

## **GRADUATE AFFAIRS COUNCIL**

Friday, September 14, 2007

1:00 p.m. – Heth Ballroom

**PRESENT:** Mary Atwell, Debora Bays, Jolae Brocato, Linda Creighton, Kathryn Douglas, Bill Flora, Kristin Froemling, Gerald Gordon, Bob Hiltonsmith, Carolyn Hines, Pam Jackson, Janet McDaniel, Clarence Rose, Carole Seyfrit, Kevin Smith, Wally Scott for Fran Steigerwald, Robert Trent, Claire Waldron, Erin Webster-Garrett, Jim Werth.

### **1. MINUTES**

Minutes from the April 20, 2007 meeting were approved as presented.

### **2. SUB-COMMITTEE/ WORKING GROUP ASSIGNMENTS**

**Graduate Faculty** – The following agreed to serve on the graduate faculty subcommittee for the 2007-2008 academic year: Claire Waldron, Linda Creighton, Robert Trent, Erin Webster-Garrett, Carole Seyfrit.

**Academic Course and Program Review** – The following agreed to serve on the academic course and program review subcommittee for the 2007-2008 academic year: Gerald Gordon, Carolyn Hines, Janet McDaniel, Pam Jackson, Bill Flora, Jim Werth, Carole Seyfrit.

### **3. SUB-COMMITTEE REPORTS**

**Graduate Faculty** – As approved at the April 20, 2007 Graduate Affairs Council meeting the graduate faculty subcommittee approved and processed 18 graduate faculty applications over the summer. 22 other graduate faculty applications not requiring subcommittee review were also processed for a total of 40 applications.

**Graduate Student Council** – Dr. Seyfrit introduced Kathryn Douglas, President of Graduate Student Council (GSC). Kathryn reported that she has been meeting with Regis McKoy, President of the Student Government Association (SGA). They have been reviewing the student government association manual to coordinate the SGA and GSC working together. The first GSC interest meeting is scheduled for Sunday, September 23 from 5-7 pm. Plans for social events are being discussed to include a home basketball game.

### **4. DEAN'S ANNOUNCEMENTS**

**Graduate Faculty Status** – A handout of teaching graduate faculty applications not received and those whose status expires the end of Fall 2007 was discussed. Council members were asked to review the handout within their department and submit required applications or let Sandra Steele know if there are faculty listed that are retired or no longer teaching. An email reminder will be sent to graduate faculty whose application status expires the end of Fall 2007.

**Graduate College Updates and Highlights** – Dr. Seyfrit discussed a handout of updates and highlights in the graduate college (attached to these minutes).

**Targeted Dates and Deadlines** – A handout of targeted dates and deadlines was discussed. The deadline for submission of curriculum and course proposals is January 4, 2008. *Targeted Dates and Deadlines* are listed at [http://www.radford.edu/gradcollege/faculty/documents/important\\_dates\\_and\\_deadlines\\_2006-07\\_000.pdf](http://www.radford.edu/gradcollege/faculty/documents/important_dates_and_deadlines_2006-07_000.pdf)

**5. ADJOURN**

The meeting was adjourned at approximately 1:30 p.m.

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**Recommendations from Graduate Faculty Sub-Committee  
Graduate Affairs Council Meeting  
Friday, September 14, 2007**

<b>Graduate Faculty Status</b>		
Jonah Eleweke	School of Teacher Education and Leadership	
Dru Delaney	COSD	COSD 640
<b>Adjunct Graduate Faculty Status</b>		
Brad Bizzell	Special Education	EDSP 404/504, EDSP 670, EDSP 651.
James Beard	Geology	GEOL 691
Nicholas Fraser	Geology	GEOL 691
Alton Dooley	Geology	GEOL 691
C. Novel Martin	Accounting and Finance	ACTG 611, ACTG 614.
<b>Graduate Faculty Associate</b>		
Michael A. Lythgoe	Counselor Education	Limited to supervising clinical, practica and internships.
Evelyn Hamilton	Counselor Education	Clinical supervision, practica or similar courses.
Deneen L. Evans	Social Work	Limited to supervision of practica (and one directed study-critical analysis-summer 2007 only).
Katherine Hart	Social Work	SOWK 791
Sharon Toliver-Hardy	Social Work	SOWK 641, 642.
Karen Cummings-Lilly	Social Work	SOWK 791, 792.
Joanne F. Dillon	Communication Sciences and Disorders	COSD 640
Jennifer Dickerson	Communication Sciences and Disorders	COSD 640
Michelle Washenberger	Communication Sciences and Disorders	COSD 640
Karen Black	Communication Sciences and Disorders	COSD 640
Michelle Scarfe	Communication Sciences and Disorders	COSD 640

**Graduate Faculty Applications Not Requiring Sub-Committee Review  
(Approved Since Last Graduate Affairs Council Meeting)**

<b>Graduate Faculty Status</b>		
Keneen Mullenbach Douglas E. Brinkman Patricia Shoemaker Carole Seyfrit Etty Vandsburger Susan Schoppelrey Kathleen LaSala Premchand Uppuluri Laura Spielman Jo Ann E. Brown Corey Clemente Valerie Leake James Werth Tracy Cohn Eric Mesmer Lori Ellis	Nursing Accounting, Finance and Business Law School of Teacher Education and Leadership Sociology and Anthropology School of Social Work School of Social Work School of Nursing Information Technology Mathematics and Statistics Management Communication Sciences and Disorders Psychology Psychology Psychology Psychology Criminal Justice ( <i>pending Provost's signature</i> )	
Brent Wilson	Communication Sciences and Disorders	May not teach COSD 640 until professionally licensed.
Carelelee Bradbury	Art	Approved as GF1B. Status will be changed to GF1A when confirmation is received of degree conferral. (Expected degree conferral date is October 15, 2007.)
<b>Adjunct Graduate Faculty Status</b>		
Terry Arbogast Yumiko Ichikawa Jennifer J. Slusher Dale Margheim	School of Teacher Education and Leadership Art Counselor Education School of Teacher Education and Leadership	
<b>Graduate Faculty Associate</b>		

**Total: 40**

## **Graduate Affairs Council 2007-2008**

### **College of Graduate and Professional Studies (Lucas Hall)**

Dr. Carole Seyfrit, Dean  
(Dr. Mary Atwell, Interim Dean, effective Spring 2008)  
Sandra Steele, Executive Secretary  
Donna Spradlin, Director, Recruiting and Retention  
Sharon Gunter, Coordinator of Admissions  
Joseph Lawhorne, Advising Coordinator  
Dorsie MacLeod, Fiscal Budget Coordinator  
Jean Cox, Student Services Coordinator  
Rebecca Conner, Admissions Technician  
Tonja Roberts, Administrative Staff Assistant  
Annette Tokarczyk, Administrative Staff Assistant

### **Office of Academic Outreach—reports to Vice Provost for Academic Enhancement**

Ellen Taylor, Director (still in Lucas Hall)  
Eulah Price, Director of Roanoke Sites  
Gerald Blankenship, Director of Abingdon Site  
Tracy Nelson, Administrative Staff Assistant, RHEC office  
Judy Dunn, Administrative Staff Assistant, Thomas Center (VWCC) office

### **Graduate Student Funding (up 18% from Fall 2006)**

About 260 assistantships (10-20 hours/week, \$4,000-8,000 per academic year)  
61 non-service awards (\$4,000 per academic year)  
Allocations based on three year average number of full-time majors

### **Degrees awarded (up 31.92%)**

Fall 2005 through Summer 2006 = 332  
Fall 2006 through Summer 2007 = 438

### **New Degrees and Proposals**

Psy.D. in Counseling Psychology (admitting students for Fall 2008)  
Pharm.D. (revised and resubmitted 8/8/07)  
DPT (Doctor of Physical Therapy, submitted 8/8/07)  
MOT (Master's of Occupational Therapy, will be submitted this week)

### **Graduate Grade Appeal Procedures (revised)**

[http://www.radford.edu/gradcollege/current\\_students/documents/grade\\_appeal.pdf](http://www.radford.edu/gradcollege/current_students/documents/grade_appeal.pdf)

### **Forms (use NEW forms from web ONLY)**

[http://www.radford.edu/gradcollege/current\\_students/forms\\_applications.html](http://www.radford.edu/gradcollege/current_students/forms_applications.html)

<b>Enrollment at Census</b>	<b>Fall 2006</b>	<b>Fall 2007</b>	<b>Increase</b>
Unofficial (total headcount)	1086	1127	3.775%
Official (minus fee waivers/audits)	1065	1099	3.192%

## Enrollment by major (including certificates)

<b>Degree Programs</b>	<b>Majors</b>
Art GMFA	22
Business Administration GMBA	79
Communication Sciences and Disorders GCOD	63
Corporate and Professional Communication GCPC	20
Counseling and Human Development GCHD	138
Criminal Justice GCRJ	40
Education GEDG	84
Educational Leadership GELS	60
English GENG	38
Music GMUS	13
Nursing GNUR	27
Psychology GPSY	62
Reading GRDG	44
School Psychology GSPS	28
Social Work GMSW	134
Special Education GSPE	71
<b>Certificates</b>	
Appalachian Studies CAPS	4
Autism Studies CAUS	17
Information Technology CINT	5
Family Nurse Practitioner CFNP	1
<b>Other</b>	
Licensure Professional Certification	22
Special Non-Degree GSND	160
Duplicates (CERT + Major)	6
<b>Unofficial Total</b>	<b>1126</b>
Fee Waivers and Audits	28
<b>Official Total</b>	<b>1099</b>

### Departments/Schools

Update your websites  
 Links – make sure they work and are up-to-date  
[www.radford.edu/gradcollege](http://www.radford.edu/gradcollege)  
[gradcollege@radford.edu](mailto:gradcollege@radford.edu)  
[gradinquire@radford.edu](mailto:gradinquire@radford.edu)  
 Your program information  
 Check other information (better to link than try to update)  
 Send handbooks to graduate college

### Change College names:

College of Graduate and Professional Studies  
 College of Humanities and Behavioral Sciences  
 College of Science and Technology