Dr. Bill Kennan

1. Council of Chairs – August 20th will be new chair training in Heth Hall. Maybe develop a Chairs Timeline? Maybe develop an operational calendar for Academic Affairs? Keep 2-4pm on Wednesday's for meetings/workshops/training for chairs.

2. FARS are due according to the motion from 2009.

3. Remind adjuncts how they are evaluated. All programs will submit packets to Bethany by the first two days of exam week to avoid Program Review timelines. Discussion regarding frequency of the evaluations, fall and spring or just spring. Consensus from the Deans is to only evaluate Adjuncts in the Spring (annually).

4. Adjunct hiring process preview – Connie Phillips
   a. Copies of the PD for Adjuncts to be entered into People Admin please get back to Connie by July 25th. Dr. Jacobsen asked the Deans to reiterate to chairs the actual process. Phase 1 is the People Admin process and Phase 2 will be FLAC (Faculty Load and Compensation).

5. Summer projections modeling – Connie Phillips
   a. Working with the Budget Office to come up with a Revenue Sharing Model. Look at the courses being offered and what is your projection of student enrollment. Tuition only is $237 (instate) for revenue projections. Connie will distribute spreadsheet to Deans for input on revenue projections. Send college models to Connie.

6. Digital Measures – RFP have been reviewed and maybe by late August should be complete

7. Faculty research Funds…..Model for research models. Count faculty by college? AP faculty involved. Current number of T&R faculty + AP faculty who have research responsibilities. Process for proposal process. Dr. Grady.

8. Reassigned Time – charging reassigned directly to grants……..handout of example of PR-40 to charge reassigned time directly to grants.

9. Military Education updates – the Governor has put a lot of emphasis on the training and retraining of the military. We need to have policies for military personal that are pulled from classes to go into active duty. The other are policies are the reporting guidelines for military students and complying with the executive order on how we house/feed/treat military students. Dr. Kennan is
developing a Military Task Force. Dr. Kennan asked for nominations for members of the Task Force. Please send them to Dr. Kennan.

10. Online course coding for departmental/program administration – Dr. Debbie Templeton is concerned that online courses are coded correctly. Make sure that online courses are coded correctly in order for RU to get credit and stays in compliance for federal reporting. Training will be offered during Our Turn for admins to be trained to properly code online courses.

11. Courses without instructor spreadsheet – have admins in departments to add names as possible. Move as quickly as possible to get these covered.