

**RADFORD UNIVERSITY**  
**ACADEMIC AFFAIRS COMMITTEE MINUTES**  
**BOARD OF VISITORS**  
May 5, 2011, 9:00 am

**APPROVED**

**Committee Members Present:**

Mr. Thomas E. Fraim Jr.  
Mr. Milton C. Johns  
Mr. Steve Musselwhite, Rector  
Mr. Walter F. Rugaber, Chair  
Dr. Kay K. Jordan, Faculty Representative, non-voting

**Others Present:**

President Penelope W. Kyle	Ms. Margaret Devaney
Ms. Nancy Artis	Dr. Faye Gilbert
Mr. Stephan Cassaday	Dr. Dennis Grady
Mr. Matthew Crisp	Mr. Steve Helm
Mr. Mark Pace	Dr. Orion Rogers
Ms. Linda Whitley Taylor	Dr. Pat Shoemaker
Dr. Joseph Scartelli	Dr. Raymond Linville
Ms. Randi Lynn Randell	Dr. Lynn Zoch
Mr. Ron Forehand	Dr. Laura Jacobson
Mr. Richard Alvarez	Ms. Lisa Ridpath
Mr. Jeff Douglas	Ms. Kim Chiapetto
Dr. Mark Shanley	Mr. John Cox
Mr. Danny Kemp	Ms. Connie Phillips
Ms. Margaret McManus	Ms. Heather Miano
Dr. Steven Nape	Ms. Karen Castele

**CALL TO ORDER**

Mr. Walter Rugaber, Chair, called the meeting to order at 9:00 am, Thursday, May 5, 2011 in the Board Room in Martin Hall at Radford University.

**APPROVAL OF MINUTES** – February 1, 2011

Mr. Walter Rugaber, Chair called for a motion to approve the minutes of the February 1, 2011 meeting. Mr. Thomas Fraim made the motion and Mr. Milton Johns seconded. The motion carried.

**Report from the Faculty Representative to the BOV**

**Dr Kay K. Jordan**

- Dr. Jordan expressed her delight with working with the Board and stated it has been one of the highlights of her career. She stated that it has been a good year with the Board, Faculty and Administration being on the same page.

- Dr. Jordan commented that salaries for faculty at Radford University are “shameful”. The salaries for faculty are the same now as they were when Dr. Jordan started as Faculty Senate President. Dr. Jordan addressed the Board and implored them to do what is in their power to remedy the current faculty salary conditions. She also noted that any improvements will increase the university’s competitiveness in recruiting highly qualified faculty. Dr. Jordan reported that adjunct pay is unacceptably low at RU. There is a report about this on the Faculty Senate webpage. Dr. Jordan reported that some Deans have told her that they cannot recruit qualified adjuncts based on our current pay scale, particularly in fields such as Anatomy and Physiology. The current pay scale is at about \$1,100 per credit hour. Dr. Jordan suggested that the Board to support improved funding for adjuncts in order to better serve the university and elevate it from a “good status to a great status”.
- Dr. Jordan reported briefly on the QEP topic for the SACS Reaffirmation. Through a highly communicative process, working with the administration, about a dozen proposals were submitted and the theme *Citizens Scholars* was chosen. The proposal was submitted by Tim Filbert in Career Services. Dr. Steve Lerch is leading the QEP development process, a significant component of the reaffirmation. An implementation team has been chosen including a student, an AP faculty member and a representative from each college. A report will be written by the team that will be included in the SACS report defining the and how it will be measured and assessed (a copy of the *QEP Proposal: Citizen Scholars* shall be attached hereto as Attachment A).
- Dr. Jordan reported that several Faculty Senate Constitutional Amendments changes are being brought to the Academic Affairs Committee today for approval.
- Dr. Jordan spoke briefly about the Faculty Satisfaction Survey (a copy of the *Radford University Faculty Survey Reponses, Spring 2011* shall be attached hereto as Attachment B).
- Dr. Jordan introduced Rick Roth as the new Faculty Senate President for 2011-2012 academic year.
- Dr. Jordan and Dr. Scartelli addressed questions from the Academic Affairs Committee regarding the Constitutional Amendment changes.

### Action Items

Dr. Joe Scartelli

#### Tenure Recommendation for Approval

Resolution of Tenure Recommendations for approval by the Academic Affairs Committee for submission to the Board of Visitors *Resolution of Tenure Recommendations* shall be attached hereto as Attachment C.

**BE IT RESOLVED**, it is recommended that the Academic Affairs Committee approve the Faculty Tenure Recommendations listed to be presented to the full Board of Visitors, to become effective the 2011-2012 academic year. Mr. Fraim made the motion. Mr. Pace seconded. The motion passed unanimously.

### Faculty Senate Constitutional Amendment Revisions

Mr. Rugaber called for a motion to approve the three revisions listed below to the Faculty Senate Constitutional Amendment:

- To Amend the Faculty Senate Constitution to increase the number of Faculty Senators (a copy of the *Motion: To Amend the Faculty Senate Constitution to Increase the Number of Faculty Senators* shall be attached hereto as Attachment D).
- To Amend the Faculty Senate Constitution to Revise Provisions Regarding Full-Time Temporary Faculty (a copy of the *Motion: To Amend the Faculty Senate Constitution to Revise Provisions Regarding Full-Time Temporary Faculty* shall be attached hereto as Attachment E).
- Recommendation for Faculty Senate Approval Authority on Core Curriculum Issues (a copy of the *Recommendation: Recommendation for Faculty Senate Approval Authority on Core Curriculum Issues* shall be attached hereto as Attachment F).

**BE IT RESOLVED**, it is recommended that the Academic Affairs Committee approve the Faculty Senate Constitutional Amendment Revision listed and attached to be presented to the full Board of Visitors, to become effective the 2011-2012 academic year. Mr. Fraim made the motion. Mr. Pace seconded. The motion passed unanimously.

### ACADEMIC AFFAIRS REPORT

#### **Enrollment Management Report**

**Steven Nape, Vice Provost for  
Enrollment Planning and Management**

- Dr. Nape referred to the handout given to the Committee members in their book and gave a brief report on Fall 2011 enrollment and admissions projections (a copy of the handout identified as *Enrollment Management Report* shall be attached hereto as Attachment G). Dr. Scartelli and several Board members thanked Dr. Nape for his efforts in increasing freshman enrollment and his personalized attention to special admissions needs.

#### **SACS Update**

**Joseph Scartelli, Interim Provost  
and VP for Academic Affairs**

- Dr. Scartelli referred to the handout given to the Committee members in their book and gave a brief report on the SACs Reaccreditation (a copy of the handout identified as *Quality Enhancement Plan (QEP)* shall be attached hereto as Attachment H). Dr. Scartelli reported that the schedule for the SACS Accreditation is on target and well underway.

#### **Academic Affairs Updates**

**Joseph Scartelli, Interim Provost  
and VP for Academic Affairs**

### Emeriti Faculty

Dr. Scartelli reported:

- Criteria for the awarding of emeritus faculty status are:
  - a minimum of ten years of service to Radford University;
  - evidence of effective teaching; and
  - significant professional contributions.

The privileges and responsibilities attached to emeritus status include:

- the use of the library;
- use of those athletic facilities available to regular faculty;
- use of a university computer account;
- a Radford University identification card and special event discounts available with it; and
- attendance at University functions that are open to all regular faculty.

Based on recommendations from the Department Personnel Committee, the Department Chair, the College Dean, and the Provost, the President has awarded emeritus status this spring to one retired faculty member:

### **Dr. Grace Toney Edwards**

### **College updates**

### **Joseph Scartelli, Interim Provost and VP for Academic Affairs**

- College Updates - Overview of College Updates (a copy of the *College Updates* shall be attached hereto as Attachment I and made a part of these minutes.)
- Dr. Scartelli reported that the search for a new Core Curriculum Director is underway and he formally thanked and recognized Dr. Susan Van Patten for her hard work and dedication for the past 18 months as the Acting Core Curriculum Director.
- Dr. Scartelli thanked Dr. Lynn Zoch for serving as Interim Dean in the College of Humanities and Behavioral Sciences for the past year. A successful search has led to the hiring of Dr. Kate Hawkins who will begin in May as the new Dean.
- Dr. Scartelli thanked Ms. Margaret Devaney for serving as Interim Dean in the College of Visual of Performing Arts for the past 18 months in his absence.
- Dr. Scartelli thanked Mr. Steve Helm for serving as Interim University Librarian. The search for a permanent Dean of the Library is currently underway.
- Dr. Scartelli, stating that this is the final meeting he will be speaking to the Board in his current capacity of Interim Provost. He formally thanked the Board of Visitors, President Kyle, the Cabinet and the other Vice Presidents, the Vice Provosts, Dr. Steven Nape and Dr. Bill Kennan and their staffs, all

of the Directors in the Provost area, Vickie Taylor and all of the support from everyone he received while serving as the Interim Provost.

**ADJOURNMENT**

The meeting adjourned at 10:30 am

Respectfully Submitted,

Vickie S. Taylor, Executive Assistant to the Provost