

This section to be completed by the student before giving form to high school counselor.

## Request for High School Transcript

(Transfer applicants who have completed at least 24 semester hours need not complete this portion of the application.)

Student's Name \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

High School Name \_\_\_\_\_

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**This section to be completed by high school counselor and returned to Radford University.**

**Enclose a transcript that includes the most recent grading period.**

HIGH SCHOOL ETS CODE (CEEB) \_\_\_\_\_

COUNSELOR'S NAME \_\_\_\_\_

COUNSELOR'S TELEPHONE NUMBER \_\_\_\_\_

STUDENT'S GRADUATION DATE \_\_\_\_\_

CLASS RANK AND SIZE OF CLASS \_\_\_\_\_

NUMBER OF SEMESTERS USED TO CALCULATE RANK \_\_\_\_\_

STUDENT'S GPA \_\_\_\_\_

PLEASE INDICATE YOUR SCHOOL'S GRADING SYSTEM (GIVE LETTER GRADE EQUIVALENT IF NUMERIC GRADES ARE USED)

If available, we would appreciate a copy of the school's profile.

A = \_\_\_\_\_

B = \_\_\_\_\_

C = \_\_\_\_\_

D = \_\_\_\_\_

F = \_\_\_\_\_

School's lowest passing mark. \_\_\_\_\_ On what point value is GPA based? (i.e.) 4.0, 5.0 etc. \_\_\_\_\_

SAT I: CRITICAL READING \_\_\_\_\_ MATH \_\_\_\_\_ WRITING \_\_\_\_\_ ACT COMPOSITE (IF AVAILABLE): \_\_\_\_\_

HAS THE STUDENT **REGISTERED** AT ANY COLLEGE OR INSTITUTION? If so, where?

PLEASE WRITE COMMENTS ON BACK OF THIS SHEET

# RADFORD UNIVERSITY

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[www.radford.edu](http://www.radford.edu)