

**RADFORD UNIVERSITY BOARD OF VISITORS
Radford, Virginia**

May 6, 2005

MINUTES

Members present:

Mrs. Mary Ann Hovis, Rector
Mrs. Elizabeth B. Davis, Vice Rector
Ms. Nancy H. Agee
Mr. Thomas E. Fraim, Jr.
Mr. Joseph E. Freeman, III
Mr. R. Scott LaRose
Mr. Anthony Moore
Mr. Stephen A. Musselwhite
Mr. Mark R. Pace
Dr. Cora S. Salzberg
Dr. Doug Woolley (non-voting, advisory faculty representative)
Ms. Kenda DeLeon (non-voting, advisory student representative)

Member absent:

Mr. Randal J. Kirk

CALL TO ORDER

Mrs. Mary Ann Hovis, Rector of the Board, called the meeting to order at 1:00 p.m., Friday, May 6, 2005 in the Martin Hall Board room

APPROVAL OF AGENDA

Ms. Agee made the motion that the agenda be approved. Seconded by Mr. LaRose, the motion carried.

APPROVAL OF MINUTES

Mr. Musselwhite made the motion that the minutes for the March 3-4, 2005 meeting of the Board of Visitors be approved as distributed. Seconded by Ms. Agee, the motion carried.

PRESIDENT'S REMARKS

Dr. Covington presented the President's 1995-2005 Decade Report. He also presented remarks regarding the proposed 2005-06 tuition and fee schedule.

EXECUTIVE RECOMMENDATIONS

1. Non-Voting Advisory Faculty Member to the Board of Visitors

Ms. Hovis noted that the Board had received the names of two nominees for the position of Non-Voting Advisory Faculty Member. She stated that the Board would vote on that issue later in the afternoon.

2. Non-Voting Advisory Student Member to the Board of Visitors

Mr. Pace made the motion that the following slate of student representatives for non-voting, advisory membership on the Board of Visitors and Standing Committees of the Board of Visitors be approved. Seconded by Mr. Moore, the motion carried.

Stephanie Harmon - Non-Voting, Advisory Student Representative to the Board
President of SGA

Andrea Alaownis - Academic Affairs Committee
Senator, College of Visual and Performing Arts

Matt Bernard - Business Affairs Committee
External Relations Liaison

Brittany Fairchild - Student Affairs Committee
Executive Vice President

Sarah Prevette - University Advancement Committee
Legislative Vice President

Martin Mash - Planning and Research Committee
Vice President of Student Finance

3. Resolutions

A. Dr. Covington presented the following Resolution in Appreciation for Elizabeth B. Davis. Mr. Moore made the motion that the Resolution be approved. Seconded by Mr. Pace, the motion carried.

B. Dr. Covington presented the following Resolution in Appreciation for Joseph E. Freeman, III. Mr. Musselwhite made the motion that the Resolution be approved. Seconded by Mr. Fraim, the motion carried.

C. Dr. Covington presented the following Resolution naming the Learning Assistance and Resource Center the "Warren P. Self Learning Assistance and Resource Center." Ms. Davis made the motion that the Resolution be approved. Seconded by Mr. Moore, the motion carried.

Resolution in Appreciation

Whereas, *Elizabeth B. Davis, a distinguished alumna of Radford University, has served her Alma Mater and the Commonwealth of Virginia with distinction as a member of the University Board of Visitors from July 1, 1997 to June 30, 2005; and*

Whereas, *Ms. Davis has devoted her time, talent, and expertise to the Board of Visitors and Radford University, and has provided invaluable and exemplary leadership to the Board by serving as Vice-Rector from 2004 to 2005, as Chair of the Presidential Nominating Committee, and as Chair of the Presidential Search Committee for the University's sixth president; and*

Whereas, *during her tenure, she has diligently chaired the Business Affairs Committee from 2003-2004, the Academic Affairs Committee from 2002-2003, and the Planning and Research Committee from 2000-2002; and*

Whereas, *she has contributed her expertise and business acumen as a member of the University Advancement Committee from 2003-2004, the Planning and Research Committee from 2002-2003, the Academic Affairs Committee from 1997-2002, and the Student Affairs Committee from 1997-2000; and*

Whereas, *Ms. Davis' considerable experience as a communicator, educator, director, coordinator, policy maker, and legislative and media liaison, has been invaluable to this Institution and has helped immeasurably to enhance and solidify its relationships with the Virginia General Assembly and various constituencies; and*

Whereas, *she has demonstrated her commitment to the field of education through her tireless efforts in service to the Chesterfield County School Board and as the Assistant Director of the Appomattox Regional Governor's School; now be it therefore*

Resolved, *that the Radford University Board of Visitors, along with the University's faculty, staff, students, and alumni, express its profound gratitude and highest commendations to Ms. Davis for her steadfast loyalty to the University and for her many outstanding contributions toward the fulfillment of its mission; and be it further*

Resolved, *that the Board of Visitors publicly present this Resolution in Appreciation to Ms. Davis at its Spring Meeting on May 6, 2005, and maintain a copy of the resolution as a part of its permanent record.*

Resolution in Appreciation

- Whereas,** *Joseph E. Freeman III has served Radford University and the Commonwealth of Virginia with distinction as a member of the University Board of Visitors from July 1, 1997 to June 30, 2005; and*
- Whereas,** *Mr. Freeman has dedicated his time, talent, and expertise to the Board of Visitors and to his Alma Mater, Radford University; and*
- Whereas,** *he has provided invaluable and exemplary leadership to the Board by Chairing the University Advancement Committee from 2004-2005, and the Planning and Research Committee from 2002-2004; and*
- Whereas,** *he has contributed his expertise and significant business acumen as a member of the Business Affairs Committee from 2001-2005, the Student Affairs Committee from 1997-2002, the Academic Affairs Committee from 1997-2001, and the Presidential Nominating Committee for the University's sixth president; and*
- Whereas,** *Mr. Freeman's wealth of experience in business, criminal justice and governmental relations at the state and national level, has been invaluable to this University and has helped Radford University to enhance, expand, and solidify its relationships with the Virginia General Assembly and various constituencies; and*
- Whereas,** *he has served the Commonwealth of Virginia as the Special Assistant to the Governor for State/Federal Relations, and as the Director of the Virginia Liaison Office in Washington, D.C.; now be it therefore*
- Resolved,** *that the Radford University Board of Visitors, along with the University's faculty, staff, students, and alumni, express profound gratitude and highest commendations to Mr. Freeman for his steadfast loyalty to the University and for his many valuable contributions toward the fulfillment of its mission; and be it further*
- Resolved,** *that the Board of Visitors publicly present this Resolution in Appreciation to Mr. Freeman at its Spring Meeting on May 6, 2005, and maintain a copy of the resolution as a part of its permanent record.*

Resolution

- Whereas, Dr. Warren P. Self joined the faculty of the Department of English in 1969, and he achieved distinction as one of the institution's most challenging, supportive, and engaging teachers, receiving the Donald N. Dedmon Professorial Award in 1987; and*
- Whereas, Dr. Self played an instrumental role in the implementation of many initiatives that enhanced the Radford University (RU) curriculum, most notably Writing Across the Curriculum, which had a significant impact upon teaching and learning at the University; and*
- Whereas, Dr. Self was appointed to administrative positions of increasing complexity and responsibility, including Chair of the Department of English, Associate Vice President for Academic Enrichment, University Planning Officer, Vice President for Planning and Research, and Vice President for Academic Affairs, and in those administrative roles, was a tireless advocate for students and for the creation of programs and services to facilitate their success and enrich their academic experiences; and*
- Whereas, those programs and services, including UNIV 100, the Writing Center, academic advising, the Honors Academy, and International Education, have had a dramatic positive effect on the University's retention rate; and*
- Whereas, through the Faculty Development Center, also developed by Dr. Self, faculty have shared pedagogical techniques and learned new teaching strategies so that they might become more effective instructors; and*
- Whereas, as University liaison to the Southern Association of Colleges and Schools, Dr. Self spearheaded the development of RU's Quality Enhancement Plan—"Enhancing Student Engagement"—and guided RU through the process by which it obtained reaffirmation of its accreditation in 2003; and*
- Whereas, Dr. Self has for many years been an outspoken advocate for the creation of a comprehensive center to consolidate academic support for students, and that the center he long envisioned, the Learning Assistance and Resource Center (LARC), opened in the fall of 2004; now be it therefore*
- Resolved, that the RU Board of Visitors declare that the LARC be renamed the "Warren P. Self Learning Assistance and Resource Center," and be it further*
- Resolved, that the Board of Visitors publicly present this Resolution to Dr. Self at its spring meeting on May 6, 2005 and maintain a copy of the Resolution as part of its permanent record.*

ACADEMIC AFFAIRS COMMITTEE

Dr. Salzberg made the motion that Academic Affairs Recommendations #1-10 as detailed on pages 9-22 of the Report to the Board of Visitors, be approved. Seconded by Mr. Musselwhite, the motion carried.

1. Faculty Appointments
2. Tenure Recommendations
3. Promotion Recommendations
4. Library Faculty Promotion
5. Tenure-Track Faculty Reappointment Recommendations
6. Special Purpose Faculty Reappointment Recommendations
7. Full-Time Temporary Faculty Reappointment Recommendations
8. Resignations
9. Faculty Retirements
10. Faculty Emeriti

BUSINESS AFFAIRS COMMITTEE

1. Write-Off of Past Due Accounts Receivable

Mrs. Agee made the motion that the Business Affairs Recommendation to Write-Off of Past Due Accounts Receivable as detailed on page 24 of the Report to the Board of Visitors be approved. Seconded by Mr. Fraim, the motion carried.

2. Tuition and Fees

Mrs. Agee made a motion that the tuition and fees schedule for 2005-06, be approved. Seconded by Mr. Pace, the motion carried with one “no” vote being recorded.

UNIVERSITY ADVANCEMENT COMMITTEE

Mr. Freeman made the motion that the following University Advancement Recommendation #1 as detailed on page 25 of the Report to the Board of Visitors be approved. Seconded by Mr. Musselwhite, the motion carried.

1. Appointment

Thomas P. Brobson, Director of College Advancement in Development, effective March 25, 2005.

EXECUTIVE SESSION

Mr. Fraim made a motion, that pursuant to Section 2.2-3711-1 of the Freedom of Information Act, that the Board go into “Executive Session” for the purposes of “Discussion of Personnel Matters”. Seconded by Mrs. Davis, the motion carried.

Open Session

Motion: Mr. Fraim
Second: Mrs. Davis

Resolution No. 1
Meeting Date: 5/06/05

Certification of Executive Meeting

WHEREAS, the Radford University Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Radford University Board of Visitors hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements by this chapter, and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

VOTE:	yes – Mrs. Nancy H. Agee	yes – Ms. Elizabeth B. Davis
	yes – Mr. Thomas E. Fraim, Jr.	yes – Mr. Joseph E. Freeman, III
	yes – Mrs. Mary Ann Hovis	yes – Mr. R. Scott LaRose
	yes – Mr. Anthony Moore	yes – Mr. Stephen A. Musselwhite
	yes – Mr. Mark R. Pace	yes – Dr. Cora Salzberg

FACULTY REQUEST FOR APPEAL OF NON-REAPPOINTMENT

Mr. Pace reported that pursuant to Section 1.10.2-5 of the Radford University Teaching and Research Faculty Handbook, the Board of Visitors reviewed a request for appeal of non-reappointment including supporting documentation filed with the request. Mr. Pace made the motion that the Board not consider the appeal. Seconded by Mr. Fraim, the motion carried.

APPOINTMENT OF NON-VOTING ADVISORY FACULTY MEMBER

Ms. Davis made the motion that Dr. Claire Waldron be appointed Non-Voting, Advisory Faculty Member to the Board of Visitors. Seconded by Ms. Agee, the motion carried.

RECOGNITION

On behalf of the Board of Visitors, Ms. Agee presented Ms. Beth Davis a gift in appreciation for her service as Chair of the Presidential Search Committee. Ms. Agee also announced that the Board had made a \$1000 donation in her name to the Radford University Foundation scholarship fund.

RESOLUTION

Ms. Hovis noted that the Board of Visitors had voted to grant Dr. Covington President Emeritus status. She presented the following resolution as recognition of that action. Mr. Musselwhite made the motion that the resolution be approved. Seconded by Mr. Fraim, the motion carried.

Resolution in Recognition

Whereas, Dr. Douglas Covington was installed as the 5th President of Radford University on June 1, 1995; and

Whereas, he maintains the faculty rank of Professor in the Departments of Psychology and Education and tenure in the Departments of Psychology and Special Education at Radford University; and

Whereas, as an educational professional, he brought to Radford University a wealth of knowledge and experience in higher education, administration, and leadership skills; and

Whereas, his commitment to public service has manifested in leadership roles on governing boards of numerous civic and professional organizations at the local, state and national level; and

Whereas, through vision and creation of the University's first strategic plan, many new capital projects were initiated, completed or renovated under Dr. Covington's leadership, including construction of the \$5.1 million Cook Hall, the \$7.5 million Waldron Hall, the \$5.5 million Cupp Stadium, the Tartan Plaza, the near completion of the Bonnie Hurlburt Student Union, funding of a new fine arts center, and numerous renovation projects including Peters Hall; and

Whereas, the Radford University Board of Visitors has acted to name the new fine arts center the Douglas and Beatrice Covington Fine Arts Center to honor their works on behalf of the University; and

Whereas, under his leadership, the University's first ever Capital Campaign, "Investing in Lifetimes" produced \$26.7 million, which is being followed by the "Building a Legacy" campaign with an announced goal of \$40 million, and current commitments of \$37.1 million, and gifts from these campaigns have increased scholarships from 270 to over 600, developed Selu, the University's Nature Conservatory, created the Business Technology Park, and funded many critical University student and faculty needs; and

Whereas, during his tenure as President of Radford University he has earned a reputation as a strong advocate for student-centered education, and pursuit of educational excellence; and

Whereas, he has served tirelessly on behalf of the students, faculty and staff of the University with uncommon diligence and dedication; now, therefore, be it

Resolved, that the Radford University Board of Visitors, along with the University's faculty, staff, students, and alumni express their sincere appreciation to Dr. Douglas Covington for his invaluable service to Radford University, the Commonwealth of Virginia, higher education and the citizens of the New River Valley; and be it further

Resolved, that Radford University confer upon Dr. Douglas Covington the status of President Emeritus at Spring Commencement on May 7, 2005, and maintain a copy of the resolution as a part of its permanent record.

NOMINATING COMMITTEE

Mrs. Hovis announced the following Nominating Committee appointments. The Committee will present its recommendation for a slate of officers at the August meeting:

Mr. Thomas E. Fraim, Jr. – Chair
Mr. Mark R. Pace
Dr. Cora S. Salzberg

ANNOUNCEMENTS

Dr. Norleen Pomerantz, Vice President for Student Affairs, announced that the Board members were invited to tour “The Bonnie” immediately following the meeting.

Dr. Covington announced that over 1800 students would graduate in the May 7, 2005 Commencement ceremony.

BOARD MEETING CALENDAR

Monday & Tuesday, August 29 & 30, 2004 – *Annual Meeting*

ADJOURNMENT

Mr. Moore made the motion that the meeting be adjourned. Seconded by Ms. Davis, the meeting adjourned at 3:15 p.m.

Doris M. Bratton, Secretary
Radford University Board of Visitors