GRADUATE AFFAIRS COUNCIL
Friday, January 23, 2015
1:00 p.m. – Heth Hall 043

PRESENT: Dennis Grady (presiding), Laura Jacobsen (ex officio), Brad Bizzell, Olga Pogorelsky for Matthew Brunner, John Brummette, Virginia Burggraf, Tom Pierce for Jeff Chase, Joan Dickinson, Rana Duncan-Daston, Lori Elis, Loren Flora, James Gumaer, Sarah Hastings, Kristen Jagger, Kay Johnson, Eric Mesmer, Douglas Mitchell, Eloise Philpot, Holly Robbins, Patricia Winter, Paul Witkowsky

Staff: Patricia Phillips (recorder), Julie Boone, Becca Conner, Teri Hills, Donna Spradlin

Invited Guest: Cliff Boyd, Donna Boyd, Angela Mickle, Joe Wirgau

1. CALL TO ORDER/INTRODUCTIONS

   The meeting was called to order at approximately 1:00 p.m. by Dr. Dennis Grady.

2. MINUTES

   A motion was made and seconded to approve the minutes from the November 7, 2014 GAC meeting. The minutes were approved by consensus.

3. ANNOUNCEMENTS

   • Becca Conner announced that updates to the applications take place in April, so please be thinking about any changes you would like to make.

   • It was announced that the first round of seat deposits have taken place and are working.

   • Dr. Jacobsen announced that there will be small changes to the assistantship allocations and that the allocations should go out within the next week or two.

   • Dean Grady announced additional funding for recruitment has been approved for a total of $41,025. This is in addition to the funding provided in August.

   • Olga Pogorelsky discussed the Online Degree Works for graduate students that will go live fall 2015 and will be using the 2014-2015 catalog.

   • Dr. Joe Wirgau spoke about the Undergraduate/Graduate Student Engagement Forum that is held the Tuesday and Thursday of the second to the last week of spring semester. This forum is to showcase work done by students within certain programs.
4. NEW BUSINESS

For the convenience of the guests to GAC, “New Business” was moved ahead of “Old Business”.

- Dean Grady discussed Summer Stipends for Program Coordinators. Human Resources is now requiring justification on the amounts coordinators are paid. Dean Grady is asking the Policies and Procedures Committee to come up with a proposal on how summer stipends are awarded.

- The new Certificate and Program proposals that have been approved through ACPR are being presented as new business and will be voted on at the next GAC meeting.
  
  o Dr. Virginia Burggraf presented information on the Interprofessional Gerontology Certificate.
  o Dr. Angela Mickle presented information on the new Masters in Athletic Training program.
  o Drs. Cliff and Donna Boyd presented information on the new Master of Science in Biomedical and Forensic Sciences program.
  o Dr. Joann Dickinson presented information on the new Design Thinking Certificate.

5. OLD BUSINESS

- A motion was made to accept the proposed catalog language change regarding the calculation of pass-fail courses as presented from the Policies and Procedures Committee. Motion passed.

- A motion was made to accept the proposed catalog language change regarding the undergraduate deficiencies as presented by the Policies and Procedures Committee. A minor edit was made to the proposed language, striking out “to satisfy deficiencies.” Motion passed.

- A motion was made to accept the proposed catalog language change regarding the supporting courses being calculated in the overall grade point average as presented by the Policies and Procedures Committee. Motion passed.

- A motion was made to accept the proposed catalog language change regarding international applicant transcript credentialing as presented by the Policies and Procedures Committee. A minor edit to the name of the AACRAO, add International Education Services. To become AACRAO IES. Motion passed.

- A motion was made to accept the proposed Graduate College name change. Motion passed.

- A motion was made to accept the proposed recommendation on changing the way the Graduate Dean is evaluated. After lengthy discussion, the motion was withdrawn.
• Dr. Jacobsen discussed the double counting of courses and providing transfer credit. This issue will be sent to the Policies and Procedures Committee.

• Discussion was held on using unofficial transcripts for the initial review for the conditional admission of LCI applicants. Consensus was not to accept unofficial transcripts for LCI applicants since the transcript is the only information programs have at that point to make its conditional admission decision.

6. SUBCOMMITTEE REPORTS

Graduate Faculty – A report of 4 graduate faculty applications were processed since the last GAC meeting on November 7, 2014. The report was accepted as presented. (See attached).

Academic Course and Program Review – Dr. Jacobsen presented reports from the November 21, 2014 and December 9, 2014 meeting. The reports were approved as presented. The new certificate and program proposals were presented as new business to be voted on at the next GAC meeting.

Policies and Procedures Committee – See attached and Old Business section.

7. FOR THE GOOD OF THE ORDER

• Dean Grady announced a note of sadness with the passing of Dr. Joe Jones.

• The Board of Visitors meeting will be coming up soon.

8. ADJOURN

Dr. Grady adjourned the meeting at 2:37 p.m.
### Full Graduate Faculty Status - 5 year term

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<thead>
<tr>
<th>Name</th>
<th>Dept</th>
<th>Limitation(s)</th>
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<tbody>
<tr>
<td>Adrienne Means-Christensen</td>
<td>PSYC</td>
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</tr>
<tr>
<td>Robert Glarner</td>
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<td>Kenneth Smith</td>
<td>Art</td>
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<tr>
<td>Jenessa Steele</td>
<td>PSYC</td>
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### Associate Graduate Faculty Status - 3 year term

<table>
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<tr>
<th>Name</th>
<th>Dept</th>
<th>Limitation(s)</th>
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I. SOWK

A. New Course Proposal

1. SOWK 01-15-101414  SOWK 680 “Feminist Theory”  
   Approved

II. DSN

A. New Certificate Proposal

1. DSN 01-15-111014  Design Thinking Certificate  
   Approved

B. Course Title Change

1. DSN 02-15-111014  DSN 645 change title from “Team Wisdom” to “Collaboration Studio”  
   Approved

III. GERo

A. New Certificate Proposal

1. GERo 01-15-111014  Interprofessional Gerontology Certificate  
   Approved

B. New Course Proposal

1. GERo 02-15-111014  GERo 601 “Topics in Aging I”  
   Approved

2. GERo 03-15-111014  GERo 602 “Topics in Aging II”  
   Approved

3. GERo 04-15-111014  GERo 603 “Scientific Inquiry”  
   Withdrawn

4. GERo 05-15-111014  GERo 604 “Scientific Exploration”  
   Withdrawn
IV. ATTR

A. New Program Proposal

1. ATTR 01-15-110314  Masters in Athletic Training  Approved

B. New Course Proposal

1. ATTR 02-15-110314  ATTR 601 “Foundational Clinical Skills for AT”  Approved
2. ATTR 03-15-110314  ATTR 604 “Competency Based Assessment I”  Approved
4. ATTR 05-15-110314  ATTR 606 “Therapeutic Interventions I”  Approved
5. ATTR 06-15-110314  ATTR 607 “Organization and Administration for Athletic Training”  Approved
6. ATTR 07-15-110314  ATTR 610 “Clinical Practicum I”  Approved
7. ATTR 08-15-110314  ATTR 614 “Competency Based Assessment II”  Approved
8. ATTR 09-15-110314  ATTR 615 “Assessment of Athletic Injury II – The Upper Extremity”  Approved
9. ATTR 10-15-110314  ATTR 616 “Therapeutic Interventions II”  Approved
10. ATTR 11-15-110314  ATTR 617 “General Medical Conditions and Concerns of the Athlete”  Approved
11. ATTR 12-15-110314  ATTR 620 “Clinical Practicum II”  Approved
12. ATTR 13-15-110314  ATTR 624 “Competency Based Assessment III”  Approved
15. ATTR 16-15-110314  ATTR 630 “Clinical Practicum III”  Approved
16. ATTR 17-15-110314  ATTR 640 “Clinical Practicum IV”  Approved
V. ESHE

A. New Course Proposal

1. ESHE 01-15-110314  ESHE 650 “Research Methods in Health and Human Performance” Approved
2. ESHE 02-15-110314  ESHE 689 “Graduate Project” Approved

VI. FOSC  Time ran out to review these proposals at this meeting. All FOSC proposals will be reviewed at a meeting to be held after Fall Break.

A. New Program Proposal

1. FOSC 01-15-110514  Master of Science In Biomedical and Forensic Sciences

B. New Course Proposal

1. FOSC 02-15-110514  FOSC 601 “Forensic Archaeology, CSI, and Legal Evidence”
2. FOSC 03-15-110514  FOSC 602 “Principles and Methods in Forensic Molecular Biology”
3. FOSC 04-15-110514  FOSC 603 “Principles and Methods in Forensic Analytical Chemistry”
4. FOSC 05-15-110514  FOSC 604 “Forensic and Biomedical Sciences Instrumentation”
5. FOSC 06-15-110514  FOSC 605 “Quantitative Methods in Biomedical and Forensic Science”
6. FOSC 07-15-110514  FOSC 610 “Forensic Anthropology and Anatomy”
7. FOSC 08-15-110514  FOSC 611 “Forensic Pathology and Forensic Medicine”
8. FOSC 09-15-110514  FOSC 612 “Seminar in Forensic Anthropology and Forensic Medicine”
9. FOSC 10-15-110514  FOSC 620 “Advanced Techniques in Molecular DNA Analysis”
10. FOSC 11-15-110514  FOSC 621 “Advanced Research in Molecular DNA”
11. FOSC 12-15-110514  FOSC 622 “Seminar in Forensic Molecular Biology”
12. FOSC 13-15-110514  FOSC 630 “Forensic Toxicology/Pharmacology”
15. FOSC 16-15-110514  FOSC 640 “Principles and Methods in Criminalistics”
17. FOSC 18-15-110514  FOSC 642 “Seminar in Criminalistics”
19. FOSC 20-15-110514  FOSC 690 “Internship in Biomedical and Forensic Sciences”
20. FOSC 21-15-110514  FOSC 692 “Directed Study”
21. FOSC 22-15-110514  FOSC 693 “Service Learning”
Present: Laura Jacobsen (presiding), Brad Bizzell, John Brummette, Matthew Brunner, Sub for Rodrigo Hernandez, Kay Johnson, Douglas Mitchell, Patricia Winter
Staff: Patricia Phillips (recorder)
Guests: Donna Boyd

VII. GERO

C. Revision of Existing Degree/Certificate

1. GERO 06-15-120814 Catalog Entry Approved

VIII. FOSC

C. New Program Proposal

2. FOSC 01-15-110514 Master of Science In Biomedical and Forensic Sciences Approved

D. New Course Proposal

1. FOSC 02-15-110514 FOSC 601 “Forensic Archaeology, CSI, and Legal Evidence” Approved
2. FOSC 03-15-110514 FOSC 602 “Principles and Methods in Forensic Molecular Biology” Approved
3. FOSC 04-15-110514 FOSC 603 “Principles and Methods in Forensic Analytical Chemistry” Approved
4. FOSC 05-15-110514 FOSC 604 “Forensic and Biomedical Sciences Instrumentation” Approved
5. FOSC 06-15-110514 FOSC 605 “Quantitative Methods in Biomedical and Forensic Science” Approved
6. FOSC 07-15-110514 FOSC 610 “Forensic Anthropology and Anatomy” Approved
7. FOSC 08-15-110514 FOSC 611 “Forensic Pathology and Forensic Medicine” Approved
8. FOSC 09-15-110514 FOSC 612 “Seminar in Forensic Anthropology and Forensic Medicine” Approved
9. FOSC 10-15-110514 FOSC 620 “Advanced Techniques in Molecular DNA Analysis” Approved
10. FOSC 11-15-110514 FOSC 621 “Advanced Research in Molecular DNA” Approved
11. FOSC 12-15-110514  FOSC 622 “Seminar in Forensic Molecular Biology” **Approved**
12. FOSC 13-15-110514  FOSC 630 “Forensic Toxicology/Pharmacology” **Approved**
13. FOSC 14-15-110514  FOSC 631 “Advanced Techniques in Forensic Chemistry” **Approved**
14. FOSC 15-15-110514  FOSC 632 “Seminar in Forensic Chemistry” **Approved**
15. FOSC 16-15-110514  FOSC 640 “Principles and Methods in Criminalistics” **Approved**
16. FOSC 17-15-110514  FOSC 641 “Advanced Techniques in Trace Evidence/Pattern Analysis” **Approved**
17. FOSC 18-15-110514  FOSC 642 “Seminar in Criminalistics” **Approved**
18. FOSC 19-15-110514  FOSC 682 “Seminar: Professional Practice” **Approved**
19. FOSC 20-15-110514  FOSC 690 “Internship in Biomedical and Forensic Sciences” **Approved**
20. FOSC 21-15-110514  FOSC 698 “Directed Study” **Approved**
21. FOSC 22-15-110514  FOSC 693 “Service Learning” **Approved**
22. FOSC 23-15-110514  FOSC 699 “Thesis” **Approved**
The Policies and Procedures Committee has drafted recommendations regarding grading policy and transcript credentialing. They are as follows:

**Recommendations Regarding Grading Policy:**

There are several places where language appears for how the GPA will be calculated ([http://catalog.radford.edu/content.php?catoid=21&navoid=639](http://catalog.radford.edu/content.php?catoid=21&navoid=639)). Each of those ways is noted below.

1. **Current Catalog Language**

**Pass-Fail Courses**

All courses taken at Radford University while classified as a graduate student, except those in which a grade of “P” is obtained, will be used in calculation of the grade point average.

**Proposed Catalog Language**

**Undergraduate Deficiencies**

After matriculation to the Graduate College, all work taken at Radford University to satisfy deficiencies will appear on the official transcript and will be calculated in the overall grade point average.

2. **Current Catalog Language**

**Pass-Fail Courses**

Only those courses taken at the 500-level or above while classified as a graduate student, except those in which a grade of “P” is obtained, will be used in calculation of the grade point average.

**Proposed Catalog Language**

**Undergraduate Deficiencies**

After matriculation to the Graduate College, all work taken at Radford University to satisfy deficiencies will appear on the official transcript. Only those courses that are 500-level or above taken while classified as a graduate student shall be calculated in the overall grade point average.
3.

**Current Catalog Language**

**Supporting Courses**

All work taken as supporting courses will appear on the official transcript and will be calculated in the overall grade point average.

**Proposed Catalog Language**

**Supporting Courses**

Only those courses that are 500-level or above taken while classified as a graduate student shall be calculated in the overall grade point average.

**Recommendations Regarding Transcript Credentialing:**

**Current Catalog Language:**

(Appendix of Radford University catalog)

Applicants must have each college or university attended send official records to the Graduate College. All records must be certified and translated into English. International applicants are encouraged to use a credential evaluation service if possible; however, this is not required.

**Proposed Catalog Language:**

Applicants must have each college or university attended send official records to the Graduate College. All records must be certified and translated into English. International applicants are required to use either American Association of Collegiate Registrars and Admissions Officers (AACRAO) or World Education Services (WES) as a credential evaluation service. Applicants are required to select the course-by-course report option for whichever credential evaluation service is chosen.
Changing the Name of the Graduate College

Current Name and Rationale

The formal name of the Graduate College evolved from the College of Graduate and Extended Education to the **College of Graduate and Professional Studies** in 2008 to reflect the intention of the University to move more aggressively in the continuing education field especially at the graduate level. Also at that time, the Office of Sponsored Programs and Grants Management was placed under the CGPS. Given the economic crunch besetting the University in 2008, the professional studies piece was never developed and the staff that would have developed that program was reassigned to other duties. Therefore, the name of the College does not reflect what the College actually does.

Proposed Name and Rationale

The name proposed is the **College of Graduate Studies and Research**. This name more accurately describes what the College actually does and it identifies the unit under which research is administratively housed. This change would symbolize that the University supports and values research as a key part of its mission by having it in the name of a college. It also is common practice for those universities who place Sponsored Programs within the Graduate College to reflect that in the name of the college.

Change the way the Graduate Dean is evaluated

Current

Every member of the Graduate Faculty (approximately 250) is asked to evaluate the Dean.

Proposed

Those individuals with whom the Graduate Dean interacts would evaluate the Dean.

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<tr>
<th>This would be:</th>
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<tbody>
<tr>
<td>• Members of the Graduate Affairs Council</td>
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<tr>
<td>• Graduate Program Coordinators who are not GAC members</td>
</tr>
<tr>
<td>• Department chairs/School directors with graduate programs</td>
</tr>
<tr>
<td>• Academic deans</td>
</tr>
<tr>
<td>• Staff of the Graduate College and Sponsored Programs</td>
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Rationale

Currently the Graduate Dean is evaluated by individuals who may or may not have regular interaction with the dean. Therefore, the results of the evaluation are not very useful. A more meaningful set of evaluators is that group of individuals who work with the dean in an on-going and regular basis. This would provide more meaningful and actionable feedback on the dean’s performance.