Minutes of the Administrative and Professional Faculty Senate: March 18, 2013

Senators in attendance: Ashlee Claud, Elizabeth McCormick, Alice Coughlin, Beth Deskins, Jeff Orzolek, Matt Haga, Rob Davis, Donna Spradlin

Senators unable to attend: Robyn Porterfield, Tolga Durak, James Harman, Brent Chumbley, Laura Noll, Stephanie Jennelle, Ed Oakes

Meeting started at 10:04 AM; February’s minutes were approved.

1. AP evaluation sub-committee report:
   a. Are there groups needing exception to a common evaluation? President, Cabinet, Deans, Athletics (party – different cycle, same methodology), Library
   b. Looking at other universities with good evaluations to use as a basis for Radford’s.
   c. This involves both a common timeline and a common document.
   d. Documents to be housed at HR.

2. Handbook revision report:
   a. President Kyle thinks current timeline for AP evaluations needs to change – there’s no reason to turn in in November; change to match the fiscal year cycle.
   b. Having evaluations due at beginning of July coincides with end-of-year spending across campus – would be hard to do all of it at the same time.
   c. Insert into the Handbook a new timeline: July 1-August 15 deadline to have evaluations to HR.

3. Internal Governance Task Force report:
   a. Unanimous vote to keep all three Senates; Rod Smolla said he would support whatever we decided.
   b. Task Force is now defining the jobs of each Senate and determining whether certain IG committees on campus need to exist as separate entities.

4. AP Senate Elections: Seats need to be filled:
   a. Academic Affairs – two seats (currently held by Spradlin and Noll)
   b. Athletics – two seats (currently held by Chumbley and Davis)
   c. Finance & Administration: 1 seat (currently held by Jennelle)
   d. Information Technology: 1 seat (currently held by Claud)
   e. Student Affairs – 1 seat (currently held by Coughlin)
   f. University Advancement – 1 seat (currently held by Porterfield)
   g. Nominations will be taken until April 1 – nominee has the option to include a brief statement about him- or herself. At the April 8 meeting of the AP Senate, the candidates will be announced. Voting will begin on April 15 and continue through the 19th. New Senators are to attend the May 6 meeting; at that meeting we will also elect new Senate officers (all offices are open).

Next meeting will be April 8 at 10 AM (Senate officers will meet separately at 9:30) in the Bonnie Combo Room.

Meeting adjourned at 10:49 AM.