Academic Affairs Leadership Team
May 9, 2012
9:00 a.m.
Provost’s Conference Room

Guest: Danny Kemp and Ed Oakes – Dr. Minner opened the meeting by thanking Danny Kemp and Ed Oakes for stopping by to share with the AALT group the various things happening in Information Technology. Danny Kemp introduced the new Information Security Manager, Bill Abplanalp. This position was previously held by Brad Tilley. Danny Kemp did remind the group that they should contact his office if they know of any areas within their colleges that need technology upgrading. Items covered in their upgrades are various classroom locations, computer labs, desire to learn, storage on H-drives, New CMS website – all colleges are updated – now IT is currently working with the departments. Discussion on the new APP for Radford University and also on the Bus Tracking. Dr. Minner requested that Danny Kemp send the information he covered in the AALT meeting to him and Vickie.

Guest: Laura Jacobson – Dr. Minner introduced her as the new faculty senate president. She was invited to remain in the meeting and ended by thanking Dr. Minner for inviting her to the AALT meeting and she stated that if the AALT group ever has any questions and or concerns to please let her know.

1. Reminders/Follow Ups From Previous Meeting(s):
   a. searches
      i. VPEM update – search conducted – selection has been made to the gentleman from Tennessee Tech – have not heard any response as of today
      ii. dean’s search update – Please make yourselves available for the interview process for Dr. Ken Cox, Candidate.
      iii. assistant to the provost – looking to hire someone in and administrative position in Academic Assessment.
      iv. Core Director – Dr. Kennan advised that there is a meeting this Friday (05/11/12) to receive input on the job description, the search committee, and the process.
      v. Highlander Day discussion (May 14 @ 2:00 p.m., location TBD) – everyone was reminded of this meeting and Dr. Minner invited Danny Kemp and Ed Oakes to attend. Please have Vickie notify them of the location.
   b. summer school – plan is to have a model to propose that is brief – easy to understand. Dr. Kennan advised that he and Connie are arranging a meeting hopefully this week with Lisa Ridpath to finalize this model. Dr. Kennan also advised his plan on speaking with the faculty senate on this matter and asked Laura Jacobsen to place him on the agenda. The overall plan is to have this new model out before next summer.
   c. First Amendment policy changes (Mr. Helm) – Steve Helm reported on the subject of free speech and demonstration zones. Looked at several colleges, some have good models. They will continue to work on this matter. Once model is produced they will submit to Dr. Mark Shanley and then it will go to Cabinet.
d. IG Reform (Dr. Webster-Garrett) – IG Reform Initiative – Rodney Smolla, President of Furman College located in Greenville, South Carolina will be considered a consultant on this IG Reform. Plan on having a focus group meeting with Rodney Smolla on June 6, 2012. This meeting is to include the executive council of senators, academic deans, and others within the Academic Affairs division. Erin will be sure to get this information out to everyone.

e. summer retreat: currently being worked on
   i. date: June 29 @ 9:00 a.m.
   ii. location: still TBD
   I. Honors TF discussion and planning
   II. International TF discussion and planning
   III. Eminent Scholar – added from meeting held on April 25, 2012
   IV. summer school
      a. policy changes
      b. focus on online and special integrated classes?
   V. new focus areas for 2012-2013
      a. academic assessment
      b. retention

2. Enrollment Report – James Pennix advised a total of 2,500 - some students will be applying late. The applicant pool looks good – good GPA’s. We currently have ample residential facilities.

3. Academic Assessment and the Deans – Dr. Minner’s plan is to have the new administration position (Academic Assessment person) to have every major meet assessment requirements. The dean’s evaluations will contain review of this process – this will be the dean’s responsibilities.

4. Budget (Ms. Phillips/Dr. Minner) – 3.2% increase overall for tuition – we are still 1 million short. Dr. Minner to have a meeting with Richard and President Kyle very soon. News funds have been specified for Retention purposes.

5. Reassigned Time Policy (Ms. Phillips) – Discussed policy on this – Connie Phillips passed out a Draft on Policy on Request for Grant Related Reassignment. Dr. Minner requested that everyone review this draft policy and that this will be discussed at the next AALT meeting. Request was made to remove the language of 133% from the document.

6. Graduate Programs (Dr. Grady) – Dr. Grady reported on RU’s graduate programs. Capacity is issue – Dr. Grady plans on speaking with each dean individually to see how they can enhance the graduate programs. To help grow current graduate programs or create new ones.

7. Faculty Evaluation Of Deans – Dr. Minner spoke to Rick Roth and the executive council and it was advised that he could share your Faculty Opinions with each one of you. Certain deans have already picked theirs up – Dr. Minner passed the remaining ones out today in the AALT meeting.

8. Our Own Professional Development. Friday May 11th at 5pm at The River Company (Tuchman paper). Those who can attend should invite a faculty colleague. This is totally optional. Reminder to come and talk about the paper – Laura Jacobson was invited to attend also.
9. Commencement – Dr. Kennan spoke on commencement and advised the group that everything went well. He will be having a commencement meeting with a group to see what went well, what we might do better next time.

Walk Around Readings: Wal Mart Goes To College


http://www.msnbc.msn.com/id/37493838/ns/business-retail/t/college-credit-wal-mart-training/

**Good to the Order**

a) COACHE – in the completed mode – Dr. Minner

b) Governor Office – RFP on Adult Degree Completion – Dr. Grady

c) CITL - [http://www.radford.edu/content/CITL/home/LyndaTraining.html](http://www.radford.edu/content/CITL/home/LyndaTraining.html) Lynda. Com Training

d) 400 Governor School this Summer – Dr. Kennan