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Inclement Weather Policy

The Radford University Department of Physical Therapy located at Carilion Roanoke Community Hospital will follow the policy of Jefferson College of Health Science in Roanoke Virginia. In the event that CRCH building is closed program or JCHS delayed, the RU DPT will follow these delays and closings as well.

The following media will be used to notify students, faculty and staff in the event of a weather-related delay or closing.

Web Site
JCHS web site, http://www.jchs.edu, will be the most up-to-date and comprehensive source of information about the college’s operating status.

Switchboard
For those who are unable to access the Internet, JCHS switchboard at 1-888-985-8483 will have the latest operating status advisories.

In the event that the Carilion Roanoke Community Hospital building closes or delays opening, the department as tenants of Carilion Roanoke Community Hospital will close or delay as well.

The Department will close or delay for weather emergencies, disasters, or incidents based on the decision of the JCHS Administration. Notification of emergency class cancellation or delay is made via the emergency alert system (e2Campus), Jefferson College webpage at http://www.jchs.edu/, and main phone number, (540) 985-8483. Students are encouraged to sign up for e2Campus, an emergency message system that allows the College to send a short mobile text alert to all students, faculty and staff who have subscribed to the service. The text messages will only be sent out in cases of imminent danger, or when an emergency situation will impact a significant number of people. To sign up: http://www.e2campus.com/my/jchs/.

Students may also listen for cancellation notices on local radio and television stations, including WSET 13, WSLS 10, WDBJ 7, WFIR AM 960, WSLC Q99 FM, WROV 96.3 FM, WVTF 89.1 FM, WXLK K92, WYYD 108 FM. Please note that the college has no control over how rapidly or accurately the radio and television stations report closings.
**Bookstore**

Students may purchase their books and materials through Radford University’s bookstore either on the web: [http://www.bkstr.com/webapp/wcs/stores/servlet/StoreCatalogDisplay?catalogId=10001&langId=-1&demoKey=d&storeId=129404](http://www.bkstr.com/webapp/wcs/stores/servlet/StoreCatalogDisplay?catalogId=10001&langId=-1&demoKey=d&storeId=129404)

or in person on the Radford campus:

Dalton Hall, Lower Level  
PO Box 6894  
Radford, VA 24142  
(540) 831-5144 & 5498  
(540) 831-6166 (fax)

The Bookstore located in Carilion Roanoke Community Hospital on the 4th floor and carries a selection of supplies and general merchandise. Items such as sweatshirts, T-shirts, backpacks and mugs are also available. For hours of operation, students are encouraged to access the online website at [http://www.jchs.edu/page.php/prmID/210](http://www.jchs.edu/page.php/prmID/210).

1/20/11
Computer and Technology Labs

The College computer labs (Education Technology Center) offer students access to the Internet, computer assisted instructional programs, the Office Suite of products, including word processing, presentation, spreadsheet and database software, plus printing capabilities. The main computer labs for student use are located in the Learning Commons on the Fifth Floor of CRCH.

Students must save work on their own flash drives, which may be purchased from the College bookstore. Students utilizing computer labs must comply with the College Computer Use and E-Mail Policy that is posted in all labs. Violators of the policy are subject to loss of computing and network access and subject to college disciplinary actions, civil proceedings and/or criminal prosecution.

The Education Technology Center (ETC) is open 24 hours a day, 7 days a week for student, faculty, and staff use.

Currently, the ETC primarily proctors electronic and web-based tests. The two most common types of tests proctored in the ETC are Blackboard tests for various courses and examinations administered through the Assessment Technologies Institute, LLC (ATI) website.

Printers and Copiers for Student Use

Students have access to black and white laser printers in the Educational Technology Center 24/7 (except while testing is in progress) and in the Library during regular Library hours. A black and white copier is also available for student use in the Library. Each printout costs $.10, and each page copied on the Library copy machine costs $.05.
Fitness

Radford University Doctor of Physical Therapy students and faculty have full access to Jefferson College of Health Sciences (JCHS) on-site fitness center located on Carilion Roanoke Community Hospital's fourth floor. The Fitness Center has basic aerobic and strength training equipment. The Fitness Center is available for faculty and student use only.

Facility access will be available using a Carilion ID card. Prior to using the fitness facility, students will need to watch a safety video and complete a release form. The video is located in the Student Affairs Department. The Student Affairs Department is located on the fourth floor across from the fitness center. The Student Affairs Department contact number is (540) 985-8395.

The Fitness Center is open 24 hours/7 days a week except when the Carilion Roanoke Community Hospital building is closed such as during inclement weather.

It is recommended to exercise with a partner. Students are to bring a towel. Cleaning supplies are located within center. Equipment is to be cleaned after each use. Students are encouraged to be considerate of others when there is wait time for equipment.
Food Services

Radford University Doctor of Physical Therapy students and faculty have full access to the Jefferson College of Health Sciences (JCHS)/Carilion Clinic dining services located on site at Carilion Roanoke Community Hospital and off site at Carilion Roanoke Memorial Hospital and Radford University’s Radford campus. Dining services are available for a fee. Vending selections are available at all sites. Carilion Roanoke Community Hospital offers limited cafeteria-style meals 8am to 2p.m. weekdays. Carilion Roanoke Memorial Hospital offers specialty dining options located in the South Pavilion. Daily operation is from 6 a.m. to 8 p.m.

Off-site meal options are accessible by utilizing the City Trolley system which travels along Jefferson Street in Roanoke. This trolley can be used to travel between Community and Memorial Hospital buildings as well as the Virginia Tech Carilion Medical School.

Radford University's main campus also offers dining options for students. Faculty and students may purchase meal plan options through RU Express. RU Express sets up a loadable university account. The RU Express account can be used at any location accepting the card. The RU Express card can be used for purchases in the RU Bookstore, Bonnie Ticket Sales, McConnell Library, Campus Recreation, copiers, microfiche, Health Center, RU Post Office, Parking Services, ID Replacement, Bonnie Game room, RU Outdoors, Dedmon Center Concessions, selected laundry rooms, Telephone Services, RU Printing Services, RU Post Office, selected off-campus merchants, Pepsi and snack vending machines, the dining halls, Chick-fil-A, and Terrace Shops. An initial deposit of $25 is all you need to establish an RU Express account. The RU Express account remains active as long as there is a balance available. Any funds left at the end of a semester will transfer to the next semester.

There are many on-campus as well as off-campus New River Valley locations which accept RU Express. Currently, RU express is not accepted at Roanoke Valley locations.

1/20/11
Health and Wellness Services

Radford University Doctor of Physical Therapy students and faculty have full access to the Jefferson College of Health Sciences (JCHS) Student Affairs Office located on the fourth floor of Carilion Roanoke Community Hospital (CRCH). The Student Affairs Office is designated as a central location for students to obtain information regarding on-site services and services available through Jefferson College of Health Sciences and through the Carilion Clinic.

Health Care Services

Roanoke Carilion Community Hospital has on-site Velocity Care Center available for student use. The Velocity Care Center does accept cash payment and can bill through a student's health care insurance. The Velocity Care Center is located on the first floor of CRCH. Carilion Velocity Care Center provides health care for minor illness and injuries such as minor cuts, sprains, earaches, and colds. If you have a question regarding the need for velocity care or emergency care, call Carilion Clinic at (540) 266-6000.

Velocity Care Center

101 Elm Ave, SE
Roanoke, VA 24013
(540) 985-8465

Hours of operation: 8 a.m. - 8 p.m.

Information available at http://www.carilionclinic.org

In case of routine care, students are advised to see their primary care physician. The Carilion Clinic does offer services through the Carilion Family Practice office system.

Carilion Family Medicine-Roanoke and Salem

1314 Peters Creek Road, NW
Roanoke, VA 24017
(540) 562-5700

Carilion Family Medicine-Brambleton

3707 Brambleton Avenue
Roanoke, VA 24018
In case of an emergency, students are directed to call 911 if using a cellular phone, or if you are using a college/hospital telephone dial 7-7911.

*Fire and Medical Emergencies: Dial 911 form cellular phone
  College or Hospital telephone: 7-7911

*Carilion Police and other Emergencies: (540) 981-7911
  College or Hospital telephone: 7-7911

Radford University’s Radford Campus has a Student Health Center which offers basic health care to students on an outpatient basis, Monday through Friday. The Student Health Center is equipped to provide diagnosis and treatment for the most common health problems. Serious medical situations are referred to area hospitals and specialists. Over-the-counter medications and a limited number of pharmaceuticals are available.

The Student Health Care Center is located on campus in Moffett Hall, Ground Floor and contact number is (540) 831-5111.

Due to the Roanoke location of the DPT program, it is recommended for students to have a primary care provider and to utilize local health care options.

Information regarding Radford University’s Student Health Services can be found at http://health.asp.radford.edu/general-services.htm

**Counseling Services**

Carilion Roanoke Community Hospital has on-site counseling services available through the Student Affairs Department located on the fourth floor.

The Director of Counseling and Wellness is Dr. Jennifer Slusher (JJSlusher@jchs.edu). Dr. Lilley’s office is located within the Student Affairs Department Suite.

Contact number is (540) 985-8502.
**Appointments:**

Non-emergency appoints can be scheduled within one week of request.

Appointments can be made by e-mailing Debbie Stinnett at dmstinnett@jchs.edu, calling 540 985-8395, or in person by stopping by the Student Affairs Suite on the Fourth floor of CRCH.

Emergency contacts: Director of Counseling and Wellness: 540 985-8502  
Director of Student Life: 540 244-4693

Emergency Outreach Services: 540 981-9351

Provides 24 hour crisis intervention services covering any mental health issue.

RESPOND: (540) 776-1100  
CONNECT:(540) 981-8181

Cost for any care is the responsibility of the student. Online information: http://www.jchs.edu

Radford University's Radford campus has counseling services available. Radford University’s student counseling services are available to any student who is enrolled at Radford University. The center provides brief therapy services and is staffed by licensed mental health professionals. Personal counseling, consultation, referrals, and health education is offered by the Student Counseling Services office. Counseling Services are located on campus in Tyler Hall, Lower Level. Phone contact is (540) 831-6031.

These services are offered free of charge to the student.

**Mental Health**

Radford University Doctor of Physical Therapy students and faculty are expected to follow Radford University’s handbook.

**Radford University’s Conduct Philosophy**

Radford University is a community of scholars and learners in which the ideals of freedom of inquiry, thought, expression and the individual are sustained. With these ideals comes the responsibility of every student to hold him/herself to the standards of the Radford University community set forth in its policies.
Inappropriate student behavior on campus and in the classroom hinders a student’s ability to succeed in this academic setting. These behaviors not only effect the student’s learning environment, but all others he or she is in contact. The Standards of Student Conduct which includes the Honor Pledge, Conduct Sanctions, and Appeal Procedures are located at http://www.radford.edu/~dos-web/standards091.

Students often experience stress during their academic careers. As faculty, staff, and fellow students, you may encounter a student in distress. You can play in role in identifying and referring students who are in distress.

Some signs of Students in Distress:

- References to suicide
- Isolation from friends and support system
- Changes in behavior
- Lack of energy
- Anxiety or nervous behaviors
- Unruly, abusive behaviors
- Disjointed thoughts, impaired speech
- Drug or alcohol abuse
- Threats to others
- Significant changes in weight and/or personal hygiene

Refer Students to Student Counseling Services

On-site to Student Affairs: fourth floor CRCH, or call (540) 985-8502

Radford University’s Radford Campus: lower level Tyler Hall, (540) 831-5226 to schedule an appointment.

** Emergency: ** call 911 or on-site 7-7991

Self-help: anonymous internet-based resource providing students with a non-threatening and supportive link to their college mental health center. www.ulifeline.org

01/20/11
Identification Card/Access Policy

Students, faculty and staff are required to carry and display, upon request, a valid Radford University identification card while on Radford University campus. Radford University student I.D.s will be provided in Student Account Services in Heth Hall on the Radford campus.

If you lose your RU ID/RU Express Card you need to do one of the following immediately: During normal business hours, contact the RU Express Office to have it deactivated at 540-831-5054 or by e-mail at ru-exprs@radford.edu. After normal business hours, contact the RU Police Department (540) 831-5500 at to have it deactivated and Deactivate your card via the “Manage your account” web feature 24 hours a day. If you find your ID/RU Express Card after you have had it deactivated, you must present the card in person in the RU Express Office in Heth Hall to have it reactivated. If you cannot locate your ID Card and need to obtain a new one there is a replacement fee of $15.00.

In addition, each Department of Physical Therapy student, faculty and staff will be issued a valid picture identification badge and prox card which must be carried at all times and presented to college officials upon request while in the Carilion Roanoke Community Hospital facility.

Prox access badges operate the electronic locks on the external and certain internal doors of Carilion Roanoke Community Hospital (CRCH). The failure of a student to have his or her ID badge may result in an inability to enter or re-enter these facilities. Students who lose their I.D. or prox card can receive a replacement by visiting the Student Affairs Office on the Fourth Floor of CRCH or by calling (540) 985-8502. Each replacement card will cost $20. The previous badge or card will be cancelled from the access system and new cards will be issued.

All student IDs including the RU ID and the Prox Access badge are required to be displayed while on the Roanoke campus at CRCH, clinical and externship settings, and to access library resources. This includes off-campus functions as designated by the Radford University Department of Physical Therapy, such as the summer Anatomy course at The Edward via Virginia College of Osteopathic Medicine (VCOM).

Non university, affiliated persons, accessing the Radford University Department of Physical Therapy facilities, must present, upon request, some type of valid, photo identification. Failure to comply with this regulation could result in immediate removal from the facility.

01/20/11
Use of Library Resources

Radford University Doctor of Physical Therapy students and faculty have full access to the Jefferson College of Health Sciences (JCHS) library located on site on the fifth (5th) floor at Roanoke Carilion Community Hospital. On-line access is available as well through the Library homepage link at http://www.jchs.edu/page.php/prmID/611.

The Circulation Desk Phone number is: (540) 985-9767 and the Reference Desk Phone Number is (540) 224-4894. Students should consult the Library website at www.jchs.edu/page.php/prmID/614, for hours of operation as they are subject to change.

Students have 24 hour access to the Educational Technology Center adjacent to the library on the fifth (5th) floor. The technology resource center offers students free use of computers including on-line web access. Printing is also available.

Catalog

LRC-CRMH-CRCH is the online catalog, helping students identify the location of books and audiovisuals. This catalog can be used to locate materials in the College’s Library or any of the Carilion Clinic libraries.

Circulation

Books in the general collection may be checked out for four weeks and may be renewed one time. Patrons must have their names and contact information entered into the Library database before they can check out materials. If library materials are lost or not returned, the borrower must reimburse the library for the cost of the material. A book drop near the Library entrance allows for returns when the Library is closed.

Reference Books are for use only in the Library and are not available for check out.

Reserve Books and audiovisuals are shelved near the circulation desk at the request of instructors, who determine whether or not they may be checked out.

Textbooks in use for the semester are also on reserve. These cannot be taken out of the Library.

Audiovisual Materials such as videos, videodisks, CD-ROMs, computer disks, audiocassettes and slides are available for use in the Library audiovisual room and computer lab. These items can be checked out only with the Library director’s permission.

Interlibrary loan service is available for students to obtain journal articles and books not held by the Library.

Internet access in the College computer labs provides many other databases and search
engines, accessed via the Library homepage.

**Research Databases**

Students at the College have access to thousands of full text journal articles and electronic texts from a variety of subscription and Web-based services. EbscoHost provides a portal to a dozen databases from the medical, nursing and allied health and psychology fields. InfoTrac includes 5 databases that support general research with an emphasis on health sciences and the humanities, including literature. The **OVID Total Access** database contains a collection of over 200 full-text journals that cater to intensive medical information needs. ABI/INFORM is comprised of full-text periodicals and news sources from the world of business. BioOne is an online collection of over 80 research journals from the biological sciences. StatRef is a searchable collection of over 40 medical reference texts and MDConsult provides access to medical texts in addition to the full text from a wide assortment of medical journals. The **Issues & Controversies** database is a full text source of aggregated information dealing with current affairs. NetLibrary is an online collection of hundreds of ebooks in full text from a variety of disciplines. ERIC is a comprehensive database of the literature from the broad field of education including health education. PubMed, from the National Library of Medicine, is a massive database of biomedical literature including links to full text. All students have off-campus access to these databases.

Students also have on-campus privileges to a variety of databases provided by the Carilion Roanoke Memorial Health Services Library including **UpToDate**, **Cine-Med** and **InfoPOEMS**.

**Journals**

The Library subscribes to more than 200 journals, holds more than 100 additional journal titles that are no longer active subscriptions and has online access to more than 3,000 journals through our research databases. Journals cannot be checked out of the Library.

**Photocopying**

Copyright laws allow students to make single copies of a chapter, article, short story, essay, short poem, or graphic for their own use. No copies of consumable work may be made without violating copyright law. Please consult with Library staff for further copyright explanation.

Radford University Doctor of Physical Therapy students and faculty have full use of the McConnell Library located on Radford University campus in Radford, Virginia and the holdings of the McConnell Library may be accessed through the Library's online catalog: [http://lib.radford.edu/](http://lib.radford.edu/). The Radford University Library participates in interlibrary loan through the ILLiad sytem. More information may be obtained on-line and calling the library directly. The main telephone number of the McConnell Library is 540-831-5471 or 540- 831-5472.

Radford University Doctor of Physical Therapy students and faculty have full use of Carilion
Carilion Hospital Health Sciences Libraries at CRMH which is located on the sixth floor of
Carilion Roanoke Memorial Hospital. Students may use books in the libraries and make photocopies for a fee. The catalogs of these libraries can be accessed through the JCHS Library homepage. The holdings of the Carilion Clinic Library may be accessed through the Library's online catalog. The main telephone number of the Carilion Clinic Library is (540) 981-8039.

*Additional local Libraries available for Student access*

- **Hollins University, Roanoke College Libraries and ECPI**
  Students have borrowing privileges at each of these local colleges, using their College identification badges. The Hollins University and Roanoke catalogs can be accessed through the JCHS Library homepage. Materials in these libraries cover a wider range of topics than the health sciences focus at the College.

- **Roanoke City, Roanoke County and Salem Public Libraries**
  Students may use materials in these libraries in house. Permanent residents of these localities may obtain library cards for free and check out books; others may obtain cards after paying a fee.

- **Virginia Western Community College Library**
  All students may use this library in house and Virginia residents may obtain checkout privileges.

- **Veterans Administration Medical Center Library**
  Students may use materials in this library in house by making an appointment.
Parking Policy

Student, faculty and staff parking is available at Carilion Roanoke Community Hospital (CRCH), and on the Radford University campus with valid parking passes.

Radford University parking passes and information may be obtained through the Radford University website at http://parking.asp.radford.edu/.

Parking at CRCH is free for faculty, staff and students, but all vehicles must be registered through the CRCH/Jefferson College of Health Sciences Safety Office located in the Reid Center lobby.

All students and staff operating vehicles are responsible for reading and adhering to the current JCHS Parking and Driving Regulations. Students may not transfer parking permits to other vehicles or to other students. Persons who knowingly acquire, use, or display a parking permit not consistent with their current status will be considered to be engaging in fraudulent behavior and will be referred to the campus discipline process.

Public transportation through use of SMART bus is available. For more information, please review the public transportation site including schedules and routes at: http://www.smartwaybus.com/. Students may use the public system at no cost with their student identification.
Facility Safety Plan

Radford University's Doctor of Physical Therapy program is located in the Carilion Roanoke Community Hospital Building (CRCH), 101 Elm Avenue in Roanoke, Virginia.

The Safety Plan established by Jefferson College of Health Sciences (JCHS) is followed at the CRCH building. This plan is to serve as a reference for employees, faculty, staff, and students to assist in understanding safety regulations. It is the occupants of CRCH responsibility to keep current on the Safety Plan.


The CRCH building is equipped with fire and emergency audible and visual alarm systems. Updated escape routes will be provided as construction and remodeling of the Physical Therapy Department are completed.

Evacuation Procedure: When the alarm system is activated you must exit the building using the stairwell exit indicated on the evacuation route plan in your area. If the exit route is inaccessible, use the safest route closest to you. Close all doors and shut off all air/gases in use.

The outside assembly area will be in the CRCH front parking lot located off the 3rd floor main lobby entrance. Do not return to your area until you are instructed to do so by a member of the emergency response team, College, or Carilion authorized personnel.

In case of any emergency contact: campus police (540) 981-7911 or dial 7-7911

01/20/11
**Course Fees**

**Year 1**
AHPT 800 Anatomy- $500 Lab/Cadaver Fees  
AHPT 816 Theory and Practice I - $75*  
AHPT 826 Patient Management II - $75*  
AHPT 826 Theory and Practice II - $75*  

**Year 2**
AHPT 844 Neuromuscular Development and Control I- $140^  
AHPT 860 Advanced Orthopedics - $140^  

**Year 3**
AHPT 884 Pediatrics - $75*  

*General Clinical Fee =$75  
^Advanced Practice Fee=$140  

03/16/11