board of Visitors and President Penelope Ward Kyle supporting the University's commitment to equal treatment of all persons in their dealings with the university as such commitment is reflected in the University's statements and policies pertaining to equal opportunity and nondiscrimination. Mr. Musselwhite seconded the motion and the Resolution was approved unanimously. Mrs. Hovis read the resolution in its entirety for the Board. A copy of the Resolution is attached hereto as Attachment J and made a part hereof.

APPOINTMENT OF NOMINATING COMMITTEE

Rector Fraim explained that at the last Board meeting of each academic year he must appoint a Nominating Committee to work over the summer and bring a slate of proposed officers to the Board's first meeting of the next academic year. Last year it was agreed that the Governance and Administration Committee would act in this capacity as a part of the committee's responsibility. Rector Fraim had requested Ms. Agee, Chair of the Governance and Administration Committee to work with her committee to perform the nominating functions and report at the next Board meeting.

ADJOURNMENT

The Rector announced that the next regularly scheduled meeting of the Board of Visitors will be held September 16 - 17, 2010, in Radford. It was also decided that the November Board of Visitors meeting originally scheduled for November 10-11 would move to November 11-12, 2010. With no further business to come before the Board, the Rector adjourned the meeting at 12:37 p.m.

  
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Kimberly Chiapetto, Secretary  
Radford University Board of Visitors