

RADFORD UNIVERSITY
BOARD OF VISITORS
TUESDAY, FEBRUARY 1, 2011

APPROVED

MINUTES

Members present:

Mr. Stephen A. Musselwhite, Rector
The Honorable J. Brandon Bell
Mr. Matthew B. Crisp
Mr. Thomas E. Fraim, Jr.
Mr. Milton C. Johns
Dr. Cora S. Salzberg
Ms. Wendy S. Tepper
Mr. Ronald R. Wesley
Ms. Linda K. Whitley-Taylor
Dr. Kay K. Jordan (non-voting advisory faculty representative)
Ms. Randi-Lyn Randall (non-voting advisory student representative)

Members absent:

Ms. Nancy H. Agee
Ms. Nancy E. Artis
Mr. Stephan Q. Cassaday
Mr. Darius A. Johnson
Mr. Mark R. Pace, Vice Rector
Mr. Walter F. Rugaber

Others present:

President Penelope W. Kyle
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration
Mr. Frank S. Ferguson, Consultant for Governmental Relations and Regulatory Affairs
Mr. Donald J. Finley, Executive Director of the Virginia Business Higher Education Council
Mr. Ronald C. Forehand, Senior Assistant Attorney General, Commonwealth of Virginia
Mr. W. Heywood Fralin, Chairman of the Virginia Business Higher Education Council and Chief Executive Officer of Medical Facilities of America
Mr. James W. Noel, III, Assistant Attorney General, Commonwealth of Virginia
Dr. Joseph P. Scartelli, Interim Provost and Vice President for Academic Affairs

CALL TO ORDER

Mr. Stephen A. Musselwhite, Rector of the Board, called the meeting to order at 2 p.m., Tuesday, February 1, 2011, in One James Center, Richmond. Mr. Musselwhite called on President Kyle for opening remarks and introduction of guests.

President Kyle provided a brief update on the Governor's initiative for Higher Education, reporting that the Governor's bill had passed through the House Appropriations subcommittee for Education and referred to the full committee where it passed unanimously. She related that the bill would be heard by the Senate Finance Subcommittee on Education scheduled to meet at 3:30 p.m. that afternoon (February 1st, 2011). President Kyle reported the initiative had originated with leaders of the Virginia Business Higher Education Council who worked in support of higher education by providing financial support to fund research to identify the needs of higher education.

President Kyle then welcomed Mr. W. Heywood Fralin, Chairman of the Virginia Business Higher Education Council and the CEO of Medical Facilities of America, Inc. and Mr. Donald J. Finley, Executive Director of the Virginia Business Higher Education Council to brief the Board on the genesis of and the long range effects of the legislation.

Mr. Fralin explained that the Virginia Higher Education Opportunity Act of 2011 was not originally created by the General Assembly of their own initiative but rather an effort begun by two organizations: the Virginia Business Higher Education Council (VBHEC) and the Council of Presidents. The effort was initiated to counter a trend that had deemphasized the priority of higher education and resulted in funding reductions from the General Assembly. The two organizations had worked to show the General Assembly the importance of funding higher education and accomplished the task by conducting a public opinion poll combined with a study conducted by The Weldon Cooper Center at the University of Virginia. The study revealed that for every dollar the state invested in Virginia's higher education system the state yielded 13 dollars in increased economic growth. Out of this work the VBHEC began the Grow by Degrees plan. These findings combined with the Grow by Degrees plan were taken to the then gubernatorial candidates and all endorsed the Grow by Degrees plan including the current Governor.

Mr. Finley discussed the historic trends of funding higher education which emphasized the difficulties educational institutions faced due to funding inconsistencies. The Grow by Degrees campaign was developed out of that disparity in funding and the joint work of the VBHEC and Council of Presidents. The plan had provided a platform of ideas that basically lived on and had helped shape the current legislation. He provided that Governor McDonnell had established the Governor's Commission on Higher Education Reform, Innovation and Investment and the commission had two recommendations: increased funding for the first time in years and a stabilization of higher education funding.

On the legislative side, Mr. Finley explained that the bill was favorable for higher education and established a blueprint for the future with investment in education. The legislation defines the cost of education and a calculation for determining the ceiling on tuition and fees. The cost of education formula is derived from the base adequacy model which comes from two sources, the state general fund and tuition and fee revenue. Mr. Finley reported the bill had a provision for institutions to go over the ceiling if they proved an initiative had marked benefit, convinced the Governor and the General Assembly it was a worthy project, and the cost of additional tuition and fee revenue was beneficial to the Commonwealth. The second part of the legislation that had drawn interest was the creation of a Higher Education Advisory Committee made up of legislative and executive branch representatives and representatives from Higher Education.

Rector Musselwhite thanked Mr. Fralin and Mr. Finley for attending the Board meeting and for briefing the Board on this most important piece of legislation that will affect higher education in the Commonwealth of Virginia.

ADJOURNMENT

Rector Musselwhite adjourned the meeting of the Radford University Board of Visitors until 9 a.m. the next day.

RADFORD UNIVERSITY
BOARD OF VISITORS
WEDNESDAY, FEBRUARY 2, 2011

APPROVED

MINUTES

Members present:

Mr. Stephen A. Musselwhite, Rector
The Honorable J. Brandon Bell
Mr. Matthew B. Crisp, arrived at 9:10 a.m.
Mr. Thomas E. Fraim, Jr.
Mr. Milton C. Johns
Mr. Darius A. Johnson
Dr. Cora S. Salzberg
Ms. Wendy S. Tepper
Mr. Ronald R. Wesley, arrived at 10:20 a.m.
Ms. Linda K. Whitley-Taylor
Dr. Kay K. Jordan (non-voting advisory faculty representative)
Ms. Randi-Lyn Randall (non-voting advisory student representative)

Members absent:

Ms. Nancy E. Artis
Ms. Nancy H. Agee
Mr. Stephan Q. Cassaday
Mr. Mark R. Pace, Vice Rector
Mr. Walter F. Rugaber

Others present:

President Penelope W. Kyle
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration
Mr. Frank S. Ferguson, Consultant for Governmental Relations and Regulatory Affairs
Mr. Ronald C. Forehand, Senior Assistant Attorney General, Commonwealth of Virginia
Mr. James W. Noel, III, Assistant Attorney General, Commonwealth of Virginia
Dr. Joseph P. Scartelli, Interim Provost and Vice President for Academic Affairs

CALL TO ORDER

Mr. Stephen A. Musselwhite, Rector of the Board, called the meeting to order at 9 a.m., Wednesday, February 2, 2011, in One James Center, Richmond, Virginia.

INTRODUCTION OF GUESTS

Mr. Musselwhite asked for any special guests to be introduced. President Kyle welcomed Mr. Andy W. Powell and Ms. Hope Broughman from the Auditor of Public Accounts and said they would address the Board a bit later. Mr. Musselwhite introduced and welcomed Mr. James W. Noel, III, Assistant Attorney General, Commonwealth of Virginia.

APPROVAL OF MEETING AGENDA

Mr. Darius A. Johnson made the motion to approve the February 2, 2011 meeting agenda as published prior to the meeting. Mr. J. Brandon Bell seconded the motion, and the motion carried unanimously.

APPROVAL OF MINUTES

Mr. Musselwhite asked for a motion to approve the minutes of the November 12, 2010 meeting of the

Board of Visitors, as previously distributed. Mr. Thomas E. Fraim, Jr., made the motion; Mr. Milton C. Johns seconded the motion, and the motion carried unanimously.

REPORT TO THE BOARD FROM THE AUDITOR OF PUBLIC ACCOUNTS

Mr. Andy W. Powell, Audit Director, Auditor of Public Accounts (APA), provided highlights of changes that had occurred over the past three years to improve internal control and operational inefficiencies and how to better utilize systems to streamline work. He reported that he would probably meet individually with the Chairman of the Business Affairs and Marketing Committee not to raise any concerns but rather to discuss specifics of the scope of the audit and to answer questions the Chairman might have. Mr. Powell advised that the APA planned to provide an opinion on Radford's financial statements for the year ended June 30, 2010 and report on internal controls and operations by April 1st.

In response to a question raised concerning the venue for students, faculty, or staff to report questionable or suspicious activity, Mr. Powell explained that Radford University has a reporting venue through a state wide hotline number. The State Internal Auditor, with the Department of Accounts, monitors complaints received through the hotline. The calls are then automatically assigned out to the Radford University Internal Auditor who conducts an investigation and reports the findings back to the State Internal Auditor.

Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration added that Radford has been installing Banner administrative system, which had greatly enhanced the speed and accuracy of financial reporting. Continued improvements are expected that will be valuable in the reaccreditation process. President Kyle praised Ms. Margaret D. McManus, University Auditor, and the entire Internal Audit department at Radford University. She explained that two positions had been added to the department in the past four years and as additional resources became available that area would be looked at for further staffing increases.

REPORT TO THE BOARD OF VISITORS FROM THE STUDENT REPRESENTATIVE

Ms. Randi-Lyn Randall, non-voting Student Representative to the Board of Visitors and President of the Student Government Association (SGA) reported to the Board on the various activities and special accomplishments of the SGA and Radford University students. A copy of her report is attached hereto as Attachment A.

REPORT TO THE BOARD OF VISITORS FROM THE FACULTY REPRESENTATIVE

Dr. Kay K. Jordan, non-voting Faculty Representative to the Board of Visitors and President of the Faculty Senate reported on issues of concern and interest to the faculty. A copy of her report is attached hereto as Attachment B.

REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE

Dr. Cora S. Salzberg, Vice Chair of the Academic Affairs Committee, reported the committee met on February 1, 2011. She noted the Provost search was nearly complete and it was expected a new Provost would be named by spring. The Southern Association of Colleges and Schools (SACS) process for reaffirmation was progressing well and the Compliance Certification process was going well with the completion of that work expected in early summer. The Compliance Certification is due to SACS by September 12, 2011. Dr. Salzberg provided that Radford University was currently working on the development of the Quality Enhancement Plan (QEP), which would become the "academic theme" for the coming decade and would be determined by early April. Once the topic was determined a writing team will be assembled to work with the campus community and compose the full QEP that would be submitted to SACS in February of 2012.

Dr. Salzberg reported that Dr. Joseph P. Scartelli, Interim Provost and Vice President for Academic Affairs had provided updates on activities in the academic colleges and they received a report from Dr. Kay K. Jordan, President of the Faculty Senate on faculty interests and concerns.

Dr. Salzberg, on behalf of the committee, made the motion that the following Resolution be adopted by the Board:

Approval of the Resolution adopting the Program Proposal for Nutrition and Dietetics

The resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment C.

REPORT TO THE BOARD ON ENROLLMENT

Dr. Scartelli reported on an exceptionally high level of activity in the recruitment area. He shared that much effort has gone into attracting out of state students. A call center has been established for personal contacts with prospective students and the activity from these efforts was higher than any other time in Radford's history. Dr. Scartelli related that Radford had increased both in and out of state travel for admissions officers with an emphasis on a personal approach toward prospective students.

Dr. Scartelli shared that Dr. Steven W. Nape, Vice Provost for Enrollment Planning and Management, had advised him 328 applications had been received the previous day and over 1000 in the previous 3 days. He explained that if that trend continued RU would have received more applications by Friday than in all of last year, which had been a record year for applications. Mr. Alvarez commented on the positive financial benefits to the university from sustained enrollment growth over tuition increases. Mr. Musselwhite commented he had been very impressed with Dr. Nape and his team and the excitement and diligent efforts they put forth in showcasing the real Radford University were yielding exceptional results.

REPORT FROM THE RADFORD UNIVERSITY FOUNDATION LIAISON

Mr. Crisp reported the Foundation met on November 12, 2010 and received a comprehensive update from the Spider Management Group on the Foundation's invested funds. He related that in the 3rd quarter of 2010 the net return on investments achieved 5 percent growth and in the 4th quarter the gross returns were approximately 6.52 percent. Mr. Crisp reported that over the course of the first six months it was estimated the investments would gain 11.75 percent. He shared that growth was especially impressive as it was accomplished with a very low risk level maintaining capital preservation. Mr. Crisp reported the Foundation Board formally welcomed Mr. John Cox as the Executive Director of the Foundation and that the next Foundation meeting was scheduled for February 4th, 2011, in Richmond.

CLOSED SESSION

Mr. Fraim moved that the Board convene in a closed meeting, pursuant to § 2.2-3711 A (7) of the Freedom of Information Act, for the purpose of consultation with legal counsel to obtain legal advice. Mr. Crisp seconded the motion. The motion passed unanimously.

RECONVENED SESSION

Following the Closed Session, the public was invited to return to the meeting. Rector Musselwhite called the meeting to order and asked Mr. Fraim to make the motion to return to open session.

Certification of Executive Meeting

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on

this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

VOTE:	yes – Mr. Stephen A. Musselwhite	yes – Mr. Darius A. Johnson
	yes – Mr. J. Brandon Bell	yes – Dr. Cora S. Salzberg
	yes – Mr. Matthew B. Crisp	yes – Ms. Wendy S. Tepper
	yes – Mr. Thomas E. Fraim, Jr.	yes – Ms. Linda K. Whitley-Taylor
	yes – Mr. Milton C. Johns	

(Mr. Ronald R. Wesley – left prior to the end of the closed session).

PRESIDENT'S REPORT ON THE 2011 LEGISLATIVE SESSION AND UNIVERSITY ACTIVITIES

President Kyle reported on several proposed legislative bills and two proposed budget amendments that would affect Radford University. She shared information on the Governor's proposed changes to the Optional Retirement Plan (ORP) and the proposed state employee contribution to the Virginia Retirement System (VRS) for those hired before July 1, 2010, some explanation on the "Top Jobs" bill, a proposed waiver of out of state tuition for any ROTC cadets allowing for in state tuition and a bill introduced by the Joint Legislative Audit and Review Commission (JLARC) to study state employee compensation.

President Kyle then provided an update for the Board on two proposed budget amendments for Radford University. The first is an amendment requesting \$505,200 to expand the master level program concentrating in mathematics education for high school teachers. It is the only program of its type in the state and provides secondary teachers with specific training in the courses they teach. If approved the initiative would allow Radford to collaborate with VCU to offer an additional cohort in Richmond using distance education delivery.

The second budget amendment requested \$2.2 million to renovate the facility in Roanoke for the second two years of the Doctorate of Physical Therapy (DPT) Program. President Kyle explained the funding would be used to renovate space, fund possible additional faculty, and purchase required equipment. The DPT program is a collaborative effort between Radford University, The Jefferson College of Health Sciences and the Carilion Clinic.

(Mr. Milton C. Johns - left the meeting at 1:27 p.m.)

CLOSED SESSION

Mr. Fraim moved that the Radford University Board of Visitors convene in a closed meeting, pursuant to § 2.2-3711 A (1) of the Freedom of Information Act, for the purpose of the discussion of personnel matters pertaining to personnel evaluations. Mr. Bell seconded the motion. The motion passed unanimously.

RECONVENED SESSION

Following the Closed Session, the public was invited to return to the meeting. Rector Musselwhite called the meeting to order and asked Mr. Fraim to make the motion to return to open session.

Certification of Executive Meeting

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

VOTE:	yes – Mr. Stephen A. Musselwhite	yes – Mr. Darius A. Johnson
	yes – Mr. J. Brandon Bell	yes – Dr. Cora S. Salzberg
	yes – Mr. Matthew B. Crisp	yes – Ms. Wendy S. Tepper
	yes – Mr. Thomas E. Fraim, Jr.	yes – Ms. Linda K. Whitley-Taylor

OTHER BUSINESS

Ms. Karen B. Casteel, Legislative Liaison and Special Projects Manager, provided information to the Board on the Radford University Student Advocacy Day activities which were to be held on the following day.

ADJOURNMENT

The Rector announced the next regularly scheduled meeting of the Board would be held May 5-6, 2011 in Radford, in conjunction with the Radford University commencement on May 7th, 2011. With no further business to come before the Board, the Rector adjourned the meeting at 1:55 p.m.

Kimberly Chiapetto, Secretary
Radford University Board of Visitors