

Radford University
Board of Visitors
Business Affairs Committee
Minutes

DRAFT

**RADFORD UNIVERSITY
BOARD OF VISITORS
Business Affairs Committee**

April 27, 2007

MINUTES

Members Present:

Mr. Mark Pace, Business Affairs Committee Chair
Ms. Nancy Artis
Mr. Robert Blake
Dr. Jack Call (non-voting advisory faculty representative)
Mr. Martin Mash (non-voting advisory student representative)

Members Absent:

Mr. Thomas Fraim, Jr.

Others Present:

President Penelope Kyle
Ms. Donna VanCleave, Vice President for Finance and Administration
Dr. Wil Stanton, Interim Provost
Dr. Rick Slavings, Vice President for Planning and Research
Ms. Sherri Mylott, Vice President for University Advancement
Mr. Danny Kemp, Vice President for Information Technology Resources and
Chief Information Officer
Dr. James Lollar, Associate Professor
Mr. Steve Beck, Consultant
Mr. Rob Tucker, Director Public Relations
Ms. Lisa Ridpath, Budget and Financial Manager
Ms. Anna Mallory, Roanoke Times Reporter

Call to Order:

Mr. Mark Pace, Business Affairs Committee Chair, called the meeting to order at 9:08 a.m.

Radford University
Board of Visitors
Business Affairs Committee
Minutes

President Kyle led a discussion on campus security. President Kyle reported she recently met with senior administration, campus police, and campus safety officers to discuss how campus security could be improved. President Kyle announced a campus-wide loudspeaker and siren system would be in place by the beginning of fall semester and other multifaceted information systems to alert students, faculty, and staff of emergencies were being considered. In addition the university's emergency response instructions are being reviewed. This document will be made available for the Board to review.

Mr. Steve Beck, consultant for the Radford University Real Estate Foundation, presented a campus facilities overview. President Kyle announced a Request for Proposal has been issued to allow the university to hire a company to assist in developing a Campus Master Plan. Ms. VanCleave presented options available for funding capital projects and discussed the university's current six-year facilities plan and the state capital outlay budget process.

Ms. VanCleave presented an update on the university's fiscal year 2008 budget development process. The goals of the two-phase process are to ensure budgets for current, on-going programs are sufficient to support the mission of the university and are appropriately distributed and to give departments the opportunity to request new funding for expansion of existing programs or development of new programs. The Cabinet will review the requests and develop funding recommendations for the President's approval.

Dr. Rick Slavings gave an overview of grant funding. The Office of Sponsored Programs supports faculty and staff who are seeking external funding to support research and projects.

Ms. VanCleave and Ms. Mylott discussed recommendations for updating the Board of Visitors' guidance to university-related foundations.

The meeting adjourned at 1 p.m.

Hilda Dickerson, Administrative Assistant

Respectfully submitted,
Carlene Alvis, Secretary
Radford University Board of Visitors