Academic Affairs Leadership Team Minutes
June 27, 2012
9:30 a.m. Provost’s Conference Room
Optional: All members of the AALT are invited to tour the COBE building @ 11:15 hosted by Tour Guide Extraordinaire, Faye Gilbert.

1. Reminders/Follow Ups From Previous Meeting(s):
   a. summer retreat:
      i. date: June 29 @ 9:00 a.m.
      ii. location: SELU

I. AGENDA
II. 9:00-9:30: Discussion Of AA Structure
   a. meetings: too often?; too infrequent?
   b. participants: are the right people in attendance?
   c. content: too much discussion?; too little?; changes?
III. 9:30-11:00: Honors
     a. overview of TF findings and recommendations
     b. discussion
     c. next steps
IV. 11:00-12:30: International Studies
    a. overview of TF findings and recommendations
    b. discussion
    c. next steps
V. 12:30-1:15: lunch
VI. 12:30-2:00: new focus areas for 2012-2013
    a. retention
    b. assessment
VII. 2:00-3:00: odds and ends; old and new
     a. 1st Amendment
     b. e-books
     c. integrated semester experiences
     d. reducing time to degree
     e. other issues time permitting
VIII. Summer School
IX. Good Of The Order

2. Enrollment Report (Mr. Pennix) – Mr. Pennix reported Quest is going really well. 2153 student enrollment at this time. Great schedule this year for Quest. Dr. Minner and Mr. Pennix have been in conversation with Noel Levitz (consultant) about recruitment and retention efforts. Discussions are in process to reinstate Freshman convocation.

3. Academic Assessment position - 18 applicants
4. request for reassignment form/process – Ms. Phillips has been meeting with budget and Sponsored Programs to make the flow of the reassigned time easier. Handout form. Excess dollars will go back to the college for Deans to use at their discretion. Each dean should communicate with their faculty that excess funds revert back to Deans budgets

5. Adjunct assignment letters (Connie) – move away from current adjunct data base and move to People Admin and Banner. Adjunct hiring process would be to go People Admin. FLAC will be rolled out in the next couple of weeks. Mr. Phillips explained a little about the new process. Approved for Ms. Phillips to proceed. Discussion to continue later on “appointment length”. Training will start next week.

6. PD – group to meet TBA
   a. July 6 @ 5:00 p.m.: *College: What It Was, Is, And Should Be* by Andrew Delbanco.

7. We will host another Woodrow Wilson Fellow this fall- Susan Clampitt – October 29th through November 2nd.

8. 1st Amendment Issue – Dr. Jacobsen talked about two edits in the document. More discussion will take place at the FSEC meeting tomorrow.


10. Received lots of response regarding the IG committees.

11. Dr. Kennan has been corresponding with SCHEV and we may have to submit paperwork/proposals for all Post Baccalaureate Certificates.

12. Good Of The Order
   a. Grievance policy – Dr. Shoemaker asked about the undergraduate approval flow. The Deans need to see this policy.
   b. Lots of students in Maryland, DC and need to get a strategy together to see where people are. Do we need to do anything at our level at to where the students are going or not going?

13. Should we partner with the faculty to discuss the situation at UVA regarding effective relationships or other topics even more broad. Dr. Minner will talk with President Kyle.

14. Walk-Around Readings: ...what else?....UVA as a case study for the contemporary tensions in American higher education...

http://www.insidehighered.com/views/2012/06/26/disruption-excuse-politically-motivated-changes-essay