**Checklist for Rapid Transition to Online Courses**

* Have you ever used D2L as part of a course?
* Do you have access to a stable high-speed internet off campus?
* Do you have access to a computer off campus?
* Do you have access to a webcam and speakers (built-in or external) off campus so that you could participate in video conferencing?
* Do you have a smart phone or tablet with a cellular data plan that will allow for video-conferencing and other class activities?
* Have you ever used Zoom for video conferencing?
* Have ever taken a test or quiz in D2L?
* Do you know how to contact your professor?
* Do you know how to contact the RU IT help desk for support?
* Have you ever accessed the RU library website?
* Have you used the “Ask a Librarian” online chat feature through the McConnell Library website?
* What tools/strategies will help you stay on schedule for an online course?