



Radford University Teacher Preparation Programs

LOG OF CLINICAL EXPERIENCES DURING STUDENT TEACHING

Name of Student Teaching Intern

Semester

Year

State licensure application processes require documentation of the time interns spend during clinical experiences in the following areas:

CONFERENCING: Time spent in discussions with cooperating teachers, principals, university professors, or other professionals in the clinical setting (e.g., school psychologist, librarian, classroom volunteers, etc.).

OBSERVING: Time spent observing professionals in the clinical setting interacting with PK-12 students. Candidates are encouraged to observe in a variety of settings (lunchroom, library, special classes, main school office, etc.) as appropriate to the requirements of their programs.

TEACHING: Time spent directly instructing students. This can be (1) time spent assisting the teacher or teaching under his/her direct guidance (using the teacher’s plans), (helping individual students with assignments, giving a test, reading to students, conducting small groups, etc.); and (2) time when the intern is responsible for instruction and assessment (teaching and assessing student learning based on their own plans, etc.).

OTHER ACTIVITIES: Time spent during the school day in activities that are not classified as conferencing, observing, or teaching (e.g., faculty meetings, planning, creating instructional materials).

The intern should have at least two full weeks of full time teaching responsibility (all day, five days a week). Realizing that there are situations when this might not be possible, the intern, teacher, and university supervisor should work together to create a feasible schedule that best reflects the demands experienced by teachers who are teaching full time.

REVIEW AND LOG IN your time (in hours: minutes) each day. **INCLUDE** days you are absent. Have the cooperating professional **INITIAL** your entry each day. **IF YOU HAVE MORE THAN ONE COOPERATING PROFESSIONAL** with whom you work, identify each by a number and record the time spent with each cooperating professional each day.

**THE CLINICAL EXPERIENCES LOG FINAL SHEET IS AN OFFICIAL FORM NEEDED FOR LICENSURE
KEEP AN ELECTRONIC COPY ON YOUR PROFESSIONAL CD**

Radford University Teacher Preparation Programs

CLINICAL EXPERIENCES SUMMARY LOG

**This is an official form that must be fully and accurately completed and submitted to the Field Experience Office.
It is required for the completion of transcripts and licensure applications.**

INTERN'S NAME _____ **RU ID#** _____

SEMESTER _____ **YEAR** _____ **SCHOOL SYSTEM** _____

| SUMMARY OF HOURS | | | | Days Absent: _____ | Days Present: _____ | |
|----------------------------------|--------------------------------------|--------------------|-----------|-----------------------|---------------------|-------|
| Name of Cooperating Professional | Grades or Ages/Subjects ¹ | Total Hours Spent: | | | | |
| | | Conferencing | Observing | Teaching ² | Other | TOTAL |
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1. Secondary and Middle Education interns must document the subjects taught. Early childhood special education interns enter the ages for birth through age 5 experiences and the grades for primary PK-3 experiences.
2. Teaching hours are those hours in which the intern is involved in directly instructing PK-12 students.

Signature of Cooperating Professional(s) _____ *Name of School(s) or Agencies* _____ *Date* _____

Signature of University Supervisor(s) _____ *Date* _____

Signature of Intern _____ *Date* _____