
1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at approximately 1:00 p.m.

2. PRESIDENT PENEOLOPE KYLE

President Kyle introduced Karen Casteele and noted her presence to record notes for follow-up as necessary. President Kyle discussed the recent leadership team meeting, the Fulbright Foundation, and the SACS review process.

President Kyle is a member of the Fulbright Board Foundation in the United States and Canada. She reported having a list of faculty participating in the Fulbright Award in previous years but none for students that have represented Radford University. She is working to change that. She asked Council members to apply for the Fulbright Award and encourage students and others to apply also.

A written report from SACS is expected in late May or early June. She discussed the recent review, and explained the final review process and public forum. As an outcome a suggestion was made to dedicate a position at Radford University solely for assessment.

President Kyle asked for feedback from anyone present who may have served in the SACS review process, and opened the floor to questions and discussion.

3. MINUTES

A motion was made and seconded to approve the minutes from the March 2, 2012 meeting. Discussion followed. The minutes were approved by consensus.

Ann Elliott asked about being given the opportunity to correct a procedural error recorded in the March 2, 2012 minutes. Dr. Grady responded by stating that the opportunity would be given.

Dr. Grady mentioned the electronic catalog and stated that it would probably not happen until next year due to the contract bidding process. He added that with the number of motions and actions this year there is the possibility that when reviewing the catalog for 2012-2013 some changes may contradict others. Graduate Affairs Council will be notified if that occurs.
4. ANNOUNCEMENTS

**Sandy** – Dr. Grady reported that Sandy Steele has taken a position as Administrative Assistant to the Vice Provost of Enrollment Planning and Management, effective Tuesday, April 10, 2012.

**Summer Coordinator Contracts** – Dr. Grady asked that summer coordinator assignments be provided to Nora Reilly. There was a question about whether the stipend amounts would remain the same as last year. The total allotment will remain the same but individual stipends may vary depending on the number of summer coordinators in some programs.

**2012-2013 Graduate Coordinators** – Dr. Reilly asked programs to provide Graduate Program Coordinator assignments to her for 2012-2013 as soon as they are finalized.

**Academic Awards for Graduate Student Research, Creative Activity, and Exemplary Performance** – Dr. Grady reported that an email was sent out with submission and deadline information for the annual Graduate Student Research, Creative Activity, and Exemplary Performance awards. The deadline for submission to the Graduate College is Friday, April 13th. Nora Reilly will chair the selection committee. The committee will meet on Friday, April 20th at 1 pm in Lucas Hall.

**RSVP Cards for Commencement Due Today** – Dr. Grady stated that RSVP cards for participation in commencement are due today to Jean Cox. To-date Jean has received 210 RSVPs. Last spring 294 students participated. Seating cards for students unable to pick up their cards before commencement may pick them up prior to the ceremony on May 4th in the Dedmon Center.

**June 15** – Offers of acceptance and financial awards must be made by June 15th. The timing of status of graduate acceptances effect out-of-state awards. Let the Graduate College know as soon as possible when making out-of-state tuition offers. Nora Reilly noted that Graduate Assistantship allocation will be available next Tuesday.

**Comprehensive Exam Forms** – Spring 2012 will be stamped on transcripts for comprehensive exam completion during spring semester. The deadline for completed forms is April 27th.

5. SUB-COMMITTEE REPORTS

**Graduate Faculty** – Four applications not requiring subcommittee review were presented. The report was accepted as presented (see attached).

**Graduate Faculty Application – Summer Approval Authority** – At the request of Dr. Grady, a motion was made, seconded and approved to allow the Graduate College to approve and process graduate faculty applications for the remainder of the year and throughout the summer. Recommendations will be made to the Provost and a report will be presented at the first Graduate Affairs Council meeting in fall 2012.
**Academic Course and Program Review** – Nora Reilly presented reports from the March 16th, March 30th, and April 2nd subcommittee meetings, as attached. The reports were approved as presented. Dr. Grady commended the subcommittee for the amazing work done this year, and for working above and beyond the call of duty.

**Graduate Student Council (GSC)** – E. Koehler Slagel, III had no report. He added that Graduate Student Council is concentrating on improving GSC presence on campus by having more graduate level orientation. Dr. Grady asked Koehler to let Graduate Affairs Council know if there’s anything they can do to help.

6. **OLD BUSINESS**

Ann Elliott referred Council members to page 5 of the approved March 2nd minutes of Graduate Affairs Council.

**ACTION:** Ann Elliott made a motion to remove language on page 59 of the 2011-2012 Graduate Catalog, “Doctoral students must have completed all degree requirements prior to participation in commencement ceremonies.” The motion was seconded.

**ACTION(S):** There was a motion to suspend the rule to allow a vote on the motion previous motion requiring 2/3’s majority. The motion was seconded and approved by consensus.

Dr. Grady called for a vote for the initial motion on the table. The motion was approved by consensus.

7. **NEW BUSINESS**

**Graduate College Scholarships Deadline, April 30, 2012** – Dr. Grady reported that as in previous years, the Graduate College will award two scholarships for NEW students (those enrolling for the first time in Summer or Fall 2012). The Graduate College able offers a $1000 scholarship to a full time student taking nine or more graduate hours each semester and a $500 scholarship to a part time student. These are one-time scholarships and will not be renewed after the first year. The deadline for nominations is April 30, 2012. An email was recently sent to the College Deans, Department/Program/School Chairs and Directors, Graduate Program Coordinators, and Graduate Affairs Council.

8. **OTHER**

Paul Witkowsky asked when the list of GTA’s and letters will go out because there was some delay last year. Nora Reilly stated that the information will go out next week.

Dr. Grady discussed commencement, noting that it will be briefer on May 4th because there will not be a speaker. **Videos of graduate programs** will be shown before the commencement ceremony in the Dedmon Center on May 4th. There are three new videos available for websites. For assistance in getting these loaded to program websites contact Donna Spradlin at dgspradli@radford.edu.
Dr. Grady reported that videographer John Woody commented that from all the places he’s provided services Radford University’s Graduate College is the most organized. Dr. Grady commended Donna Spradlin for her efforts in this process. John Woody will be attending a national branding association in Las Vegas and requested/received permission to display the new Graduate College videos.

Dr. Grady reported that the university is visiting a new approach to International Education. There have been discussions about centralizing the program to gain more students. Details haven’t been worked out. There will be further discussions. Jerry Kopf suggested the collection of or looking at available data to learn where international students come from and where they go after they graduate. Dr. Grady thanked Jerry for the suggestion.

9. **ADJOURN**

Dr. Grady asked for a motion to adjourn the meeting.

ACTION: There was a motion and second to adjourn. The motion was approved by consensus at approximately 2:26 p.m.

Atta. (4)
## April 6, 2012

### Graduate Faculty Application Status

(Approved Since Last Graduate Affairs Council Meeting)

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept</th>
<th>Limitation(s)</th>
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<tbody>
<tr>
<td>Liz Altieri</td>
<td>STEL - Special Education</td>
<td></td>
</tr>
<tr>
<td>Joseph Scartelli</td>
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<td>Glass, Valerie</td>
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<tr>
<td>Tyler, Brenda-Jean</td>
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Graduate College
Academic Course and Program Review Minutes
Date - March 16, 2012 - 1 pm
Location - Lucas Hall


Present:

Literacy Education

Program Revision

Program Revision, changing qualifying exam from VRA to RVE (Reading for Virginia Educators) Approved.

01_EDRD_12

Special Education

Course Prerequisite Change

EDSP/PSYC 638, Early Childhood Assessment and Intervention Approved. The department should be advised that there is no electronic enforcement. Matthew Brunner will double check.

01_EDSP/PSYC_12

Program and Other Catalog Changes

Program Revision, recommendation forms, admissions requirements and other Catalog Changes Approved.

02_EDSP_12

Psychology

Course Credit Hour Change

PSYC 798, Professional Internship Approved.

13_PSYC_12
Program and Other Catalog Changes

Program Revision, Other Catalog Changes, credit hour change PSYC 798 Approved.

Sociology

Course Title, Description, Credit Hour, and Syllabus Change

SOCY 582, Practicing Ethnographic Methods to *Qualitative Research Methods* Approved.

Social Work

Course Prerequisite, Description, Syllabus and Other Catalog Changes

SOWK 641, Foundation Practicum & Seminar I Approved.

Course Prerequisite Change

SOWK 602, Human Behavior and the Social Environment II Approved.

Course Prerequisite Change

SOWK 679, Advanced Standing Bridge Course II (*withdrawn from 3/2 GAC meeting and resubmitted*) Approved.

Course Prerequisite, Description, Syllabus and Other Catalog Changes

SOWK 642, Foundation Practicum and Seminar II Approved.
Course Prerequisite and Syllabus Changes

09_SOWK_12  SOWK 772, Research II Advanced Research Methodology  Approved.

SOWK 783, Social Work Practice III: Community Practice to Strengthen Families

10_SOWK_12

Course Prerequisite, Description, Syllabus and Other Catalog Changes

SOWK 791, Course Prerequisite, Description, Syllabus and Other Catalog Changes  Approved.

11_SOWK_12

SOWL 792, Concentration Practicum and Seminar II  Approved.

12_SOWK_12

Course Description and Other Catalog Changes

SOWK 791:792, Combines the field placement proposed change with the advanced standing program change.  Tabled.

13_SOWK_12

Program Revision and Other Catalog Changes

14_SOWK_12  Program Revision, Advanced Standing Status  Tabled.

Program Revision, Other Catalog Revisions, Field Placement  Tabled.

15_SOWK_12

Adjourn:
The meeting was adjourned at 1:55 p.m.
ACPR Meeting  
March 30, 2012

Members in attendance: Wendy Eckenrod-Green, Lori Elis, Kay Johnson, Jerry Kopf, Ed Swanson, Megan Dixon (for Matthew Brunner), Virginia Burggraf, Susan Schoppelrey (for Rana Duncan-Daston, Liz Altieri, Nora Reilly; Guest: Tony Ramsay

1. Liz Altieri chaired the meeting while Nora Reilly displayed/edited the proposals.
2. The following proposals were approved with minor revisions:
   a. COSD
      03_COSD_12 Program revision to alter # of credits
   b. ART
      01_ART_12 Course number and description change to ART 611
      02_ART_12 Credit change for ART 699
      03_ART_12 Delete ART 512
      04_ART_12 Delete ART 544
      05_ART_12 Delete ART 548
      06_ART_12 Program revision: corrections and addition
   c. SOWK
      13_SOWK_12 Change in description of SOWK 791 and 792 sequence
      14_SOWK_12 Advanced Standing program revision
      15_SOWK_12 Program revision
      16_SOWK_12 Change to SOWK 682 (check if this is same as 01_SOWK_12)
   d. NURS
      05_NURS_12 Prereq change to NURS 720
      06_NURS_12 Prereq, course description and content change to NURS 724
      07_NURS_12 Prereq change to NURS 728
      08_NURS_12 Prereq and content change to NURS 732

3. A brief discussion of the committee's preference for considering the new nursing concentration followed. A quorum will be able to meet Monday, April 2, at 9:00 a.m.

4. Adjourned at 2:00 pm.
ACPR Minutes
April 2, 2012

In attendance: Wendy Eckenrod-Green, Lori Elis, Megan Dixon (for Matthew Brunner), Virginia Burggraf, Susan Schoppelrey, Liz Altieri, Nora Reilly

NURS
- 09_NURS_12 New course proposal NURS 825 for Exec Leadership Capstone 1: withdrawn
- 10_NURS_12 New course proposal NURS 826 for Exec Leadership Capstone 2: withdrawn
- 11_NURS_12 New course proposal NURS 827 Exec Leadership Residency: withdrawn
- 12_NURS_12 Program Revision to include Executive Leadership Concentration: withdrawn

Additional information on course prerequisites, program objectives, course objectives and the general elective is required.

Adjourned at 9:50 a.m.