

Radford University Board of Visitors  
November 12, 2009  
Minutes

RADFORD UNIVERSITY  
BOARD OF VISITORS  
THURSDAY, NOVEMBER 12, 2009

APPROVED

MINUTES

Members present:

Mr. Thomas E. Fraim, Jr., Rector  
Ms. Nancy E. Artis, Vice-Rector  
Ms. Nancy H. Agee  
Mr. Todd E. Barrish  
The Honorable J. Brandon Bell  
Mr. Matthew B. Crisp  
The Honorable C. Nelson Harris  
Mrs. Mary Ann Hovis  
Mr. Stephen A. Musselwhite  
Mr. Walter F. Rugaber  
Dr. Cora S. Salzberg  
Ms. Linda K. Whitley-Taylor  
Mr. Matthew Clem (non-voting advisory student representative)  
Dr. Stephen S. Owen (non-voting advisory faculty representative)

Members absent:

Mr. Darius A. Johnson  
Mr. Mark R. Pace  
Mr. Ronald R. Wesley

Others present:

President Penelope W. Kyle  
Dr. Wil W. Stanton, Provost and Vice President for Academic Affairs  
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration  
Mr. Jeffrey S. Douglas, Chief Communications Officer and Executive Director of University Relations  
Ms. Catherine C. Greenberg, Vice President for University Advancement  
Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology  
Ms. Jo Ann Kiernan, Special Assistant to the President  
Ms. Margaret D. McManus, University Auditor  
Dr. Steven W. Nape, Vice Provost for Enrollment Planning and Management  
Dr. Norleen K. Pomerantz, Vice President for Student Affairs  
Ms. Lisa H. Ridpath, Budget Director  
Ms. Greer D. Saunders, Assistant Attorney General  
Dr. Rick L. Slavings, Vice Provost for Academic Administration and Institutional Effectiveness  
Ms. Evelyn C. Wilson, Associate Vice President for Finance and Administration  
Faculty, staff, students, and guests

CALL TO ORDER

Mr. Fraim, Rector of the Board, called the meeting to order at 9:07 a.m., Thursday, November 12, 2009, in the Martin Hall Board Room.

### INTRODUCTION OF GUESTS

Rector Fraim asked President Kyle to introduce special guests. President Kyle called on Mr. Jeffrey S. Douglas, Chief Communications Officer & Executive Director of University Relations. Mr. Douglas introduced Mr. Josh Nash, a reporter with the New River Voice.

President Kyle called upon Provost Wil Stanton, to share some thoughts on the untimely death of Dr. Paula Stanley, Director of the Faculty Development Center and a faculty member in Counselor Education. Dr. Stanton related that Dr. Paula Stanley would be deeply missed by family, friends, colleagues and especially Radford University. He shared that Dr. Stanley had served Radford in many capacities since joining the university in 1991 with countless contributions to the University, the local community and most importantly her students. He stated that Dr. Stanley would be deeply missed and remembered in many ways as she had enriched the lives of those she knew. Following Dr. Stanton's remarks, President Kyle asked that a moment of silence be observed in honor of Dr. Stanley.

### APPROVAL OF MEETING AGENDA

Mr. Musselwhite made a motion to approve the November 12, 2009 meeting agenda, as contained in the Board Books. Mr. Harris seconded the motion, and the motion carried unanimously.

### APPROVAL OF MINUTES

Rector Fraim asked for a motion to approve the minutes of the September 10, 2009, meeting of the Board of Visitors, as distributed. Ms. Agee made the motion; Ms. Artis seconded the motion, and the motion carried unanimously.

Rector Fraim asked for a motion to approve the October 15-16, 2009, Board of Visitors, Retreat minutes as distributed. Mrs. Hovis made the motion; Ms. Agee seconded the motion, and the motion carried unanimously.

### REPORT TO THE BOARD OF VISITORS FROM THE STUDENT REPRESENTATIVE

Mr. Matthew Clem, non-voting advisory student representative to the Radford Board of Visitors and President of the Student Government Association (SGA) reported on the various activities of Radford University students.

A copy of Mr. Clem's report is attached hereto as Attachment A and made a part hereof.

### REPORT TO THE BOARD OF VISITORS FROM THE FACULTY REPRESENTATIVE

Dr. Stephen S. Owen, non-voting advisory faculty representative to the Board of Visitors and Associate Professor of Criminal Justice provided a report on issues of concern and interest to the faculty.

A copy of Dr. Owen's report is attached hereto as Attachment B and made a part hereof.

### REPORT FROM THE STUDENT AFFAIRS COMMITTEE

Mr. Nelson Harris, Chair of the Student Affairs Committee, reported that the committee met on November 11, 2009. He shared there were no action items but provided updates on several important programs. Mr. Harris stated that the

Alcohol.edu program, an on-line educational venue on the consumption of alcohol targeted mostly toward freshman, was showing positive results. He related that approximately 94 percent of students classified as first-time freshmen had completed the first section of the module and nearly 82 percent of that group had completed the second phase. Positive effects from the program were realized as alcohol related incidents were down over past years. Additionally, the program has the capability to track effectiveness and outcomes.

Mr. Harris shared that Robert Lineburg, the Director of Intercollegiate Athletics, provided updates on the men's basketball tip-off banquet as well as progress on capital projects including the RU baseball field and dugout renovation, the new sound system, and video boards in the Dedmon Center and the proposed fitness and wellness center. He reported that RU championship banners were being installed in Dedmon, that announced that the athletics department had launched a new RU athletics club and encouraged everyone to participate.

Mr. Harris shared an update on "RU Involved" a new software program used to produce a "co-curricular transcript" to supplement student resumes and explained that the software provided students the ability to track student organization/club registration, involvement, promotion and management.

Mr. Harris reported that Mr. Matthew Clem, SGA President, shared information on student activities on campus.

Mr. Harris expressed his pleasure in working with Vice President Norleen Pomerantz during his years on the Board and extended his best wishes on her retirement.

A copy of the Student Affairs Committee Report is attached hereto as Attachment C and made a part hereof.

#### REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE OF THE BOARD

Mr. Walter Rugaber, Chair of the Academic Affairs Committee, related that the committee met on November 11, 2009, and had no action items but had updates on several initiatives.

Mr. Rugaber related that Emeritus status was granted to four retired faculty members: Mr. James Knipe, from the Department of Art in the College of Visual and Performing Arts, Mr. Charles Brouwer, also from the Department of Art in the College of Visual and Performing Arts, Dr. Samuel Zeakes, from the Department of Biology and Chemistry in the College of Science and Technology and Dr. Steve Lerch, from the Department of Sociology in the College of Humanities and Behavioral Sciences. He stated that this status was not automatic and identified several criteria including a minimum of ten years of service to Radford University, evidence of effective teaching and significant professional contributions.

He provided an update on the status of new academic programs: the Masters of Occupational Therapy enrolled its first class this fall with work underway to reconfigure an instructional laboratory to support the second year of the curriculum. Mr. Rugaber shared that the program was on schedule for its initial accreditation site visit in the spring of 2011 and the program had attained a seed grant that would hopefully lead to future funding. Mr. Rugaber stated that the Doctor of Nursing Practice was approved by SCHEV in 2008. However, the program had faced several personnel changes and budget reversions that had challenged the scheduled implementation. The Provost and the Chief Financial Officer had had discussions and a decision to go forward with a revised program in the fall of 2010 resulted. Mr. Rugaber explained that the program would be expanded as resources allowed, provided minimum staffing needs could be fulfilled. If those staffing requirements cannot be met it may become necessary to delay

program implementation. Mr. Rugaber provided a brief update on the Doctor of Physical Therapy. He announced that the hiring of a founding Chair and Director of Clinical Education occurred this past summer and since that time the focus had been on the application for accreditation leading to the admittance of the first students in the fall of 2010. He related that fund raising efforts had been very successful but there were challenges that included the hiring of necessary faculty and staff, space, equipment and supply needs. Mr. Rugaber stated a revised plan had been developed to include cost reductions, possibly delaying implementation beyond 2010.

Mr. Rugaber provided updates on two important administrative searches, the Dean of Admissions, which would hopefully be filled by January or February and the search for a Registrar. He explained that the Registrar was currently an internal search with hopes of filling it in December of this year.

Dean Linville extended an invitation during the academic affairs committee meeting to all the Board to visit the Occupational Therapy area in Waldron. Ms. Artis shared that she had toured the facility and was very impressed relating that there were only three schools in the state with this type of facility.

A copy of the Academic Affairs Committee Report is attached hereto as Attachment D and made a part hereof.

#### REPORT FROM THE BUSINESS AFFAIRS COMMITTEE OF THE BOARD

Mr. Stephen Musselwhite, Chair of the Business Affairs Committee, reported the committee met on November 11, 2009. Mr. Musslewhite then called upon Mr. Richard Alvarez, Chief Financial Officer and Vice President for Finance and Administration, who presented information explaining the 2009-2010 operating budget.

Mr. Alvarez detailed the proposed fiscal year 2009-10 operating budget. The budget included a reduction of fifteen percent in the General Fund mandated during the 2009 General Assembly Session and on September 8, 2009 an additional fifteen percent General Fund reduction was directed by the Governor.

Mr. Alvarez reported that tuition increases had been offset by the reduction in student enrollment, there had been a slight increase in financial aid and that sponsored programs had remained the same. He explained that the process to obtain the \$5.5 million in stimulus funding was not yet defined and referred to a funding gap that would occur in fiscal year 2012. Mr. Alvarez said Radford University was currently taking steps to avoid any increase in this funding gap. Mr. Alvarez explained that different plans were discussed but it was difficult to make any definite recommendation. However, the funding gap would have to be covered with new tuition and fee revenue, increased enrollments, and /or additional budget reductions. He shared that there were twenty-five vacant positions that would not be filled and combined with the employees electing the Workforce Transition Option (WTO) or Alternative Severance Option (ASO) Radford would possibly only need to eliminate five positions two of which were part time. Mr. Alvarez praised the hard work of Dr. Stanton and all the Deans for putting together a plan that would allow for the fewest reductions in teaching faculty, which was a priority for President Kyle.

Mr. Musselwhite commented that with the latest round of cuts Radford University was into the muscle and that Mr. Alvarez had addressed the challenges in as positive a way as possible given the severity of the situation.

Mr. Musselwhite proposed the following resolutions made by the committee to the Board of Visitors be adopted:

Approval of the Resolution to adopt the 2009-10 Operating Budget. Ms. Artis seconded the motion and the Resolution was approved unanimously. A copy of the Resolution and explanatory documentation is attached hereto as Attachment E and made a part hereof.

Approval of the Resolution to adopt the Revised Office of Audit and Advisory Services Charter. A copy of the Resolution and supporting documentation is attached hereto as Attachment F and made a part hereof.

Mr. Musselwhite reported that Ms. Margaret McManus, University Auditor had presented an oral report on the University Discretionary Fund review for the quarter ended on September 30, 2009. He shared that one hundred percent of the expenditures were reviewed and all were in compliance with the Board of Visitors' guidelines. Mr. Musselwhite related that Ms. McManus provided a Follow-up Audit Status Report on the status of audit issues since the last meeting.

A copy of the RU 2009-10 Budget Recommendation Presentation is attached hereto as Attachment G and made a part hereof and a copy of the Business Affairs Committee Report is attached hereto as Attachment H and made a part hereof.

#### REPORT FROM THE GOVERNANCE AND ADMINISTRATION COMMITTEE OF THE BOARD

Ms. Nancy H. Agee, Chair of the Governance and Administration Committee, reported the committee met on November 11, 2009. She stated that they had no action items but received reports from Ms. Catherine Greenberg, who provided an update on private fund raising results, and Mr. Danny M. Kemp, who provided updates on two important IT projects.

A copy of the University Advancement report is attached hereto as Attachment I and made a part hereof and a copy of the Governance and Administration Committee minutes is attached hereto as Attachment J and made a part hereof.

#### REPORT FROM THE RU SUSTAINABILITY STEERING COMMITTEE

Dr. Dennis Grady, Chair of RU's Sustainability Steering Committee and Dean of the College of Graduate and Professional Studies provided an update on Radford's sustainability efforts. He explained that a steering committee was formed last October and since that time has been a very active group making subtle but significant changes all over campus. For example, Radford eliminated the paper telephone book and moved to an on-line directory. He shared that they were working closely with Julio Stephens, RU's Sustainability Coordinator.

Dr. Grady related that Radford participated for the first time in the Princeton Review Green Rating program and that we placed as the number one greenest school in the Big South Conference. Radford's efforts to date earned the campus a score of 88. He stated that a Green ranking was a high priority for prospective students and shared that President Kyle signed the American College and University Presidents' Climate Commitment in October to commemorate National Campus Sustainability Day. This commitment pledged RU to work toward neutralizing greenhouse gas emissions and building research and educational programs designed to help society re-stabilize earth's climate.

Dr. Grady reported that Radford was the featured campus by the Association for the Advancement of Sustainability in Higher Education (AASHE) in their Member Spotlight. The publication delivers the latest campus sustainability news, resources, opportunities and events in the U.S. and Canada. Dr. Grady

explained that the steering committee would like for the Board to adopt a Sustainability Management Plan in the future.

Mr. Musselwhite proposed the following recommendation made by the RU Sustainability Steering Committee to the Board of Visitors be adopted:

Approval of the Resolution for adoption of Radford University's Sustainability Management Plan. Mrs. Hovis seconded the motion and the Resolution was approved unanimously.

A copy of the Resolution is attached hereto as Attachment K and made a part hereof.

#### REPORT FROM THE RU FOUNDATION LIAISON

Mr. Matt Crisp, Board Liaison to the RU Foundation Board, reported that the Foundation had not met since the last Board meeting. He explained that in an Investment Committee meeting prior to the last full Foundation Board meeting a decision was made to consolidate management of the Foundation's portfolio and narrowed consideration to two companies. Mr. Crisp explained it was decided that the Spider Management Company of Richmond was deemed the best fit to manage the RU Foundation portfolio.

#### PRESIDENT'S REPORT

President Kyle shared with the Board campus events and activities that occurred since the September 10 board meeting.

#### OTHER BUSINESS

Mrs. Hovis proposed the following recommendation made by the Board of Visitors be adopted:

Approval of the Resolution in recognition of the Radford University Centennial. Ms. Artis seconded the motion and the Resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment L and made a part hereof. Rector Fraim read the resolution in its entirety for the full Board.

Mr. Harris proposed the following recommendation made by the Board of Visitors be adopted:

Approval of the Resolution in recognition of Dr. Norleen K. Pomerantz. Ms. Artis seconded the motion and the Resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment M and made a part hereof. Mr. Harris brought Dr. Pomerantz forward for recognition and read the resolution in its entirety for the full Board.

President Kyle shared that the RU Centennial Steering Committee had been approached by the local African American Task Force to assure the inclusion of the African American heritage in the Centennial historic coverage. Specifically, the task force shared information about the Lovely Mount Baptist Church founded in 1871 along what is now Fairfax Street and where it remained for nearly 64 years. President Kyle stated that The African American Task Force would like to erect a monument at the site. President Kyle stated that Radford University would like to get historic designation for the site from the Department of Historic Resources of the Commonwealth of Virginia.

Dr. Salzberg proposed the following recommendation made by the Board of Visitors be adopted:

Approval of the Resolution in recognition of the designation of the site of the Lovely Mount Baptist Church on the Radford University campus. Mr. Musselwhite seconded the motion and the Resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment N and made a part hereof.

CLOSED SESSION

Mr. Musselwhite moved that the Board convene in a closed meeting, pursuant to Section 2.2-3711-1 of the Freedom of Information Act, for the purpose of discussing the assignment, appointment, promotion and performance of certain university employees, and evaluation of performance of certain university employees. Mrs. Hovis seconded the motion. The motion passed unanimously.

RECONVENED SESSION

Following the Closed Session, the public was invited to return to the meeting. Rector Fraim called the meeting to order and asked Ms. Artis to make the motion to return to open session.

Certification of Executive Meeting

WHEREAS, the Radford University's Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

<b>VOTE:</b>	yes - Ms. Nancy H. Agee	yes - Mr. C. Nelson Harris
	yes - Ms. Nancy E. Artis	yes - Mrs. Mary Ann Hovis
	yes - Mr. Todd E. Barrish	yes - Mr. Stephen A. Musselwhite
	yes - Mr. J. Brandon Bell	yes - Mr. Walter F. Rugaber
	yes - Mr. Matthew B. Crisp	yes - Dr. Cora S. Salzberg
	yes - Mr. Thomas E. Fraim, Jr.	yes - Ms. Linda K. Whitley-Taylor

ADJOURNMENT

The Rector announced that the next regularly scheduled meeting of the Board of Visitors will be held Tuesday and Wednesday, February 9-10, 2010, in Richmond, Virginia. Advocacy Day will be February 11, 2010, in Richmond, Virginia.

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With no further business to come before the Board, the Rector adjourned the meeting at 1:45 p.m.

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Kimberly Chiapetto, Secretary  
Radford University Board of Visitors